

Camblesforth Parish Council

Looking after your village, together

Parish Chairman: Neal Yates **Parish Deputy Chair:** (Vacant)

Date of Meeting Wednesday, 17th January 2024
Time of Meeting 1830

IN ATTENDANCE:

Parish Cllrs Cllr Neal Yates (Chair); Cllr Kevin Wild;; Cllr Denise Kempton; Cllr Joyce Boyes; Cllr Neil Ball
North Yorkshire Cllr Cllr Mike Jordan
Parish Clerk Andrew Crabbe

1. Present and Apologies (Clerk to advise apologies, Chair to confirm quorum)

Chair noted no apologies received however Cllr Falcus was not in attendance so is listed as absent.
Resolved Chair confirmed quorum and welcomed everyone to the meeting

2. Declarations of Interest – relevant to the agenda for the meeting (Chair)

Resolved No declarations were made by Cllrs relevant to the meeting

3. Chair to check Cllr agreement of previous minutes / approval of minutes (Chair)

Chair asked Cllrs if they had read and agreed with the summary notes of the December 2023 meeting.
Resolved No amendments were requested by Cllrs, and the minutes were duly signed by the Chair.

4. Financial Report and Accounts (Clerk)

The Accounts Spreadsheet and Financial Officer Report had already been presented to Cllrs and Clerk asked if there were any questions from Cllrs – none were tabled. The financial reports can be found as Appendix 1 and Appendix 1a

Resolved Cheques presented at the January meeting were approved by Cllrs and duly processed.

5. Session for members of public to speak / North Yorkshire Cllr Report (Cllr M Jordan)

Chair noted no members of the public in attendance

Chair welcomed Cllr Jordan to the meeting who spoke on a number of items, summarised below

5.1 Cllr Jordan would be joining the local MP at a meeting on 26 January at Carlton Hall to discuss the proposed Helios planning application – a letter had been sent to all households in the village inviting anyone who wished to attend to do so.

5.2 NYCC have admitted there is a staff shortage for highways issues including street lighting

5.3 A major budget meeting was scheduled as NYCC was under severe financial pressure with adult care and social care costs – savings would have to be made on top of those from the recent merger

5.4 Finally, Cllr Jordan advised that the smaller of the current solar farms (Wade House Lane) had now received approval. Clerk advised that the Parish Council had not yet received notification of this.

6 Correspondence

Clerk advised Cllrs that he had received correspondence with regard to the proposed grant scheme for residents whose properties adjoined the A645 and had branches from the trees overhanging into their gardens. Jane Breach from Drax had asked if she could attend the February meeting to discuss the grant scheme with Cllrs. It was noted that Drax were looking for the Parish Council to administer the scheme and the Clerk confirmed subject to Cllr approval and agreement to the scheme details, he would be prepared to administer the scheme with no cost to the Parish Council or requirement to increase his hours.

Resolved Cllrs agreed to Ms Breach attending the meeting in February.

7 Planning applications (Clerk / all)

PROPOSAL: Change of use of land to rear of Black Dog Inn to car park and erection of 3 new detached dwellings

LOCATION: Black Dog Inn, Selby Road, Camblesforth

Cllrs discussed the application and it was noted that there were no public objections to the proposal on the NYCC planning portal, nor had the Parish Council received any objections. Following the discussion Cllrs voted on the observation to be submitted and two Cllrs objected, two Cllrs supported and one Cllr abstained – the Chair had the casting vote and voted to support the application but with an observation of the need to look at concerns for access issues – Hardenshaw Lane could be dangerous in turning from the A1041 Selby Road

Resolved Clerk instructed to submit the above observation to NYCC

Matters arising – to consider on-going and new issues and decide further action if necessary:

Ongoing Matters

8.1 Cllrs to discuss update on new noticeboard (s) for the village – noting the board outside of the memorial garden was in poor state and held limited notices, Cllrs to discuss and agree options for a new board

Chair advised a local joiner had offered to build a new board at a fraction of the cost of a manufactured board (circa £400)

Resolved Chair to provide the Clerk with the contact details and this item to be progressed immediately

New Matters

8.2 Cllrs to consider and agree the precept for the new financial year of 2024-25

Resolved After due discussion, Cllrs agreed to an increase of 4% added to the current precept in order to pay for an acceleration of replacement street lights. This was passed unanimously by Cllrs in attendance.

8.3 Cllrs to formally sign off the meetings calendar for 2024 – Cllrs to agree dates for all meetings in 2024

Resolved Cllrs agreed to the dates detailed on the Meeting Calendar sent to them by the Clerk, which would now be posted for the public and placed on the website. Cllrs were also asked to review the following policies in time for the Annual General Meeting:

- Standing Orders
- Code of Conduct
- Financial Regs

Along with any other policies they felt should be reviewed.

8.4 Cllrs to discuss budget for 2024-25 Cllrs to commence discussions on the budget to be agreed by the April meeting

Cllrs were asked to review the draft budget which the Clerk had provided to them and noted that the new budget costs were based on a 7% increase. Clerk advised this was purely a recommendation and Cllrs may feel it was appropriate to consider another figure.

Resolved Cllrs agreed that tenders should be invited for the planting of the street light baskets in the village and the Clerk should proceed with this immediately. A letter would be sent to Adam, the current provider explaining this was due to governance requirements and the need to ensure the best price is obtained for the public purse.

Resolved Following a number of planters falling down, Cllr Wild would look at more appropriate fastenings for the new season and advise Cllrs accordingly in due course

Ongoing Item to continue to be on agenda leading up to April to allow Cllrs opportunity to continue discussion

9. Any other Business / Matters raised by Cllrs (not to be voted on) (All)

9.1 Clerk apologised to Cllrs that he had not purchased the replacement padlock for the park gate and he would do this immediately.

9.2 Cllrs noted that the tree in the park obscuring the CCTV had not been removed as agreed last year. Cllrs Wild and Yates to look at this before the next meeting.

9.3 Cllrs noted that the gate on the Memorial Garden was still not in place – options were discussed including re-fixing the existing gate as a temporary measure, however Cllr Wild asked if Cllrs would consider using some of the reserve to finance a proper cast iron fencing to improve the appearance of the garden as a key focal point in the village – Cllr Kempton advised she had seen some new iron railings installed in the village by a local tradesman and it was agreed that the Clerk should approach the tradesman and discuss the need of the Parish Council – item to be listed in the February agenda for further discussion and resolution.

There been no further business, the Chair closed the Meeting at 2010

Date of next meeting Wednesday, 21st February 2024

Signed as a true record... *Neal Yates* Date... *February 2024*

Camblesforth Parish Council

Looking after your village, together

Parish Chairman: Neal Yates

Parish Deputy Chair: (Vacant)

Date of Meeting Wednesday, 21st February 2024

Time of Meeting 1830

IN ATTENDANCE:

Parish Cllrs Cllr Neal Yates (Chair); Cllr Kevin Wild; Cllr Denise Kempton; Cllr Joyce Boyes;
Cllr Neil Ball

North Yorkshire Cllr Cllr Mike Jordan

Parish Clerk Andrew Crabbe

1. Present and Apologies (*Clerk to advise apologies, Chair to confirm quorum*)

Chair opened meeting noting no apologies received

Resolved Chair confirmed quorum and welcomed everyone to the meeting

2. Declarations of Interest – relevant to the agenda for the meeting (*Chair*)

Resolved No declarations were made by Cllrs relevant to the meeting

Visit by Drax Powerstation

The February Meeting was attended by Ms Jane Breach of Drax Powerstation to talk about a grant scheme for residents living along Pinewood Drive to cut overhanging trees from the A645 – this scheme was also open to two properties on Croft Road and five properties on Grange Road

Ms Breach advised that as part of the 50th birthday celebrations of Drax, the Powerstation was able to donate to a pot of money towards managing overhanging trees on the A645 – the grant would be £12000 and would be a one-off payment and given in the understanding the Parish Council would manage the scheme.

Ms Breach confirmed that after awarding the donation, Drax would step back and have no further involvement in the scheme – the Parish Council would be able to devise the criteria and conditions of the scheme as they saw fit. This matter was discussed at length and the main summary points are below:

- Ms Breach confirmed that the trees did not belong to Drax or Highways and there was even a suggestion the land was unadopted. The clerk was asked to look into this and advise urgently.
- Noting comments that Drax had always maintained the area in previous years, Ms Breach advised that this may have been the case but had not been so for a number of years and was done as a gesture at the time but budgetary constraints meant that this could not continue
- Cllrs noted that considerable sums were paid to NYCC by Drax and asked could some of this not be used for this scheme noting the grant, although welcomed would run out – Ms Breach

advised she was not involved in this and could not comment – Clerk advised the payments in question were statutory business rates and this was not something Drax had a say in what the money was spent on – this was NYCC's remit.

- Chair asked Ms Breach if Drax would be willing to work with the Parish Council in approaching NYCC for some of the payments made by Drax to be awarded to Camblesforth as an immediate neighbour of the powerstation, which Ms Breach advised she would take back to Drax Management
- Two members of the public were in attendance and advised that although the scheme was welcome it was the height of the trees which was the issue with fears in strong winds they may blow over into properties – the height of the trees also cut out light to the properties. The residents felt that the trees should be the same height as the other side of the road, however Cllrs noted it was the utility provider who managed these trees to prevent them touching overhead wires

Chair addressed Cllrs asking if the Parish Council should adopt the scheme – it was his recommendation that the Council should, noting that although it did not deal with all the issues, it was a start. Clerk confirmed he would administer the scheme outside of his Parish Council duties if Cllrs felt that they wished to adopt the scheme.

Resolved In a vote the motion was passed by a majority of 5 – 1 with one Cllr opposing on the grounds that he felt that Drax should have responsibility for the trees. The agreement was based on the strict understanding that the Parish Council was simply administering the scheme and had no liability or implied ownership of the trees and subject to the agreement of the scheme criteria and conditions,

Ongoing The Clerk was instructed to draft a scheme to be sent to Cllrs and approved at the March meeting

Ms Breach also updated Cllrs on the waste on the Drax golf course – summary points are below:

- Contract awarded to Augean and signed 7th of February
- Enabling works ongoing throughout February and March
- Drax – Drainage, Roadway Preparation, Road Plate Installation
- Augean – Vegetation Removal to be completed before the 1st of March
- Waste removal to be carried out using licenced contractors
- Traffic lights will be stationed on A645, set to green will only change when a wagon leaves S&S club grounds
- 30 lorries per day, route A645 towards M62 entry at Goole
- Material to be taken to a fully audited, permitted facility
- Proposed start date 8th of April
- Proposed completion date 31st of May
- Post removal testing plan to be carried out upon completion

Ms Breach was thanked by the Chair and Cllrs for attending the meeting and duly left.

3. Chair to check Cllr agreement of previous minutes / approval of minutes (Chair)

Chair asked Cllrs if they had read and agreed with the summary notes of the January 2024 meeting.

Resolved No amendments were requested by Cllrs, and the minutes were duly signed by the Chair.

4. Financial Report and Accounts (Clerk)

The Accounts Spreadsheet and Financial Officer Report had already been presented to Cllrs and Clerk asked if there were any questions from Cllrs – none were tabled. The financial reports can be found as **Appendix 1** and **Appendix 1a**

Resolved Cheques presented at the February meeting were approved by Cllrs and duly processed.

5. Session for members of public to speak / North Yorkshire Cllr Report (Cllr M Jordan)

Chair welcomed Cllr Jordan to the meeting who spoke on a number of items, summarised below

5.1 A full council meeting had being held earlier that day – Council Tax was increasing by 5% - Cllrs also approved a revised Selby plan, the main headline being the planned Heronby development (with all its new facilities and infrastructure) will not be happening - accordingly villages will continue to get housing 'add-ons' with all the strain that this would mean for existing communities – for instance, Eggborough would be seeing over 1000 new houses and Hambleton another 350 houses but with no new doctors, dentist, shops etc.

5.2 Cllrs Jordan and Cllrs expressed concerns that this would see continued pressure on villages.

5.3 Cllr Jordan was asked what had happened for the plans for new housing at Burn – Cllr Jordan replied nothing viable had been put forward at this time due to the fact proposed site needed a lot of investment to make safe and ready

Resident in attendance asked the Parish Council why Pinewood Drive did not have baskets placed during the summer – Chair advised this was due to the Parish Council not owning any of the street lights there.

6 Correspondence

Clerk noted correspondence from a resident with regard to the state of Camela Lane – Cllrs discussed the recent incident when an accident on the A645 had caused traffic chaos throughout the area and in particular on Camela Lane

Ongoing Clerk was instructed to contact Highways and request plan for improved diversion on the A645 with one-way systems through the village in the event of an emergency

7 Planning applications (Clerk / all)

PROPOSAL: Lawful development certificate for existing use of land for fishing purposes

LOCATION: Burn Road Pond, Camblesforth Road, Selby

Cllrs noted the above application which had been sent by Cllr Jordan earlier in the day and Clerk noted that the Parish Council had not been advised of this – Cllrs discussed and questioned the purpose of the application as the work had been carried out at the site already. It was a matter of record the Parish Council opposed the development with the destruction of considerable woodlands

Ongoing Clerk was instructed to contact NYCC planning to request more details and also ask why the Parish Council had not been consulted

6. Matters arising – to consider on-going and new issues and decide further action if necessary:
Ongoing Matters

8.1 Cllrs to discuss budget for 2024-25 *Cllrs to continue discussions in time for the April meeting*

No updates were tabled by Cllrs and Chair reminded all to continue to review the draft budget in time for the new financial year.

Cllrs discussed the need to replace old lamp-posts in the village especially as the Parish Council had increased the precept to accelerate the programme and replace an additional two posts this coming financial year. Cllr Falcus noted that the street light outside of the beauty parlour was out – this was an old light – he had reported this but it had not been repaired to date. Clerk and Cllr Jordon commented that NYCC were currently suffering staff shortages meaning street lighting repairs were not being actioned as quickly as previously, however Cllr Jordan advised he understood there was a recruitment programme in place.

Ongoing Clerk to contact NYCC and request a replacement lamp for the unit outside of the beauty parlour and as part of the Parish Council street light replacement programme

8.2 Cllrs to discuss replacement noticeboard for the village – *Cllrs to be updated on progress of a new noticeboard*

Following on from the previous meeting and noting the current board outside of the Memorial Garden was in a very poor state and needed replacing, Cllrs noted that a local tradesman Ben Flannagan had offered to make a board charging only for materials. Clerk confirmed he had met with Mr Flannagan at the site and that the cost of the materials had been paid and the timescale was for an April / May completion.

Ongoing Updates to be provided to Cllrs on ongoing basis

8.3 Cllrs to discuss railings and gate for Memorial Garden *Cllrs to consider quotes for installing new iron railings and gate*

Cllrs noted that one quote had been received and that the Clerk had met with a second tradesman and was waiting for his quote. Clerk advised Cllrs that during the measuring at the garden it was noted that one of the stone columns on the wall was loose and urgently in need of repair as a sharp push could bring this down.

Ongoing Clerk to forward second quote to Cllrs when received with a view to a decision being made at the March meeting. Chair to forward the Clerk details of a local tradesman to repoint the stone column.

New Matters`

8.4 Cllrs to consider venue for Parish Council meetings- *in light of advice the school is unavailable for a number of months in the year.*

Cllrs were referred to an email from the school advising they cannot accommodate the Parish Council on a number of months in the year, totalling five months, that is nearly half of the meeting year. Cllrs expressed concerns with this as the Parish Council needed continuity in venue for the benefit of members of the public and there was a legal requirement for Parish Councils to avoid confusion as to the location.

Cllrs discussed various options including moving dates which the school could not accommodate meetings, returning to the Methodist Chapel, and looking at moving to either the Comus or Drax Clubhouse.

Ongoing Cllrs agreed to a recommendation that the Clerk contact the headmaster directly and request if there was any scope for them to review the non-available dates and impressing how beneficial the school was to the community as a venue for meetings.

8.5 Cllrs to consider ground work to improve the groundwork in the Memorial Garden- *trees/bushes need cropping and weeds and ivy removing*

Cllrs discussed a request from Cllr Kempton to tidy up the garden and green areas at the Memorial Garden in light of the ongoing efforts to improve the whole garden. Clerk also noted that the ivy would need removing from the walls and bushes cut back before work could begin on installing the iron railings. Cllr Kempton advised she had also received a request for the gravel paths to have more gravel put down.

Ongoing Cllrs unanimously agreed that the Clerk should obtain a quote from Dave Marshall for permanently removing the ivy across the garden, laying bark and cutting back trees and bushes.

8.6 Cllrs to consider any update on quotes for hanging planters – *in light of decision to invite quotes for the planters*

Clerk advised Cllrs no quotes had been received and he had written to the current provider advising that the reason the Parish Council was inviting tenders was not any reflection on their service, but to meet its obligations under its Financial Regulations to ensure the Parish Council was obtaining best value for its services to the community using public money.

Ongoing Cllr Wild to provide contact details of a possible interested business-

8.7 Cllrs to consider possible project in the village – *in light of Cllr Denise Kempton having successfully applied for Lottery Funding*

Chair and Cllrs unanimously applauded Cllr Kempton for her success in applying for £20,000 in Lottery Funds for the purposes of skateboard ramps to be placed in the park, noting the application process was extensive and time consuming. Cllrs discussed the next steps and ideas for actual location in the park- to be confirmed after the process of agreeing quotes had been completed.

Ongoing Clerk to obtain new quotes on skateboard ramps within the budget of £20,000 and present to Cllrs in advance of the March meeting for final decisions to be made.

9. Any other Business / Matters raised by Cllrs (not to be voted on) *(All)*

There been no further business, the Chair closed the Meeting at 2020

Date of next meeting Wednesday, 20th March 2024

Signed as a true record... *Neal Yates* Date... *March 2024*

Neal Yates – Chair

Camblesforth Parish Council

Financial Report for the February 2024 Parish Council Meeting

Headlines

At the end of December.23 our (actual) bank balance was **£13,743** and at the end of January.24 the (actual) balance (after all banked transactions), stood at **£11,996**.

Considering all liabilities, (cheques to be approved at the Feb.24 meeting) – there are no uncashed cheques – our (forecast) balance for the end of February is **£9,4,92**. This is below our forecast surplus but not to any extent we should be concerned about with only one month left in the financial year. The reason we have not achieved the forecast surplus is because the Parish Council has spent outside of the budget on a number of occasions, something which will be picked up by the external auditor. We have done this again in Jan / Feb with the materials for the proposed new noticeboard.

Cheques to be approved at the February 2024 Meeting

There are five cheques for approval in February, four of which are expected and budgeted for – Clerk's salary, lease rent, service charge for CCTV.

In concluding, there are no threats or risks to the Parish Council and our finances are solvent and stable and we remain in a good financial position in so far as we are likely to be close to the forecast surplus advised at the end of the current financial year.