

# Camblesforth Parish Council

Looking after your village, together

**Parish Chairman:** Neal Yates

**Parish Deputy Chair:** (Vacant)

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**Date of Meeting** Thursday, 18<sup>th</sup> January 2023  
**Time of Meeting** 1900

## IN ATTENDANCE:

**Parish Cllrs** Cllr Neal Yates (Chair); Cllr D Kempton Cllr Neil Ball; Cllr David Falcus;

**Parish Clerk** Andrew Crabbe

**District Cllr** Mike Jordan

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### 1. Present and Apologies (*Clerk to advise apologies, Chair to confirm quorum*)

Chair noted the apology of Cllrs Boyes and Wild.

**Resolved** Chair confirmed quorum and welcomed everyone to the meeting

### 2. Declarations of Interest – relevant to the agenda for the meeting (*Chair*)

**Resolved** No declarations were made by Cllrs relevant to the meeting

### 3. Chair to check Cllr agreement of previous minutes / approval of minutes (*Chair*)

Noting there was no meeting in December, Chair asked Cllrs if they had read and agreed with the summary notes of the November 2022 meeting.

**Resolved** No amendments were requested by Cllrs, and the minutes were duly signed by the Chair.

### 4. Financial Report and Accounts (*Clerk*)

Clerk noted that as there was no meeting in December, there were two months of cheques to be approved. The financial report for November and December 2022 and cheques to be approved in January had already been presented to Cllrs and Clerk asked if there were any questions from Cllrs – none were tabled. The financial reports can be found as **Appendix 1** and **Appendix 1a**

**Resolved** Cheques presented at the January meeting were approved by Cllrs and duly processed.

### 5 Session for members of public to speak / District Cllr Report

No members of the public were in attendance.

Chair welcomed District Cllr Jordan to the meeting, who made the following report:

5.1 A lot of work was being carried out to catch up with housing voids programme and £2million of CiL funds had been signed off to deal with this – this may see some work being carried out in Camblesforth.

5.2 The Locality Budget had been spent for this year – Cllr Jordan was asked would there still be District Cllr grants available in the new Council structure – Cllr Jordan replied it was proposed (but not approved as yet) that Area Committees would have £50k for local community development.

5.3 Cllr Jordan was asked what would happen to the approx. £50million awarded by Drax to Selby District Council. Cllr Jordan advised this would likely go into NYCC reserves – Cllr Yates advised that he felt it was entirely wrong that none of this money was awarded to the local Parishes neighbouring the power-station – Cllr Jordan replied that the money had been used to keep rates down.

Cllr Jordan was asked to approach NYCC in his capacity as District Cllr to ask if some of this money could be allocated to local Parishes – Cllr Jordan advised that he had tried this previously and received either no response or was told that other areas had to be considered. Cllr Yates replied that other areas were not affected by Drax, the disturbance from lorries, dust and noise etc.

**Ongoing** On the point of rates paid to SDC by Drax, Cllrs agreed this should be added to the agenda for February and discussed at length and agreed action taken.

## **6 Any correspondence requiring discussion. (Clerk)**

Clerk noted a letter from Landpro / P3P with regard to a proposed planning application for a solar power farm at Carlton and asking if they could attend a future parish meeting to meet Cllrs and present their plans.

**Resolved** Cllrs agreed that the Clerk should invite Landpro to the February meeting

## **7 Planning applications (Clerk / all)**

Clerk noted one planning application

**PROPOSAL:** Hybrid Planning Application comprising two parts: (Part 1) Outline planning permission (all matters reserved) for the construction of a converter station at Drax, Selby; (Part 2) full planning permission for the installation of high voltage direct current (HVDC) underground cables from the River Ouse to the converter station and high voltage alternating current (HVAC) underground cables from the converter station to the existing Drax Substation as well as all associated temporary works including compounds, accesses and bellmouths as part of the construction of Scotland-England Green Link 2 (SEGL2), a two gigawatt (GW) reinforcement of the electricity transmission system between Peterhead, Scotland and Drax, England. [Installation of underground HVDC cables from Mean Low Water Springs (MLWS) at Fraisthorpe, East Riding to the River Ouse and associated temporary works relating to land in an adjoining authority]

**LOCATION:** Land To East New Road Drax

**Resolved** Cllrs noted the strategic infrastructure of this application and no objections were made

## **8 Matters arising – to consider on-going and new issues and decide further action if necessary:**

### **Ongoing Matters**

#### **8.1 Update on ideas / projects for the CiL award / P3P Gift (All)**

Cllrs noted that the playground surface was once again becoming covered in slippery algae. Cllr Yates advised that it was his view the surface was becoming increasingly impossible to keep clean and maybe some of the grant money needed to be spent on replacing the surface with something like safe bark.

**Ongoing** Clerk to obtain quotes / options for new playground surfaces and report back to Cllrs. Cllr Yates also advised Cllrs that longer term, he would like the Council to look at investing in a small hydraulic tractor (with a frailer) for grass cutting.

#### **8.2 Update on improvements to the Memorial Garden (All)**

Cllr Kempton advised Cllrs that there had been dog mess in the garden – Cllrs expressed disappointment that someone would allow the dog to foul an area devoted to those who had given their lives during conflict. Noting there was no longer a gate on the garden, Clerk was asked to price a new one as this may be allowing dogs to wander in – the ‘No Dogs’ sign had been on the old gate, now removed.

**Ongoing** Clerk to provide quotes for a new gate in time for the February meeting.

Cllrs discussed the previous proposal for a flag pole for both the Memorial and Millennium Gardens.

**Ongoing** Clerk was asked to resend the quotes and also source a 'tamper proof flag pole'

Cllrs discussed previous proposal for painting the scaffolding in the Memorial Garden

**Ongoing** Clerk was asked to speak to the painter who had painted the playground for a quote in time for the February meeting.

#### New Matters

#### **8.3 Update from Cllrs Boyce and Ball from the Drax Liaison Meeting (specifically trees on A645) (All)**

Cllr Ball advised that he felt there had been no progress with this issue and it was the case that Drax would not cut back the trees adjoining the houses on the A645. Cllrs agreed that this contradicted what the Parish Council was told in 2021.

**Ongoing** Clerk to request a copy of the minutes of the liaison meeting and the matter would be deferred to February for Cllrs to determine next steps.

#### **8.4 Cllrs to discuss draft budget for financial year of 2023/24 (All)**

Cllrs referred to the Budget Report sent previously by the Clerk who requested that Cllrs use the report to analyse spending and use as the basis to review the budget for the financial year of 2023/24

**Ongoing** Cllrs to review and consider the budget for the new financial year over the course of the next two meetings in time for a final decision at the April meeting

#### **8.5 Cllrs to discuss any arrangements for the King's Coronation (All)**

Chair advised that the Camblesforth Social Committee had already discussed this and had decided to postpone any meeting to see what Cllrs decided with regard to possible joint working again. At this stage, there was an idea to have a village event with a screen set up in the grounds of Camblesforth Hall to show the coronation. Cllr Falcus asked if the flower displays in the village could feature red, white and blue colours – Clerk replied this had been requested for the Queens Platinum however the plants were already ordered and being grown. Clerk continued he would check with Adams as this time the request may be in time.

**Ongoing** To be continued at the February meeting

#### **8.6 Cllrs to approve Annual Meetings Calendar for 2023 (All)**

Cllrs noted the dates of Parish Council meetings for 2023. Chair asked if an annual report on the Edward Atkinson Fund could be added to the Annual General Meeting and this was unanimously approved by Cllrs.

**Resolved** The 2023 Parish Council Calendar was approved by Cllrs, subject to a note that the AGM would include a report on the Atkinson Fund.

#### **8.7 Cllrs to discuss Social-Media-Policy and proposal for pre-approval of posts (All)**

Cllrs noted the latest post on the Parish Council Facebook page which had made potentially slanderous and offensive comments concerning farmers who were looking at allowing solar farms on their land. This post had been removed, however Cllrs felt that this latest posting justified the proposal to pre-approve any future postings on the site. Cllrs agreed that the Facebook page was primarily for residents to be kept up to date on Parish Council matters and not a forum for individuals to express their views.

**Resolved** Cllrs instructed the Parish Clerk to alter the permission on the social media page to pre-approve any future postings.

**9. Any other Business / Matters raised by Cllrs (not to be voted on) (All)**

Cllr Kempton advised that Cllrs had previously agreed to purchase a new Christmas light for the Memorial Garden but this had been put on hold due to questions over connection issues. Cllr Kempton continued she had identified a new light with no such issues and asked if this could be purchased – Cllrs agreed (as the cost had been previously approved) and Cllr Kempton would send the details to the Clerk for actioning

No other matters being raised the Chair closed the meeting at 8.20pm

Date of next meeting            15<sup>th</sup> February 2023

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Signed as a true record... *Neal Yates*

Date... *February 2023*

## **Appendix 1a Financial Officers Report for the January 2023 Parish Meeting For Camblesforth**

### **Headlines**

At the end of November 22 our bank balance was £20,838 and at the end of December 22 the balance (after all banked transactions), had decreased to £19,626. Taking into account all liabilities, (cheques to be approved at the January 23 meeting, and uncashed cheques) our forecast balance for the end of January 23 is £17,065. Spending in January is high as it also covers December when there was no Parish Meeting. With only two months left in the financial year our finances are in a robust, stable and solvent position, with no identifiable risks or threats and on target for the forecast surplus.

### **Cheques to be approved at the December 2022 Meeting**

There is little to report in the January cheque issue – all is budgeted for and expected.

### **Reserve Account**

A slight increase from the last report in November due to an interest payment of £41.71 and as of 31<sup>st</sup> December the balance is £13,365. This of course includes £2,831 which is the Edward Atkinson Fund.

### **Summary**

The stable financial position is entirely down to careful financial management and observance of the budget, and brings into focus the importance of the forthcoming budget discussions.

**From:** Parish Clerk  
**To:** Parish Councillors

**Box 1**

<b>Community Account (666)</b>	
<b>Opening Balance as of end of Nov.22 (Statement No. 245)</b>	<b>£20,838.70</b>
<b>Transactions in Dec.22</b>	

<b>Debits</b>				
	<b>Cheque No.</b>	<b>Paid to</b>	<b>Reason</b>	<b>Amount</b>
07-Dec-22	853	Dave Marshall - payment for replacing the edging in the Memorial Garden - Funded by Cllr Mike Jordan's C		£668.00
08-Dec-22	Direct Debit	YU Energy - Standing Charge		£20.85
08-Dec-22	Direct Debit	YU Energy - Electricity for Street Lighting		£139.94
08-Dec-22	854	Mr & Mrs B Ward - Rental of Camblesforth Hall for Aug.22		£50.00
08-Dec-22	855	Mr & Mrs B Ward - Rental of Camblesforth Hall for Sept.23		£50.00
08-Dec-22	859	Mr & Mrs B Ward - Rental of Camblesforth Hall for Oct.24		£25.00
28-Dec-23	852	PK Littlejohn - payment for Annual Return / Audit		£240.00
31-Dec-22		Service Charge		£18.00

<b>Credits</b>		
<b>Date of Credit</b>	<b>Reason</b>	<b>Amount</b>

	<b>Summary =</b>	Bank Balance as of end of Nov.22 =	£20,838.70
		Total spend in Dec.22 (presented) =	£1,211.79
		Credit Received in Dec.22 =	£0.00
		<b>Standing bank balance end of Dec.22 as per Bank Statement 245 =</b>	<b>£19,626.91</b>

**Box 3**

<b>Cheques to be issued in Jan.23 (to be approved by Cllrs)</b>	<b>Amount</b>
A Crabbe - Salary for December 2022	£694.00
Mr & Mrs B Ward - Rental of Camblesforth Hall for Nov.22 (Include additional hour)	£75.00
Ryther Alarms - 1 X 12 MONTH CCTV SERVICE AGREEMENT / 1 X 12 MONTH DATA PACKAGE (ROUTER AND DATA) (OCT.22-OCT.23)	£456.00
Selby District Council - Lease for Pinewood Drive	£90.00
A Crabbe - Salary for January 2023	£694.00
Autela Payroll - Payroll Service for - October, November, December 2022	£54.00

**Total cheques to be issued & approved at the Jan.23 Meeting =** £2,063.00

**Box 6**

<b>No.2 Account: High Interest Account (682)</b>	
Balance as of 30th Sept.22 =	£10,492.71
<b>Edward Atkinson Fund</b>	
Balance as of 16 Dec 2022 =	£2,831.20
<b>Balance as of 30th Sept.22</b>	<b>£13,323.91</b>
<b>Balance as of 30th Nov.22</b>	<b>£13,323.91</b>
Interest payment	£41.71
<b>Balance as of 31st Dec.22</b>	<b>£13,365.62</b>

As verified by statement 216

**Box 2**

<b>Outstanding Cheques</b>	<b>Amount</b>
S Coleman -reimbursement for raffle gifts purchased for Queens Celebrations	£30.10
S Coleman - Reimbursement for various items for Queens Celebrations - see email of 24th May	£68.78
Camblesforth Social Committee - Payment made under the Community Grant Scheme	£400.00

**Outstanding cheques to be cashed / presented =** £498.88

**Box 4**

<b>Summary of PC Accounts until end of Jan.23 (Actuals &amp; Forecasts)</b>	
<b>No.1 Account: Community Account (666)</b>	
<b>a (Actual) Bank Balance at end of Nov.22 (verified by Bank Stat 24*) =</b>	<b>£20,838.70</b>
<b>b (Actual) Total Spend in Dec.22 (cashd) =</b>	£1,211.79
<b>c Uncashed Cheques (Actual)</b>	£498.88
<b>d New Cheques issued at Jan.23 meeting (Actual)</b>	£2,063.00
<b>e Forecast total spending for end of Jan.23 (which is box b, c and d added) =</b>	<b>£3,773.67</b>
<b>f Credit Payments made in Nov.22</b>	£0.00
<b>Forecast of Bank Balance for end of Jan.23 (which is box e deducted from box a, added to box f) =</b>	<b>£17,065.03</b>
<b>g =</b>	

**Box 5**

<b>CIL Spending Report Parish Council was awarded a CIL amount for housing development on Croft</b>	<b>£7,961.38</b>

# Camblesforth Parish Council

Looking after your village, together

**Parish Chairman:** Neal Yates

**Parish Deputy Chair:** (Vacant)

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**Date of Meeting** Wednesday, 15<sup>th</sup> February 2023

**Time of Meeting** 1900

## IN ATTENDANCE:

**Parish Cllrs** Cllr Neal Yates (Chair); Cllr Neil Ball; Cllr Kevin Wild; Cllr Denise Kempton.

**Ward Cllr** Cllr Mike Jordan

**Parish Clerk** Andrew Crabbe

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## 5. Present and Apologies (*Clerk to advise apologies, Chair to confirm quorum*)

Chair noted the apologies for Cllrs Boyes and Falcus

**Resolved** Chair confirmed quorum and welcomed everyone to the meeting

## 6. Declarations of Interest – relevant to the agenda for the meeting (*Chair*)

**Resolved** No declarations were made by Cllrs relevant to the meeting

## 7. Chair to check Cllr agreement of previous minutes / approval of minutes (*Chair*)

Chair asked Cllrs if they had read and agreed with the summary notes of the January 2023 meeting.

**Resolved** No amendments were requested by Cllrs, and the minutes were duly signed by the Chair.

## 8. Financial Report and Accounts (*Clerk*)

The financial report for January 2023 and cheques to be approved in February had already been presented to Cllrs and Clerk asked if there were any questions from Cllrs – none were tabled. The financial reports can be found as **Appendix 1** and **Appendix 1a**

**Resolved** Cheques presented at the February meeting were approved by Cllrs and duly processed.

## 5 Session for members of public to speak / District Cllr Report

### Solar Farm

Clerk noted that Landpro had advised that they were unable to attend the Meeting due to personal circumstances, but would look to attend in March. A member of the public in attendance asked if the application had been submitted at this point, and it was confirmed it had not, although residents should still write to the Parish Council to give their views, especially if they wish to influence the Parish Council observation at such time as the application was submitted. It was noted that not a single resident had done this with the recent Camela Lane solar farm and to-date the Parish Council had only received 2 objections

Cllr Jordan advised that there was nothing major to report – there were parking issues on Highways land just off the A645 causing access problems for a resident – Cllr Jordan was supporting the resident to try and resolve the matter.

Cllr Jordan continued that he understood the Comos Inn had now changed hands and there were proposals for the pub to become a Turkish restaurant – he believed as this involved a change of business, then planning permission would be needed and he was working with the new owners to sort this.

## **6. Any correspondence requiring discussion. (Clerk)**

Clerk referred Cllrs to letter from NYCC with regard to the highways grass cutting for the Parish. As usual the Authority was offering a subsidy of £ for the Parish Council to undertake this work, or if Cllrs did not wish to accept this, then NYCC would carry out the grass-cutting on a minimal level. Cllrs asked if this amount had increased from the previous year, and the Clerk replied it had not.

**Resolved** Cllrs unanimously agreed to accept the subsidy to ensure the highways through the village were maintained in an acceptable manner, however Cllrs asked the Clerk to query why the subsidy had not increased in light of the cost-of-living increases in general.

## **7. Planning applications (Clerk / all)**

**Resolved** No planning applications

## **8. Matters arising – to consider on-going and new issues and decide further action if necessary:**

### **Ongoing Matters**

#### **8.1 Update on ideas / projects for the CiL award / P3P Gift including update on improvements to the Memorial Garden – installation of an iron fence / benches / new flagpole (All)**

Following on from the agreement of Cllrs to install flagpoles in the Memorial and Millennium Gardens, Cllrs considered two quotes provided by the Clerk.

**Resolved** Cllrs unanimously agreed to the purchase of two flag poles and the Clerk was instructed to progress.

Cllrs also discussed if there would be any concerns from (neighbouring) residents with regard to the flagpoles and it was suggested that the Parish Council should advise the community of the proposals and see if there were any concerns raised

**Resolved** Clerk to post on social media advising of the above proposal and to invite any resident concerns.

**Resolved** Cllrs Wild and Yates agreed to install the commemorative bench before the March meeting.

**Ongoing** Considerations for a new iron railing continued and Cllr Yates advised he would forward details of a local ironmonger who had established a good reputation in the area. Cllrs agreed that all quotes and options to be submitted prior to the March meeting to allow for a decision to be made then.

#### **8.2 Update on issue of trees on A645 and responsibility for maintaining these (All)**

Deferred from the previous meeting and concerning the ongoing issue of overgrown trees on the A645, Clerk advised that he had requested a copy of the minutes from the last liaison meeting when the matter was raised or alternatively a response on the request for specific information on the maintenance of the trees on the A645.

**Ongoing** Cllrs agreed if there had been no response by the date of the next liaison meeting, then a formal letter of complaint would be issued to Drax and in addition the Parish Council would contact the local press.

#### **8.3 Update on any changes to the draft budget for financial year of 2023/24 (All)**

Clerk asked Cllrs if they had any changes they wished to make to the draft budget and reminded all that the final approved version needed to be signed off at the April meeting, so there were only two opportunities, including tonight's meeting to make any amendments

Clerk noted that he had posted several notices about the Community Fund and also the Edward Atkinson Fund but had received no interest / applications for funding. Cllrs noted that in previous years the Church had applied for funds to support youth activities, but had not done so for a while.

**Resolved** Clerk was asked to contact the Church Warden and advise of the funding available from the Parish Council and that Cllrs would welcome any application.

Cllrs discussed ensuring the lamp post replacement programme was covered by the budget – Clerk confirmed this provision was already in the budget for 2023/24



**Resolved** Chair to identify posts which needed replacing and these would be scheduled for action.

#### **8.4 Update on any arrangements for the King's Coronation (All)**

Chair advised Cllrs that the village social committee was looking at organising something for the day and also the school was looking at carrying out celebratory activities - Cllrs agreed that on this occasion the Parish Council would not purchase commemorative gifts for the school but obviously there were funds available from the Community Grant if the social committee wished to apply for these.

**Resolved** Cllrs agreed to keep on agenda for next few months for any updates

#### **New Matters**

#### **8.5 Cllrs to discuss the grass-cutting contract for the 2023 season.**

Clerk referred Cllrs to a quote provided by Mr David Marshall for the grass cutting, green space litter picking and flower maintenance – Clerk advised the increase in Mr Marshall's rates were minimal and could be afforded by the Parish Council if Cllrs wished to accept this. Clerk also reminded Cllrs they had agreed at the March 2022 Parish Meeting to appoint Mr Marshall on a permanent basis from this year if certain conditions were met.

As Financial Officer Clerk advised he felt these condition had been met by Mr Marshall, and it was his recommendation that this appointment should be agreed by Cllrs.

**Resolved** Cllrs unanimously agreed to appoint Mr Marshall on a permanent basis and the Clerk advised he would draft a letter of understanding / contract to this end.

#### **9. Any other Business / Matters raised by Cllrs (not to be voted on) (All)**

##### **9.1 Dog Fouling**

Cllr Wild advised that dog fouling was particularly bad in certain areas of the village – Cllrs asked the Clerk to chase up the request from SDC for a new dog bin on Camela Lane as the fouling down there was particularly bad. Clerk suggested that a new poster campaign might be appropriate with some hard-hitting anti-fouling notices which might deter the minority of dog owners responsible for the fouling. Cllrs agreed to this.

##### **9.2 Street Lighting**

It was noted that the lamp post opposite 64 Brigg Lane was out again. Clerk advised he had reported this several times and had been advised by NYCC that it had been repaired – there may be a more permanent problem – Clerk to speak to NYCC on the matter.

No other matters being raised the Chair closed the meeting at 8.10pm

**Date of next meeting** Wednesday, 15<sup>th</sup> March 2023

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Signed as a true record...

*Neal Yates*

Date...

*March 2023*

Neal Yates – Parish Chairman

# Camblesforth Parish Council

Looking after your village, together

**Parish Chairman:** Neal Yates

**Parish Deputy Chair:** (Vacant)

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**Date of Meeting** Wednesday, 15<sup>th</sup> March 2023

**Time of Meeting** 1900

## IN ATTENDANCE:

**Parish Cllrs** Cllr Neal Yates (Chair); Cllr Neil Ball; Cllr Kevin Wild; Cllr Denise Kempton; Cllr Dave Falcus; Cllrs Joyce Boyes.

**Ward Cllr** Cllr Mike Jordan

**Parish Clerk** Andrew Crabbe

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## 9. Present and Apologies (*Clerk to advise apologies, Chair to confirm quorum*)

Chair noted no apologies and that there was full attendance of Cllrs.

**Resolved** Chair confirmed quorum and welcomed everyone to the meeting

## 10. Declarations of Interest – relevant to the agenda for the meeting (*Chair*)

**Resolved** No declarations were made by Cllrs relevant to the meeting

## 11. Chair to check Cllr agreement of previous minutes / approval of minutes (*Chair*)

Chair asked Cllrs if they had read and agreed with the summary notes of the February 2023 meeting.

**Resolved** No amendments were requested by Cllrs, and the minutes were duly signed by the Chair.

## 12. Financial Report and Accounts (*Clerk*)

The Accounts Spreadsheet and Financial Officer Report had already been presented to Cllrs and Clerk asked if there were any questions from Cllrs – none were tabled. The financial reports can be found as **Appendix 1** and **Appendix 1a**

**Resolved** Cheques presented at the March meeting were approved by Cllrs and duly processed.

## 5 Session for members of public to speak / District Cllr Report

**Resolved** Chair noted a number of members of public in attendance although no issues were raised.

Cllr Jordan advised that the last full Council Meeting would be held on 21<sup>st</sup> March and the new Authority would commence as of 3<sup>rd</sup> April - Cllr Jordan continued that tonight's meeting would be the last he would be attending as a Selby District Council Cllr and as of April he would be attending as a North Yorkshire County Council Cllr.

Cllr Jordan advised that his Locality Grant would still be available after the creation of the new authority and applications for funds to benefit local communities were welcome.

## 6. Any correspondence requiring discussion. (*Clerk*)

Clerk referred Cllrs to a letter from a Company who provided 'speed signs / stickers' to be placed on wheelie bins and asked if they would be interested in these, particularly the '20 is plenty' version. These were not legally enforceable but there was some evidence to show the signs did influence driver's speed especially on through roads in villages, such as Brigg Lane, although they also worked on school roads.

**Ongoing** Cllrs asked the Clerk to obtain resident feedback on the idea and if they would be prepared to use the stickers – Clerk to report back to the April meeting.

## 7. Planning applications (Clerk / all)

The planning application report for the March meeting can be found as **Appendix 2**. Cllrs discussed the following application:

**PROPOSAL:** Development of a ground-mounted solar farm including associated infrastructure

**LOCATION:** Land South Of A645, Wade House Lane, Drax

Cllrs noted that this planning application had only been received on Friday, 10<sup>th</sup> March and they had not had time to consider all the documentation relating to the application. It was unanimously agreed that the Parish Council should not submit an observation at this time and to request an extension until the April meeting. Clerk noted that at this time his advice to Cllrs would be to issue a neutral observation – this was based on the fact that previously the Parish Council had invited residents to advise in writing if they supported or opposed the solar farm applications, and to date only two residents had advised they opposed the solar farms. Therefore, the Parish Council could only act on the information it had received.

A discussion took place with a resident in attendance with regard to the process for advising the Parish Council of views and also how residents advised Selby District Council if they opposed or supported a planning application.

**Resolved** Cllrs agreed that the Clerk would post information again on the above on social media, its website and noticeboard.

**Ongoing** Clerk to request an extension from Selby District Council on the Parish Council submission of observations

## 8. Matters arising – to consider on-going and new issues and decide further action if necessary:

### Ongoing Matters

#### 8.1 Update on ideas / projects for the CiL award / P3P Gift including update on improvements to the Memorial Garden – installation of an iron fence / benches / new flagpole (All)

Clerk advised Cllrs the two new flagpoles were on order and would hopefully arrive in time for the coronation weekend. Cllrs agreed that placing a pole behind the Memorial would be ideal.

Cllrs agreed that a metal gate would be appropriate and in sync with the proposed metal fencing.

**Ongoing** Clerk to provide quotes by April meeting for final decision

**Ongoing** Installation of bench outstanding

#### 8.2 Update on issue of trees on A645 and responsibility for maintaining these – following request from PC for DRAX to provide minutes of Liaison Meeting (All)

Cllrs Boyes and Ball reported from the Drax Liaison Meeting that Drax would carry out cutting back of trees on the A645 but were unable to cut back any trees overhanging gardens on Pinewood Road. Apparently, some years prior they had done this and been sued by a resident for damage to a shed, so now Drax's insurance would not cover this.

Cllrs Boyes and Ball also reported that at the Liaison Meeting they had asked for a copy of the minutes and were advised that these would be sent to the Clerk.

**Ongoing:** Clerk to advise as and when these were received and to pass onto Cllrs.

Cllr Ball advised he remained concerned with regard to the situation of waste on the Drax Golf Course and the possibility of contamination... this issue was still unresolved after three years.

**Ongoing:** Clerk was instructed to draft a formal letter of complaint to the Environment Agency on this matter.

### **8.3 Update on any changes to the draft budget for financial year of 2023/24 – final opportunity for Cllrs to consider prior to new financial year (All)**

Chair referred Cllrs to the draft and reminded them that this was the last opportunity to make changes - Cllrs were asked to give one final review prior to the new financial year in April at which time the budget would be signed off.

**Ongoing** Cllrs to advise of any amendments to the draft prior to the April meeting at which time the budget would be signed off and the Parish Council would adhere to the agreed budget for the financial year of 2023/24

### **8.4 Update on any proposals for the Kings Coronation (All)**

Clerk advised Cllrs had agreed to leave this item on the agenda for the next few months for any updates and developments. Cllrs discussed how the Parish Council might support planned activities by the Village Social Committee, (two members of which were in attendance at the meeting) and Cllrs agreed that any requests for financial support should be made under the Community Grant Scheme.

**Resolved** The representatives of the Committee were signed posted to the Parish Council website for details and application form for the Community Grant Scheme and advised to contact the Clerk if they had any problems

### **New Matters**

#### **8.5 Cllrs to consider applications for grants under the Community Grant / Edward Atkinson Fund (All)**

**Procedural Note:** As this item concerned financial details of an application, Chair advised this was a closed session and members of the public were duly asked to leave the meeting which was actioned.

Cllrs considered and discussed an application from the Messy Church / Children's club at the Church and agreed that the application fully met the criteria of the Edward Atkinson Fund.

**Resolved** Cllr Wild tabled that an award of £400 should be made and this was passed unanimously. Clerk was instructed to contact the Church Warden and advise of the above and arrange for a cheque to be raised.

### **9. Any other Business / Matters raised by Cllrs (not to be voted on) (All)**

Cllrs raised concerns over the delay in SDC providing a requested dog waste bin on Camela Lane – SDC had advised the requested location was inappropriate for the waste vehicle to collect from. Cllrs agreed this was absolutely not the case and the location was a large turning area. Cllr Falcus advised he would send a photo of the location and that the Clerk would forward this to SDC asking why this was a problem. In addition the Clerk was asked to post on social media advising residents of the situation.

No other matters being raised the Chair closed the meeting at 8.10pm

**Date of next meeting** Wednesday, 19<sup>th</sup> April 2023

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Signed as a true record... *Neal Yates* Date... *April 2023*

Neal Yates – Parish Chairman

## **Appendix 1 Financial Officers Report for the March 2023 Parish Meeting for Camblesforth**

### **Headlines**

At the end of January 23 our bank balance was £17,037 and at the end of February 23 the balance (after all banked transactions), had decreased to £15,989. Taking into account all liabilities, (cheques to be approved at the February meeting – there are NO uncashed cheques) our forecast balance for the end of March 23 is £14,779. This will be our position at the end of the financial year of 2022-23 and means (as with all reporting months in the past year), our finances are in a robust, stable and solvent position, with no identifiable risks or threats and on target for the surplus forecast at the setting of the budget in April 2022.

### **Cheques to be approved at the March 2023 Meeting**

There is little to report in the March cheque issue – all is budgeted for and expected.

### **Reserve Account**

The reserve account stands at £13,365 with no change since December 2022. This of course includes £2,831 which is the Edward Atkinson Fund.

### **Summary**

Cllrs should be proud of the fact our finances are so healthy despite the fact the Parish Council has continued to spend on improvements in the community as well as not increasing the precept for three years running. The stable financial position is entirely down to careful financial management and observance of the budget, and brings into focus the importance of the forthcoming budget discussions.







## Appendix 2

### Planning Application Report for the March 2023 Meeting

For full details of applications, use the public planning portal at SDC

<https://www.selby.gov.uk/view-applications-public-access>

Location & Applicant:	Planning Ref:	Observations / Comments:	Observations
Land South Of A645, Wade House Lane, Drax	2023/0128/E IA	Development of a ground-mounted solar farm including associated Infrastructure	 Land South Of A645, Wade House Lane, Dr.
<b>Applications Decided (Refusal / Granted)</b>			
18 Croft Road, Camblesforth, Selby Applicant Mrs Linda Johnson	2022/1310/ HPA	Erection of single storey side extension with mono-pitched roof following demolition of existing conservatory and erection of front oak porch	 18 Croft Road, Camblesforth NOD,p GRANTED
48 Brigg Lane, Camblesforth Applicant – Mr Chris Knight	2022/1158/ HPA	Erection of front extension, dormer roof conversion, internal alterations and erection of boundary wall	 48 Brigg Lane NOD.pdf GRANTED
Home Farm, Barlow Road, Barlow Vox Born	2022/1257/F ULM	Erection of battery energy storage system and associated external works	 Home Farm, Barlow Road, Barlow.pdf REFUSED

# Camblesforth Parish Council

Looking after your village, together

**Parish Chairman:** Neal Yates

**Parish Deputy Chair:** (Vacant)

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**Date of Meeting** Wednesday, 19<sup>th</sup> April 2023

**Time of Meeting** 1900

## IN ATTENDANCE:

**Parish Cllrs** Cllr Neal Yates (Chair); Cllr Neil Ball; Cllr Kevin Wild; Cllr Denise Kempton;  
Cllr Dave Falcus; Cllr Joyce Boyes.

**North Yorkshire Cllr** Cllr Mike Jordan

**Parish Clerk** Andrew Crabbe

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## 13. Present and Apologies (*Clerk to advise apologies, Chair to confirm quorum*)

Chair noted no apologies and that there was full attendance of Cllrs.

**Resolved** Chair confirmed quorum and welcomed everyone to the meeting

## 14. Declarations of Interest – relevant to the agenda for the meeting (*Chair*)

**Resolved** Chair (Cllr Yates) noted a pecuniary interest in the Item 8.4. No other declarations were made by Cllrs relevant to the meeting

## 15. Chair to check Cllr agreement of previous minutes / approval of minutes (*Chair*)

Chair asked Cllrs if they had read and agreed with the summary notes of the March 2023 meeting.

**Resolved** No amendments were requested by Cllrs, and the minutes were duly signed by the Chair.

## 16. Financial Report and Accounts (*Clerk*)

The Accounts Spreadsheet and Financial Officer Report had already been presented to Cllrs and Clerk asked if there were any questions from Cllrs – none were tabled. The financial reports can be found as **Appendix 1** and **Appendix 1a**

**Resolved** Cheques presented at the April meeting were approved by Cllrs and duly processed.

## 5 Session for members of public to speak / District Cllr Report

### 5.1 North Yorkshire Report

Cllr Jordan advised that transfer of Selby District Council to the new Authority had ‘gone relatively smoothly’ – the Council Offices on Doncaster Road still existed and residents were encouraged to visit as normal if they had concerns / issues they wished to raise. The new authority had a new telephone number which could be found in the Selby Times and the NYCC website - this was a single contact / number and would be charged at standard rate. All Council services were still operating as should do and a new logo is about to be rolled out.

Cllrs asked what was happening to the revenues held by the old SDC – Cllr Jordan advised these had all been transferred to the new authority. Four million had been earmarked for charities in the Selby, Snaith and Goole areas. Cllrs asked what was happening with the revenue from Drax power station – Cllr Jordan replied that this had been used previously to bridge a pension fund deficit, which in turn kept local rates low as without the Drax money, then the deficit would have had to come out of local rates. Drax pay nine million in business rates to the Government and they determine where this goes – with regard to what was happening with this year’s business rate payment from Drax, this would not be known until 5<sup>th</sup> May.



Finally, Cllr Jordan advised that his Locality Grant of £10,000 was available for applications.

5.2 Members of the Public Chair asked members of the public attending if they had anything they wished to raise. A member of the public made a statement with regard to the proposed solar farm at Carlton asking Cllrs to object to the application.

#### **6. Any correspondence requiring discussion. (Clerk)**

Clerk referred Cllrs to a communication sent prior to the meeting with regard to the allotments which confirmed the plots were now all taken and the schedule of payments had commenced. No questions were raised by Cllrs.

Clerk also referred Cllrs to a letter from Camblesforth Hall requesting a £10 increase in the monthly rent due to heating cost increases.

**Resolved** Following due discussion, Cllrs agreed to this request.

#### **7. Planning applications (Clerk / all)**

**Resolved** The planning application report for the April meeting and Cllrs agreed observations can be found **Appendix 2**. With regard to the application for a ground-mounted solar farm on land South of A645, Wade House Lane, Drax, Cllrs noted a report presented by the Clerk which can be found as **Appendix 3**

#### **8. Matters arising – to consider on-going and new issues and decide further action if necessary:**

##### **Ongoing Matters**

##### **8.1 Update on ideas / projects for the CiL award / P3P Gift including update on improvements to the Memorial Garden – installation of new fence and gate / benches / new flagpole (All)**

Clerk advised Cllrs no progress had been made with regard to a new fence and gate due to current heavy workload. Chair advised he had spoken to a resident who had offered to put the gate back on as a temporary measure.

**Ongoing** Deferred to May Meeting

##### **8.2 Update on issue of trees on A645 and responsibility for maintaining these – request for copy of minutes of Liaison Meeting (All)**

Clerk advised he had not received the requested minutes.

**Ongoing** Cllrs agreed that a formal letter of complaint should be issued to Drax on this matter.

##### **8.3 Update on draft budget for financial year of 2023/24 – Cllrs to sign off budget for the new financial year (All)**

Cllrs noted the final version of the 2023-24 budget and the comments of the Financial Officer that as the forecast surplus was considerably lower than previous years, then it was important the budget was observed in the forthcoming financial year. In addition, for the first time in many years it may be necessary to increase the precept for the 2024-25 financial year.

**Resolved** Cllrs approved the budget for the financial year of 2023-24

Clerk noted that he believed the reserve was still too high and recommended that some of this should be used to finance project spending such as the flagpoles – he noted that the external auditor was currently commenting on high reserves and that Parish Council should not be sitting on monies for years which should be spent for the benefit of the community. In response Cllrs Wild and Ball advised they felt the reserve should be maintained at its current level to enable the Parish Council to deal with any emergency situation

**Ongoing** The Chair advised that the question of the reserve level would be considered at the AGM in May.

**Ongoing** Cllrs agreed to discuss the status of land owned by the Parish Council at the May meeting and if there were any revenue opportunities which may be gained from this land.

## **New Matters**

### **8.4 Cllrs to consider applications for grants under the Community Grant / Edward Atkinson Fund (All)**

**Procedural Note** As Chair of the Community Events Committee, Cllr Yates left the meeting and Cllr Wild assumed the office of Chair for this item.

Cllrs discussed and considered at length applications from the Events Committee and unanimously agreed the following:

**Resolved** A grant of £450 from the Edward Atkinson Fund to pay for the children's activities at the forthcoming King's Coronation celebrations. Councillors noted that the Committee had applied for £400 but felt it was appropriate to meet the full cost of these activities.

**Resolved** A grant of £400 from the Community Grant Scheme towards the purchase of a marquee.

### **8.5 Cllrs to consider if they wish to adopt the NYCC code of Conduct or remain with own version (all)**

Cllrs were referred to a correspondence sent by NYCC with regard to a new Code of Conduct for Parish and Town Councils in light of the new Authority, and asking if this could be adopted to ensure consistency across the County. Cllrs however agreed that this Code was unnecessarily complicated and 'wordy'.

**Resolved** Cllrs unanimously agreed to retain the Parish Councils own version which although simplified, still contained the Nolan Principles which were a set of behaviours expected of public servants.

### **8.6 Cllrs to consider arrangements for the Annual Parish Meetings – confirm dates and purposes (All)**

Cllrs discussed the arrangements for the two Annual Meetings required at length.

The purpose of the Annual General Meeting was for reports to be made by the Chair and Financial Officer, a report with regard to the Edward Atkinson Fund, and for the offices of Chair and Deputy Chair to be determined for the year.

The Annual Parish Meeting was NOT actually a Parish Council meeting and its purpose was for residents to meet and discuss what they wanted the Parish Council to focus on. Ideally residents should organise this meeting themselves and the only Parish Council involvement would be for the Chair or Clerk to go along and make note of the points raised. However historically speaking there was little interest in the Parish Meeting and the Council had organised this and even then, there had never been any attendance.

**Resolved** Cllrs unanimously agreed that both annual meetings would be held immediately prior to the May (ordinary) meeting unless residents advised they wished to organise the Parish Meeting – notices to be posted by the Clerk towards the end of April.

### **8.7 Cllrs to consider the arrangement for the Annual Audit Return – confirm key dates and process to be observed (All)**

Cllrs were referred to an earlier report sent by the Clerk detailing the timetable for the Annual Return. Cllrs were asked if they had any questions on this – none were tabled.

**Ongoing** The Clerk advised updates on the annual return would be tabled at future meetings leading up to its submission.

**Ongoing** In order to ensure the Parish Council Asset Register was up-to-date, Cllr Wild to send approx. value of the land owned by the Parish Council and the Clerk to contact NYCC to request copies of deed for the land so that the Parish Council had records of this land.

### 8.8 Cllrs to consider arrangement for the flower displays for the village (Cllr Kempton)

Cllr Kempton noted that two of the lamp post planters had come down last year due to damaged brackets and asked if these two planters could be placed on the frame in the Memorial Garden.

**Ongoing** Noting there was uncertainty what had happened to the brackets Cllrs agreed to locate these before proceeding. In the meantime, the Clerk was asked to contact Adams Nurseries and ask when the displays would be ready.

### 9. Any other Business / Matters raised by Cllrs (not to be voted on) (All)

9.1 Cllrs noted that the roadside of Camela Lane were still in poor condition and needed urgent attention. Clerk to contact Highways again.

9.2 Cllrs noted the double yellow lines outside of park were now barely visible and cars were ignoring these - Clerk instructed to contact highways to request the lines were repainted

9.3 Cllr Boyes noted that the street light was not working outside of the beauty parlour and the Clerk was asked to report this to NYCC – Clerk to post a reminder that residents can report faulty street lights themselves

9.4 Cllrs noted the Parish Council safe was still stored in a resident's garage and this needed resolving as it was not sure what was in the safe, if anything. Cllrs agreed to discuss at the May meeting

No other matters being raised the Chair closed the meeting at 2038

**Date of next meeting** Wednesday, 17<sup>th</sup> May 2023

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Signed as a true record... *Neal Yates* Date... *May 2023*  
Neal Yates – Parish Chairman

## Appendix 1 **Financial Officers Report for the April 2023 Parish Meeting for Camblesforth**

### **Headlines**

At the end of February 23 our **actual** bank balance was £15,989 and at the end of March 23 (the end of the financial year) the **actual** balance (after all banked transactions), was £14,607. Taking into account all liabilities, (cheques to be approved at the April meeting – there are NO uncashed cheques) our **forecast** balance for the end of April 23 (the first month in the new financial year) is £ £11,494.

The balance does include the CiL amount of £7,961 which cannot be used for general budget spending – this does mean that the Parish Council must stick to the budget in the new financial year, especially if Cllrs wish to avoid an increase in the precept for next year.

### **Cheques to be approved at the April 2023 Meeting**

- The first grant of the year under the Atkinson fund is presented for approval.
- Cllrs should also note the first payment to Mr Marshall as we commence the grass cutting season.
- There is also a payment to Harrison Flagpoles for the two poles (for the Memorial and Millennium Gardens) – it is recommended that this cost is met from the reserve as there is no budget for this.
- The other payments for approval are budgeted for – Clerks salary, payroll costs and website management costs

### **Reserve Account**

The reserve account (as of 31st Mar.23) stands at £13,428.35 following an interest payment of £62.73. This of course includes £2,831 Atkinson Fund

### **Summary**

At the end of the financial year of 2022-23 and the commencement of the new financial year of 2023-24, the Parish finances are in a robust, stable and solvent position, with no identifiable risks or threats.

Appendix 1a

Camblesforth Parish Council

Presented at the April 2023 Meeting For the Month of

March 2023

From: Parish Clerk  
To: Parish Councillors

Box 1

Community Account (666)

Opening Balance as of end of Feb.23 (Statement No. 249) £15,989.40

Transactions in Mar.23

Debits

Date of Spend	Cheque No.	Paid to	Reason	Amount
08-Mar-23		Direct Debit	YU Energy - Standing Charge	£19.60
08-Mar-23		Direct Debit	YU Energy - Electricity for Street Lighting	£134.33
17-Mar-23	876	Wild, Kevin	- reimbursement for repairs to the lawnmower as agreed by Cllrs at Feb.23 PC Meeting	£211.18
20-Mar-23	871	Crabbe, Andrew	- reimbursement of painting scaffolding in the Memorial Garden	£230.00
20-Mar-23	873	Crabbe, Andrew	Salary for March 2023	£694.00
21-Mar-23	869	Mr & Mrs B Ward	- Rental of Camblesforth Hall for Feb.23	£25.00
21-Mar-23	870	Mr & Mrs B Ward	- Rental of Camblesforth Hall for Mar.23	£50.00
31-Mar-23		Bank Charges		£18.00

Credits

Date of Credit	Reason	Amount

Summary = Bank Balance as of end of Feb.23 = £15,989.40  
Total spend in Mar.23 (presented) = £1,382.11  
Credit Received in Mar.23 = £0.00  
**Standing bank balance end of Mar.23 as per Bank Statement 249 = £14,607.29**

Box 3

Cheques to be issued in April.23 (to be approved by Cllrs)

	Amount
Diane Westwood - Annual fee for housing CCTV and server on premises - As agreed with Cllrs in 2019	£309.38
Crabbe, Andrew - Salary for March 2023	£694.00
Autela Payroll - Clerk's payroll for January - March 23	
	£71.58
Netwise - Domain and web management annual charges	£396.00
Marshall, David - Grasscutting - village 1 of 12: Allotment 1 of 6: 1041 1 of 6: Litterpick 1 of 6	£555.00
Crabbe, A Reimburse for payment of 2xFlagpoles, as agreed by Cllrs at the March 2023 Parish Council Meeting	£1,087.14

**Total cheques to be issued & approved at the April.23 Meeting = £3,113.10**

Box 6

No.2 Account: High Interest Account (682)

Balance as of 30th Sept.22 =	£10,492.71	
Amount transferred from Edward Atkinson Fund 30th Sept 23 =	£2,831.20	
Balance as of 30th Oct.22 =	£13,323.91	Including £2,831.20 E Atkinson Fund
Balance as of 30th Nov.22 =	£13,323.91	Including £2,831.20 E Atkinson Fund
Interest payment =	£41.71	
Balance as of 31st Dec.22 =	£13,365.62	Including £2,831.20 E Atkinson Fund
Balance as of 31st Jan.23 =	£13,365.62	Including £2,831.20 E Atkinson Fund
Balance as of 28 Feb.23 =	£13,365.62	Including £2,831.20 E Atkinson Fund
Interest payment =	£62.73	
<b>Balance as of 31st Mar.23 =</b>	<b>£13,428.35</b>	Including £2,831.20 E Atkinson Fund

Box 2

Outstanding Cheques	Amount

**Outstanding cheques to be cashed / presented = £0.00**

Box 4

Summary of PC Accounts until end of April.23 (Actuals & Forecasts)

No.1 Account: Community Account (666)

<b>a</b>	<b>(Actual) Bank Balance at end of Feb.23 (verified by Bank Stat 249) =</b>	<b>£15,989.40</b>
<b>b</b>	(Actual) Total Spend in Mar.23 (cash) =	£1,382.11
<b>c</b>	Uncashed Cheques (Actual)	£0.00
<b>d</b>	New Cheques issued at April.23 meeting (Actual)	£3,113.10
<b>e</b>	<b>Forecast total spending for end of Apr.23 (which is box b, c and d added) =</b>	<b>£4,495.21</b>
<b>f</b>	Credit Payments made in Mar.22	£0.00
<b>g</b>	<b>Forecast of Bank Balance for end of April.23 (which is box e deducted from box a, added to box f) =</b>	<b>£11,494.19</b>



Box 5

**CIL Spending Report Parish Council was awarded a CIL amount for housing development on Croft Road - figure is earmarked in the main account (666) =**

**£7,961.38**

Appendix 2 Camblesforth Parish Council

Planning Application Report for the April 2023 Meeting For full details of applications, use the public planning portal at SDC <https://www.selby.gov.uk/view-applications-public-access>

Location & Applicant:	Planning Ref:	Observations / Comments:	Observations
Land South Of A645, Wade House Lane, Drax	2023/0128/EA	Development of a ground-mounted solar farm including associated infrastructure	 <p>Land South Of A645, Wade House Lane, Dr.</p> <p>The Parish Council is submitting a neutral observation following a vote of Cllrs</p> <p>5 – neutral 1 – supporting</p> <p>The grounds for this neutral observation are as follows</p> <p>1 a report presented to Cllrs by the Parish Clerk identified that out of a population of over 1700 people in the Camblesforth Parish, only 10 objections had been received by the Parish Council. Cllrs noted that 54 people had written to NYCC objecting to the application, however most of these were not from the Camblesforth Parish. In light of this, and noting the principle that it is important that the Parish Council represents the views of it's residents the Parish Clerk recommended there were no grounds for the Council to oppose the application.</p> <p>2 A Cllr advised that he had spoken to young people in the village on this matter, and many had expressed support of the need for renewable energy in the future.</p> <p>3 The fact none of the Consultatory Bodies such as the Environment Agency, Highways and most importantly Natural England and NYCC Heritage had not objected to the application. Cllrs accepted the recommendation that this was a very important factor in the matter, as these were bodies with expertise and their views had to be considered.</p>
Land Used For Storage, Honeypot Farm, Common Lane	2023/0141/FUL	Demolition of existing building and construction of new building; conversion of existing building; and other associated work	 <p>Honeypot Farm, Common Lane Planni</p> <p>Cllrs agreed there was no further comments and the previous observation of objection to the proposal stood</p>
25 Millfield Drive, Camblesforth	2023/0154/HPA	Erection of a two storey rear extension following demolition of conservatory and garage & erection of a two storey front extension LOCATION:, Selby	Noting the observations of a number of neighbouring residents and that these objections appeared to be valid material objections, Cllrs agreed the application appeared to intrusive and out of character with other residences in the area. In summary, the Parish Council agreed to recommend this application should be sent to Committee for further examination.

## **Proper Officer Report for the Parish Council relating to Planning Application 2023/0128/EIA - Proposed solar farm, south of A645, Wade House Lane, Drax**

As of today, 19<sup>th</sup> April 2023, there are 54 objections and 1 support from the public listed on the NYCC Planning Portal – NYCC accepts all objections and does not make the distinction between residents and non-residents as the Parish Council does. I have checked the location of the objections and found the overwhelming majority are not Camblesforth residents – most are from Carlton but there are also objections from as far as Goole and Eggbrough.

The Parish Council has received 10 objections to the solar farm.

I note that the statutory consultants including, Natural England, HSE, NYCC Heritage, Environment Agency, Yorkshire Water, Highways have NOT objected.

It is my view that the main points of objection from the public relate to two arguments:

1 a) the belief that agricultural land will be lost and b) the impact on wildlife - this is disputed by the developer and more importantly bodies which it would be reasonable to suggest are more qualified to comment - noting the letter from NYCC Heritage:

*The site is predominantly arable farmland or species-poor agricultural grassland, so impacts on priority habitats and protected species are expected to be low.*

Also, Natural England

*Based on the plans submitted, Natural England considers that the proposed development will not have a likely significant effect on the Humber Estuary Special Protection Area (SPA), Special Area of Conservation (SAC), Ramsar and Site of Special Scientific Interest (SSSI) and has no objection.*

2 the disturbance (visual and noise) caused by the solar farm.

There is no evidence to suggest this disturbance will be any worse during the development stage than any medium scale housing development and no evidence at all to suggest once established they will prove to be disturbance to residences.

In summary, it is my recommendation as Proper Officer that the Parish Council submits a neutral observation - this is based on the principle that the Parish Council should, wherever possible, represent and reflect the views of its residents. If this is accepted by Cllrs, then it is entirely reasonable to suggest there are no large-scale objections to the application from residents of Camblesforth (a population of more than 1,700) – only 10 residents have approached the Parish Council itself and there are only a total of 54 objections submitted to NYCC, and most of these are not residents of Camblesforth.

Noting the principal planning decisions are not made on volumes of support or objection, I also consider that objections submitted in the case of this particular application, do not constitute sufficient material grounds for objection which would fall under the framework of planning legislation. The perceived loss of agricultural land may be a political factor, but the Parish Council should not consider this as grounds for either supporting or objecting to the application.

Finally, I believe (in so far as if the matter was considered objectively) then there are actually strong arguments to support the application as there is a financial 'gift' available from the developer which would be used entirely to benefit the Parish Community.

# Camblesforth Parish Council

Looking after your village, together

**Parish Chairman:** Neal Yates

**Parish Deputy Chair:** (Vacant)

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**Date of Meeting** Wednesday, 17<sup>th</sup> May 2023

**Time of Meeting** 1945

**IN ATTENDANCE:**

**Parish Cllrs** Cllr Neal Yates (Chair); Cllr Neil Ball; Cllr Kevin Wild; Cllr Denise Kempton;  
Cllr Dave Falcus; Cllr Joyce Boyes.

**North Yorkshire Cllr** Cllr Mike Jordan

**Parish Clerk** Andrew Crabbe

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**17. Present and Apologies (*Clerk to advise apologies, Chair to confirm quorum*)**

Chair noted no apologies and that there was full attendance of Cllrs.

**Resolved** Chair confirmed quorum and welcomed everyone to the meeting

**18. Declarations of Interest – relevant to the agenda for the meeting (*Chair*)**

**Resolved** No declarations were made by Cllrs relevant to the meeting

**19. Chair to check Cllr agreement of previous minutes / approval of minutes (*Chair*)**

Chair asked Cllrs if they had read and agreed with the summary notes of the April 2023 meeting.

**Resolved** No amendments were requested by Cllrs, and the minutes were duly signed by the Chair.

**20. Financial Report and Accounts (*Clerk*)**

The Accounts Spreadsheet and Financial Officer Report had already been presented to Cllrs and Clerk asked if there were any questions from Cllrs – none were tabled. The financial reports can be found as **Appendix 1** and **Appendix 1a**

**Resolved** Cheques presented at the May meeting were approved by Cllrs and duly processed.

**21. Session for members of public to speak / North Yorkshire Cllr Report (*Cllr M Jordan*)**

Cllr Jordan spoke to Cllrs on a number of issues

5.1 Selby had held its first full council meeting today under the new Authority – all of the meeting was available on U-Tube. The Council had submitted a motion no confidence in the Police and Crime Commissioner which had been referred to Scrutiny Committee.

5.2 The Council had set up an Environment Champion who would be focussing on major environmental issues facing the area – at the moment there were investigations on why so many shell fish had been killed along the north coast.

5.3 Locality budget is available, some of which had already been spent on Carlton and any interested groups should contact Cllr Jordan to apply for this money



5.4 Update on bins – all seven old districts have a different way of dealing with waste - Selby has model recycling and the Council were pushing for this to be uniform across North Yorkshire – Cllr Jordan noted that he believed harmonisation will come but could take 5 years.

The Parish Council welcomed PCSO Annie Newbould to the meeting who spoke on various issues, a summary of which can be found as *Appendix 2*

## **22. Planning applications (Clerk / all)**

Clerk referred Cllrs to the decision notice for Honeypot Farm which was to approve the application. Cllrs unanimously expressed disappointment at this outcome and felt that their concerns over the application had been disregarded.

**Ongoing** Cllrs unanimously agree to the recommendation to submit a formal letter of complaint to NYCC on this matter.

## **23. Matters arising – to consider on-going and new issues and decide further action if necessary:**

### **Ongoing Matters**

#### **8.1 Update on ideas / projects for the CiL award / P3P Gift - *update on improvements to the Memorial Garden – installation of new fence and gate / benches / new flagpole (All)***

Cllrs noted that the flag poles for the Memorial Garden and Millennium Garden had been picked up and were now at Cllr Wild's Farm – Cllr Wild was thanked by the Chair for doing this at such a busy time for him.

**Ongoing** Cllrs Wild and Yates would consider how to install the two poles between meetings however it was noted that the fittings were missing from the delivery and the Clerk was instructed to chase these with the supplier.

**Ongoing** Cllr Kempton asked if the commemorative bench could also be installed in the Memorial Garden.

Clerk noted that the cost of off shelf iron fencing would be in excess of £3k not including the installation and as Financial Officer he advised there was no scope within the current budget to finance this.

**Resolved** Cllrs agreed to defer this work until such time as the money from the Camela Lane solar farm had been received.

#### **8.2 Update on issue of trees on A645 and responsibility for maintaining these – *following decision of Cllrs to issue formal letter of complaint regarding the request for copies of agendas of Liaison Meetings***

Cllrs were referred to an email sent by the Clerk following response from Drax who had apologised for the delay in forwarding the minutes of the liaison meetings – these had now been received by the Parish Council. Clerk advised that he had received a written response to the matter of the trees and this can be found as *Appendix 3*.

**Resolved** Cllrs unanimously agreed there was no further requirement for a letter of complaint and the matter was now closed.

#### **8.3 Update on AGAR process – *internal audit and annual accounts (All)***

Clerk noted that the accounts were now with the internal auditor and all was in order and on time to meet the statutory requirements.

**Ongoing** Cllrs would continue to be updated by the Clerk on the process

### **New Matters**

#### **8.4 Cllrs to consider applications for grants under the Community Grant / Edward Atkinson Fund (All)**

Cllrs noted the receipt of two applications from the Camblesforth PTA for funds under the Edward Atkinson Fund and the Community Grant Scheme. In a closed session, Cllrs discussed these applications and agreed the unanimously that the applications met the criteria for both schemes. Cllrs noted that the applicant had gone to some effort to ensure the applications were relevant to the children of the village.

**Resolved** Cllrs unanimously agreed to the following

£400 under the Atkinson Fund

£400 under the Community Grant Fund

**8.5 Cllrs to consider resurfacing of the playground – subject to receipt of quote for mulchmold (All)**

Clerk advised Cllrs the Company had asked for measurements of the areas needing repair and this had been actioned – he was now waiting for a quote, although he was concerned this would be quite expensive and it may be necessary to just repair the cracked areas.

Cllr Kempton noted she had come across a company which was currently carrying out work for a neighbouring Parish Council and asked if she should pass on the details to the Clerk... this was agreed.

**Ongoing** Deferred to next meeting at which time costs should be available.

Clerk also noted that the playground was full of weeds and asked if Cllrs would consider approving spraying / removing of these by the village handyman.

**Resolved** Cllrs agreed to the Clerk obtaining a quote for this work and to agree by email when received.

**9. Any other Business / Matters raised by Cllrs (not to be voted on) (All)**

Cllrs discussed if the Parish Council should return to Camblesforth Hall for its June meeting and unanimously agreed to this and the Clerk was instructed to contact the Hall to arrange this.

No other matters being raised the Chair closed the meeting at 2100

**Date of next meeting** Wednesday, 21<sup>st</sup> June 2023

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Signed as a true record... *Neal Yates*

Date... *June 2023*

Neal Yates – Parish Chairman

**Camblesforth Parish Council**

**Presented at the May 2023 Meeting For the Month of**

**April 2023**

**From:** Parish Clerk  
**To:** Parish Councillors

**Box 1**

<b>Community Account (666)</b>	
<b>Opening Balance as of end of Mar.23 (Statement No. 250)</b>	<b>£14,607.29</b>
<b>Transactions in Apr.23</b>	

<b>Debits</b>				
<b>Date of Spend</b>	<b>Cheque No.</b>	<b>Paid to</b>	<b>Reason</b>	<b>Amount</b>
11-Apr-23	Direct Debit	YU Energy - Standing Charge for Street Lighting		£21.63
11-Apr-23	Direct Debit	YU Energy - Electricity for Street Lighting		£147.25
24-Apr-23	882	Crabbe, A Reimburse for payment of 2xFlagpoles, as agreed by Cllrs at the March 2023 PC Meeting		£1,087.14
24-Apr-23	877	Crabbe, Andrew - Salary for March 2023		£694.00

<b>Credits</b>		
<b>Date of Credit</b>	<b>Reason</b>	<b>Amount</b>
04-Apr-23	Ann Beverley - Allotment Rent for year 2023-24	£25.00
04-Apr-23	Neil Blakeway - Allotment Rent for year 2023-24	£20.00
06-Apr-23	Andy Macaulay - Allotment Rent for year 2023-24	£20.00
11-Apr-23	Karen Armstrong - Allotment Rent for year 2023-24	£25.00
17-Apr-23	David Coates - Allotment Rent for year 2023-24 (3plots)	£75.00
24-Apr-23	John Graham - Allotment Rent for year 2023-24	£25.00
28-Apr-23	NYCC - Payment of 1st Precept Payment for 2023-24	£11,453.00

**Summary of Transactions in April 23=**

Bank Balance as of end of Mar.23 =	£14,607.29
Total spend in Apr.23 (presented) =	£1,950.02
Credit Received in Apr.23 =	£11,643.00

**Standing bank balance end of Apr.23 as per Bank Statement 250 = £24,300.27**

**Box 3**

<b>Cheques to be issued in May.23 (to be approved by Cllrs)</b>	<b>Amount</b>
Crabbe, Andrew - Salary for March 2023	£694.00
Kempton, Denise - Reimbursement for new planters for Memorial Garden	£28.75
Marshall, David - Grasscutting - village 2 of 12: Highways 2 of 6: Litterpick 2 of 6 (Invoice No.1021)	£330.00
Marshall, David - Grasscutting - village 3 of 12: Allotment 2 of 6: 1041 2 of 6: Litterpick 3 of 7 (Invoice 1023)	£555.00
Crabbe, Andrew - Reimbursement for Stamps (total = £92.50 split between 2 Councils = £46.25)	£46.25
Wild, Kevin, reimbursement for costs of picking up flag -poles from Clerk and transporting to Camblesforth	£50.00
Camblesforth Methodist Church - payment from the E Atkinson Fund for the Messy Church childrens activities	£400.00

**Total cheques to be issued & approved at the May.23 Meeting = £2,104.00**

**Box 6**

<b>No.2 Account: High Interest Account (682)</b>		
Balance as of 30th Sept.22 =	£10,492.71	
Amount transferred from Edward	£2,831.20	
Balance as of 30th Oct.22 =	£13,323.91	Including £2,831.20 E Atkinson Fund
Balance as of 30th Nov.22	£13,323.91	Including £2,831.20 E Atkinson Fund
Interest payment =	£41.71	
Balance as of 31st Dec.22 =	£13,365.62	Including £2,831.20 E Atkinson Fund
Balance of as 31st Jan.23 =	£13,365.62	Including £2,831.20 E Atkinson Fund
Balance of as 28 Feb.23 =	£13,365.62	Including £2,831.20 E Atkinson Fund
Interest payment =	£62.73	
<b>Balance as of 31st Mar.23 =</b>	<b>£13,428.35</b>	Including £2,831.20 E Atkinson Fund

**Box 2**

<b>Outstanding Cheques</b>	<b>Amount</b>
Diane Westwood - Annual fee for housing CCTV and server on premises - As agreed with Cllrs in 2019	£309.38
Autela Payroll - Clerk's payroll for January - March 23	£71.58
Netwise - Domain and web management annual charges	£396.00
Marshall, David - Grasscutting - village 1 of 12: Allotment 1 of 6: 1041 1 of 6: Litterpick 1 of 6	£555.00

**Outstanding cheques to be cashed / presented = £1,331.96**

**Box 4**

<b>Summary of PC Accounts until end of May.23 (Actuals &amp; Forecasts)</b>	
<b>No.1 Account: Community Account (666)</b>	
<b>a</b>	<b>(Actual) Bank Balance at end of Mar.23 (verified by Bank Stat 250) =</b> £14,607.29
<b>b</b>	(Actual) Total Spend in Apr.23 (cashd) = £1,950.02
<b>c</b>	Uncashed Cheques (Actual) £1,331.96
<b>d</b>	New Cheques issued at May.23 meeting (Actual) £2,104.00
<b>e</b>	<b>Forecast total spending for end of May.23 (which is box b, c and d added) =</b> £5,385.98
<b>f</b>	Credit Payments made in Apr.22 £11,643.00
<b>g</b>	<b>Forecast of Bank Balance for end of May.23 (which is box e deducted from box a, added to box f) =</b> £20,864.31

**Box 5**

<b>CIL Spending Report Parish Council was awarded a CIL amount for housing development on Croft Road - figure is earmarked in the main account (666) =</b>	<b>£7,961.38</b>
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**PCSO Annie Newbould attended the May 2023 Parish Council Meeting to meet Cllrs and residents and she has provided the following which summarises the points raised at the meeting.**

The Parish Council would like to thank PCSO Newbould for taking the time out of her busy shift to attend the meeting.

#### Introduction

All non-urgent reports should be made to North Yorkshire Police via 101 or using the online reporting tool – accessed via NYP website . Include as much detail as possible including person descriptions and/ or name if known ( for example ASB report).

#### Parking

The following can be reported to NYP if the vehicle is parked:

- dangerously
- in a way that would prevent emergency vehicles from accessing and/ or causing a complete obstruction
- on zig zag lines

Vehicle registration, make, model and time of offence would be needed. A picture of an unattended vehicle can provide supporting evidence if required.

The following instances of parking should be reported to your local council :

- over a dropped kerb
- on a pedestrian crossing (including the area marked by the zig-zag lines)
- in spaces reserved for Blue Badge holders, residents or motorbikes (unless entitled to do so)
- in marked taxi bays, cycle lanes or red lines
- near a school entrance, bus stop

If a parking space is available on a public road, even if it's directly outside someone's house, anyone is allowed to park in it. We appreciate this can be frustrating, especially if spaces are hard to come by on the street.

If someone has blocked a driveway so that the occupant can't drive in, we appreciate this can be very frustrating. If they can find the owner of the vehicle, we'd first recommend asking them politely to move it. If they can't find them, we'd advise to try leaving a note on their windscreen. If this doesn't work, please contact the local council.

If a person has blocked a driveway and is preventing occupants from getting their own vehicle out, NYP may be able to help. It can be reported online; report antisocial behaviour online.

As stated in the meeting common sense must be encouraged to prevail!

#### Contact Details

As above, incidents should always be reported to our Force Control Room but for matters of advice, Selby Neighbourhood Policing Team Officers can be emailed on the generic address of [snaselby@northyorkshire.police.uk](mailto:snaselby@northyorkshire.police.uk).

#### North Yorkshire Community Messaging Service

People can sign up to North Yorkshire Community Messaging service which is a free email messaging service from North Yorkshire Police and the Office of the Police, Fire and Crime Commissioner, providing news and updates on policing matters that are relevant to the area in which people live.

Sign up can be completed at [www.northyorkshirecommunitymessaging.co.uk/](http://www.northyorkshirecommunitymessaging.co.uk/)

If people are struggling – I am happy for them to give you their full name, home address including POSTCODE, mobile number and EMAIL ADDRESS and I can sign them up if you forward their details on to me via email. Once I have completed the registration, they will receive an email that they will need to verify to then start receiving messages.

#### Police Surgeries

As you know ref my previous email, I have set up some local police surgeries which I am happy for you to advertise

#### Parish Council Meetings

Let me know of the dates and times of upcoming Parish Council meetings, if I am on shift I would be more than happy to attend with the approval of my Sgt and jobs permitting on shift. If you have an idea of any potential concerns to be raised, I'd appreciate it if you could advise me beforehand so that I am able to try to answer them satisfactorily.

Obviously I have to manage expectation and won't be able to attend them all however if I am unable to attend and I have some notice, I can still try to research crime/ ASB reports for you to brief attendees on, the more people that sign up to community messenger however, the better as the most important information will most likely already be received to their email addresses.

Hopefully now that we're in touch you have a point of contact, please feel free to email.

#### Intelligence

Knowledge is power, if something seems suspicious be it activity, a vehicle and / or a person and it doesn't require a report to be generated, I am happy to take details confidentially to add retrospectively to our intelligence system. A little snippet of information may just form part of a bigger picture. If anyone approaches the parish council with specific concerns, in this instance , then I am happy for you/ the parish council to provide me with the details and I can offer them further advice or signposting. Such information can also be reported on Tel 101.

Any questions don't hesitate to ask!

Hope I've not missed anything

## **Trees and Hedges on the A645**

Residents will recall that following concerns with regard to the overgrown hedges and trees on the A645, the Parish Council has been liaising with DRAX on the matter.

We are pleased to report that Cllrs have now received confirmation from Drax that they will maintain the hedges and trees along the A645 (which of course will be carried out, outside of the bird nesting season).

However they are unable to cut overhanging branches into residents gardens as they were sued by a resident for damage caused when a tree was previously pruned and branches fell into the residents garden. In light of this, they are no longer able to obtain insurance for this aspect of the tree management.

The Parish Council is satisfied with this outcome which it feels is entirely reasonable in the circumstances and therefore Cllrs agreed to close this matter at the May meeting.

# Camblesforth Parish Council

Looking after your village, together

**Parish Chairman:** Neal Yates

**Parish Deputy Chair:** (Vacant)

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**Date of Meeting** Wednesday, 21<sup>st</sup> June 2023

**Time of Meeting** 1830

## IN ATTENDANCE:

**Parish Cllrs** Cllr Neal Yates (Chair); Cllr Neil Ball; Cllr Kevin Wild; Cllr Denise Kempton;  
Cllr Dave Falcus; Cllr Joyce Boyes.

**North Yorkshire Cllr** Cllr Mike Jordan

**Parish Clerk** Andrew Crabbe

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## 24. Present and Apologies (*Clerk to advise apologies, Chair to confirm quorum*)

Chair noted no apologies and that there was full attendance of Cllrs.

**Resolved** Chair confirmed quorum and welcomed everyone to the meeting

## 25. Declarations of Interest – relevant to the agenda for the meeting (*Chair*)

**Resolved** No declarations were made by Cllrs relevant to the meeting

## 26. Chair to check Cllr agreement of previous minutes / approval of minutes (*Chair*)

Chair asked Cllrs if they had read and agreed with the summary notes of the May 2023 meeting.

**Resolved** No amendments were requested by Cllrs, and the minutes were duly signed by the Chair.

## 27. Financial Report and Accounts (*Clerk*)

The Accounts Spreadsheet and Financial Officer Report had already been presented to Cllrs and Clerk asked if there were any questions from Cllrs – none were tabled. The financial reports can be found as **Appendix 1** and **Appendix 1a**

**Resolved** Cheques presented at the June meeting were approved by Cllrs and duly processed.

Clerk noted the receipt of quotes for cutting of hedges in the Memorial Garden and Park from Mr D Marshall and asked if Cllrs wished to proceed with these

**Resolved** Cllrs unanimously agreed to approve these.

## 28. Session for members of public to speak / North Yorkshire Cllr Report (*Cllr M Jordan*)

Cllr Jordan spoke to Cllrs on a number of issues

5.1 An application had been submitted to NYCC Highways for the kerb to be dropped at the pavement entrance to the allotments following a request from a resident to enable disabled access to the site. Clerk expressed surprise and concern at this as the Parish Council had been previously advised the drop kerb would not be permitted as vehicles were not allowed on the site. Cllrs agreed to monitor the situation and to ensure all tenants understood they should not bring vehicles onto the site.

5.2 Cllr Jordan advised due to the forthcoming election following the resignation of the local MP, he would not be attending the next meeting due to the required period of political purdah

5.3 A member of the public in attendance raised a concern with regard to trees on the corner of Brigg Lane / Beech Tree Lane which were dripping sap into her father's garden causing considerable damage. The resident asked if the Parish Council was aware of the owner of these trees as Camblesforth Hall were claiming they did not belong to them, even though it appeared the trees were within their boundary wall. Cllrs discussed how it was understood they belonged to the Hall and Clerk advised he recalled they had received confirmation of Selby District Council when this matter had been raised previously.

**Resolved** Clerk to provide copies of the confirmation to the resident

5.4 A resident in attendance spoke to Cllrs with regard to ongoing issues at Honeypot Farm and possible breaches of planning as well as destruction of woodland during bird nesting season.

**Ongoing** Chair confirmed that the Parish Council had issued a formal letter of complaint to NYCC Selby and asked for an investigation to be carried out into the activities of the owners of Honeypot Farm, particularly in regard to the destruction of the woodland during bird nesting season

## **6 Correspondence**

Clerk noted the following correspondence for June Meeting

6.1. Cllrs noted a request by a resident on Millfield Drive asking if a tree could be cut back or removed from the allotments which backs onto properties on Millfield Drive. The resident advised the tree was severely overgrown to the point it is damaging the fence and also affecting people's tv signals.

**Ongoing** Clerk advised he would look into which trees this query referred to – it was subsequently identified that there was a large tree on the allotment which was overhanging into gardens. Clerk currently waiting for a quote for cutting this back.

6.2. Trees on 645 – Noting the recent issue of overhanging trees on the A645 into resident gardens, Clerk had sent Cllrs an email from Drax advising they are looking into a scheme where a grant could be payable to relevant residents toward cutting these trees back where they were overhanging into gardens, however, they would be looking for the Parish Council to administrate any eventual scheme. Clerk advised he would be prepared to do this if Cllrs felt this was something they wished to progress. However, it was important to note this was all in the early stages and nothing had been agreed. At this point Drax were simply looking for views on such a scheme from the Parish Council

**Resolved** Cllrs agreed that the Clerk should contact Drax and advise that in principle they would like to hear more details about the scheme

6.3. The Ginnel between Millfield Drive and Pinewood Drive – noting comments from a resident on social media about the state of the ginnel linking the above streets, the resident was asking if the Parish Council will clean this – Clerk noted that this matter had first been raised in 2019 and then September of last year. It was noted that the ginnel was privately owned and Cllrs had determined in 2019 to stop paying for the cleaning as it was not an appropriate use of public money. At the time the Clerk had written to the owners to advise them of this. Clerk continued that he was recommending that Cllrs did not change their position on this matter although the Parish Council could write again to the owner asking them to clean up the ginnel, and if this did not happen then refer the matter to NYCC Enforcement.

**Resolved** Cllrs agreed to the recommendation and suggested action and instructed the Clerk to proceed

6.4. Cllrs noted a request from a resident about “extremely high trees in the park”, and asking when these were going to be cut down as “residents were losing 2hrs less sunlight in gardens” and they had been promised the trees could be cut down in October of last year.

**Ongoing** Cllrs discussed and agreed there would be no removal of trees however, they could be cropped and the Clerk was asked to obtain quotes for this.



Clerk advised that whilst understanding the issues raised above, there was no budget for tree reduction / cutting and Cllrs needed to consider the cost of any such work.

## **7 Planning applications (Clerk / all)**

Clerk advised Cllrs of two planning applications received

Ref: 2023/0218/TPO

PROPOSAL: Fell 1 No Lime tree protected by TPO 33/2003

LOCATION: 5 Barn Elms, Camblesforth, Selby

Cllr Observation No concerns were raised by Cllrs

Ref ZG2023/0410/FUL

PROPOSAL: Widening of existing access along with installation of replacement gate and new security wall

LOCATION: Burn Road Pond, Camblesforth Road, Selby

Cllr Observation No concerns but Cllrs asked that due to the narrowness of the road, for passing places to be installed along Camela Lane

## **8 Matters arising – to consider on-going and new issues and decide further action if necessary:**

### **Ongoing Matters**

#### **8.1 Update on request for dog bin and waste bin in light of NYCC's rejection of application - Cllrs to discuss and agree on any further action**

Clerk recapped the current situation was that NYCC Selby have declined the request for a dog bin on Camela Lane as they consider this is a high-speed road and therefore not suitable location for a dog bin.

Clerk continued that NYCC had advised they would consider a general waste bin for Selby Road however they required evidence of littering along the road – the last complaint they had was in 2019.

Cllrs unanimously expressed disappointment and frustration at both outcomes and felt that NYCC were not co-operating with efforts to try and deal with dog fouling and it does appear that the authority no longer accepts a bin instalment as they used to, and there is now an application process for this – Clerk advised he felt this process had changed from previous years when the Parish Council had requested new bins and received these with no issues .

**Resolved** Cllrs agreed that there was nothing else which could be done at the moment, and reluctantly agreed to close this item. However, it was felt that residents should be informed of the situation and the Clerk should write to NYCC Selby and advise of the Parish Council's disappointment at the lack of support to combat littering and dog fouling

Note: Cllrs noted that the dog bin on the Energy path was once again overflowing and Clerk was asked to contact Drax to deal with this.

#### **8.3 Update on AGAR process – internal audit and annual accounts (All)**

Cllrs noted that the Clerk had advised earlier in the month that the internal audit had been completed with no issues raised and he was now submitting the AGAR for Cllrs approval and signing by the Chair.

**Ongoing** As a point of procedure, the AGAR was approved and signed off by the Chair and Clerk as Responsible Financial Officer.

**Ongoing** The next stage would be to place the whole AGAR on the website for public scrutiny – it was noted that the accounts for last year had been on the website since April

#### **8.2 Update on anti-social behaviour in the park / muga pitch – Cllrs to discuss resident complaints re: late night activity in park (All)**

Cllrs discussed at length and agreed the following actions

8.2.1 To install new signage warning that the muga pitch was closed after 10pm and ensuring that people were aware that there was CCTV on the park.

8.2.2 That residents should be encouraged to report any antisocial behaviour to the police to allow a profile to be built – links for reporting would be placed on website and social media.

8.2.3 If the problems continued then the Parish Council would consider pursuing a Public Space Protection Order.

### **8.3 Update on car-parking issues in the village – Cllrs to discuss parking on double yellow lines outside of park and Traffic Enforcement response, also parking on verges (All)**

Following the recent request by the Parish Council to repaint the yellow lines outside of the park on Brigg Lane, which was subsequently actioned by NYCC, and noting the comments made on social media questioning why there was a need for the yellow lines in the first place, Cllrs noted that these had been there for many years and were a direct result of parked cars there causing an obstruction for the flow of traffic. Also there had been incidents of cars parked there watching children on the playground.

Cllrs noted that there continued to be an issue with vehicles being parked on the yellow lines – Clerk confirmed he had spoken to the Traffic Officer from Harrogate Council who was responsible for warden services in the area and they had promised to send an officer where possible and resource permitted.

**Ongoing** Cllrs agreed to keep monitoring the situation and to periodically ask the Warden Service if they been out to the village.

### **New Matters**

No new matters were raised

### **9. Any other Business / Matters raised by Cllrs (not to be voted on) (All)**

9.1 Cllrs asked the Clerk to speak to Adam's Nurseries with regard to the two spiral planters which remained unplanted – it had been agreed that these would be planted as part of the hanging basket programme in the village.

**Closed** It should be noted that the planters were subsequently planted.

9.2 During a closed session Cllrs considered what was titled 'An Open Letter to Cllrs' from a resident in which they raised a number of issues which they felt aggrieved about towards the Parish Council. It was noted that this letter had been emailed to the Parish Council 30 minutes before the meeting and therefore most of the Cllrs had not seen this.

**Resolved** Cllrs discussed and agreed a response to be sent to the resident. Details of this matter are redacted from these minutes, but a separate record has been kept by the Clerk.

**Date of next meeting** Wednesday, 19<sup>th</sup> July 2023

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Signed as a true record... *Neal Yates*

Neal Yates – Parish Chairman

Date... *July 2023*

# Financial Officers Report for the June 2023 Parish Meeting for Camblesforth

## Headlines

At the end of April 23 our bank balance was £24,300 and at the end of May 23 the balance (after all banked transactions), had decreased to £21,207. Taking into account all liabilities, (cheques to be approved at the June meeting and uncashed cheques) our forecast balance for the end of June 23 is £14,041. This is the lowest the account has been at this time of the financial year for many years and enforces the need to stick to the budget over the forthcoming months and there is no scope for additional spending.

There are two credits in May – the first being an admin fee charged to a member of the public who requested a Freedom of Information, and the second being a payment by myself in lieu of a cash payment being made by an allotment tenant (hand to the Chair).

## Cheques to be approved at the June 2023 Meeting

Cheques to be presented for approval in June are as follows

Marshall, David - Grasscutting - village 4 of 12: Litterpick 3 of 7 (Invoice 1024)	£330.00
Marshall, David - Grasscutting - village 5 of 12: Highways 3 of 6: Allotment 3 of 6 (Invoice No.1026)	£555.00
Marshall, David - Watering of Flower Baskets (2 occasions)	£60.00
Crabbe, Andrew - Reimbursement for printer ink	£51.00
Crabbe, Andrew - Salary for June 2023	£694.00
Crabbe, Andrew - Reimbursement for payment of Website Domain Name Fee (Netwise UK)	£12.00
Gallager Insurance - Insurance Premium for year 2023-24	£1,513.81
Camblesforth PTA - Grant under the Ed Atkinson Fund as agreed by Cllrs at the May 23 Meeting	£400.00
Camblesforth PTA - Grant under the Community Grant Scheme as agreed by Cllrs at the May 23 Meeting	£400.00

Although the June spend is very high (£4k), and since the beginning the of financial year our spend has been over £8k - all is budgeted for and expected -- the biggest spend is for our insurance which of course is absolutely necessary and it is a feature of our finances that we spend heavily in the first few months.

## Reserve Account

There is no bank statement for the reserve (last one was in March) and with no transactions from this account it remains at £13,428 with no change since December 2022. This of course includes £2,831 which is the Edward Atkinson Fund and deductions do need to be made from this with awards being given recently to several local bodies – this will be reconciled in the June Financial Report (presented at the July Meeting)

## Summary

Our finances remain solvent, with no identifiable risks or threats subject to budget observance.

**Camblesforth Parish Council**

**Presented at the June 2023 Meeting For the Month of**

**May 2023**

**From:** Parish Clerk  
**To:** Parish Councillors

**Box 1**

**Community Account (666)**  
**Opening Balance as of end of Apr.23 (Statement No. 251 & 252)** £24,300.27  
**Transactions in May.23**

<b>Debits</b>				
Date of Spend	Cheque No.	Paid to	Reason	Amount
02-May-23	885	Camblesforth Social Committee - Community Grant		£450.00
02-May-23	886	Camblesforth Social Committee - Edward Atkinson Fund		£400.00
03-May-23	880	Marshall, David - Grasscutting - village 3 of 12: Allotment 2 of 6: 1041 2 of 6: Litterpick 3 of 7 (Invoice 10)		£555.00
09-May-23	881	Diane Westwood - Annual fee for housing CCTV and server on premises - As agreed with Cllrs in 2019		£309.38
10-May-23	Direct Debit	YU Energy - Standing Charge for Street Lighting		£20.45
10-May-23	Direct Debit	YU Energy - Electricity for Street Lighting		£128.91
11-May-23	879	Netwise - Domain and web management annual charges		£396.00
17-May-23	888	Crabbe, Andrew - Salary for March 2023		£694.00
19-May-23	889	Kempton, Denise - Reimbursement for new planters for Memorial Garden		£28.75
19-May-23	892	Crabbe, Andrew - Reimbursement for Stamps (total = £92.50 split between 2 Councils) = £46.25		£46.25
19-May-23	878	Autela Payroll - Clerk's payroll for January - March 23		£71.58
01-Jun-23	893	Wild, Kevin, reimbursement for costs of picking up flag -poles from Clerk and transporting to Camblesforth		£50.00
<b>Credits</b>				
Date of Credit	Reason			Amount
12-May-23	Payment made by resident for admin of a Freedom of Information Request			£37.50
17-May-23	Andrew Crabbe - payment for Mandy Thorton's allotment rent - who paid the rent in cash given to Cllr Yates			£20.00

**Summary of Transactions in May 23=**

Bank Balance as of end of Apr.23 =	£24,300.27
Total spend in May.23 (presented) =	£3,150.32
Credit Received in May.23 =	£57.50
<b>Standing bank balance end of May.23 as per Bank Statement 252 =</b>	<b>£21,207.45</b>

**Box 3**

<b>Cheques to be issued in Jun.23 (to be approved by Cllrs)</b>		Amount
Marshall, David - Grasscutting - village 4 of 12: Litterpick 3 of 7 (Invoice 1024)		£330.00
Marshall, David - Grasscutting - village 5 of 12: Highways 3 of 6: Allotment 3 of 6 (Invoice No.1026)		£555.00
Marshall, David - Watering of Flower Baskets (2 occasions)		£60.00
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Gallager Insurance - Insurance Premium for year 2023-24		£1,513.81
Camblesforth PTA - Grant under the Ed Atkinson Fund as agreed by Cllrs at the May 23 Meeting		£400.00
Camblesforth PTA - Grant under the Community Grant Scheme as agreed by Cllrs at the May 23 Meeting		£400.00
<b>Total cheques to be issued &amp; approved at the Jun.23 Meeting =</b>		<b>£4,027.81</b>

**Box 6**

<b>No.2 Account: High Interest Account (682)</b>		
Balance as of 30th Sept.22 =	£10,492.71	
Amount transferred from Edward		£2,831.20
Balance as of 30th Oct.22 =	£13,323.91	Including £2,831.20 E Atkinson Fund
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Interest payment =	£41.71	
Balance as of 31st Dec.22 =	£13,365.62	Including £2,831.20 E Atkinson Fund
Balance of as 31st Jan.23 =	£13,365.62	Including £2,831.20 E Atkinson Fund
Balance of as 28 Feb.23 =	£13,365.62	Including £2,831.20 E Atkinson Fund
Interest payment =		£62.73
Balance as of 31st Mar.23 =	£13,428.35	Including £2,831.20 E Atkinson Fund

**No bank statement received for May 2023 - however no changes have been made**

**Box 2**

Outstanding Cheques	Amount
Marshall, David - Grasscutting - village 1 of 12: Allotment 1 of 6: 1041 1 of 6: Litterpick 1 of 6	£555.00
Marshall, David - Grasscutting - village 2 of 12: Highways 2 of 6: Litterpick 2 of 6 (Invoice No.1021)	£330.00
Camblesforth Methodist Church - payment from the E Atkinson Fund for the Messy Church childrens activit	£400.00
<b>Outstanding cheques to be cashed / presented =</b>	<b>£1,285.00</b>

**Box 4**

<b>Summary of PC Accounts until end of Jun.23 (Actuals &amp; Forecasts)</b>	
<b>No.1 Account: Community Account (666)</b>	
<b>a (Actual) Bank Balance at end of Apr.23 (verified by Bank Stat 252) =</b>	<b>£24,300.27</b>
<b>b (Actual) Total Spend in May.23 (cashd) =</b>	<b>£3,150.32</b>
<b>c Uncashed Cheques (Actual)</b>	<b>£3,150.32</b>
<b>d New Cheques issued at Jun.23 meeting (Actual)</b>	<b>£4,027.81</b>
<b>e Forecast total spending for end of Jun.23 (which is box b, c and d added) =</b>	<b>£10,328.45</b>
<b>f Credit Payments made in May.22</b>	<b>£57.50</b>
<b>g Forecast of Bank Balance for end of Jun.23 (which is box e deducted from box a, added to box f) =</b>	<b>£14,029.32</b>

**Box 5**

<b>CIL Spending Report Parish Council was awarded a CIL amount for housing development on Croft Road - figure is earmarked in the main account (666) =</b>	<b>£7,961.38</b>
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# Camblesforth Parish Council

Looking after your village, together

**Parish Chairman:** Neal Yates

**Parish Deputy Chair:** (Vacant)

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**Date of Meeting** Wednesday, 19<sup>th</sup> July 2023

**Time of Meeting** 1830

## IN ATTENDANCE:

**Parish Cllrs** Cllr Neal Yates (Chair); Cllr Neil Ball; Cllr Denise Kempton; Cllr Dave Falcus;

**North Yorkshire Cllr** No attendance (see item 5. Below)

**Parish Clerk** Andrew Crabbe

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## 29. Present and Apologies (*Clerk to advise apologies, Chair to confirm quorum*)

Chair noted apologies from Cllrs Wild and Boyce.

**Resolved** Chair confirmed quorum and welcomed everyone to the meeting

## 30. Declarations of Interest – relevant to the agenda for the meeting (*Chair*)

**Resolved** No declarations were made by Cllrs relevant to the meeting

## 31. Chair to check Cllr agreement of previous minutes / approval of minutes (*Chair*)

Chair asked Cllrs if they had read and agreed with the summary notes of the June 2023 meeting.

**Resolved** No amendments were requested by Cllrs, and the minutes were duly signed by the Chair.

## 32. Financial Report and Accounts (*Clerk*)

The Accounts Spreadsheet and Financial Officer Report had already been presented to Cllrs and Clerk asked if there were any questions from Cllrs – none were tabled. Clerk asked Cllrs to note that he intended to transfer the costs of some of the projects carried out over the past year in accordance with previous agreement(s) – these projects included the storage container. Also, a further £800 needed to be transferred from the Atkinson Fund to cover payments from the main account for grants paid out. See Accounts Spreadsheet, Table 6. The financial reports can be found as **Appendix 1** and **Appendix 1a**

**Resolved** Cheques presented at the July meeting were approved by Cllrs and duly processed.

## 33. Session for members of public to speak / North Yorkshire Cllr Report (*Cllr M Jordan*)

**Resolved** Chair noted that Cllr Jordan was unable to attend the Parish Meeting due to the forthcoming election and the needs of political purdah.

## 34. Planning applications (*Clerk / all*)

**Resolved** Clerk noted no planning applications had been received in time for the meeting.

## 35. Correspondence

Cllrs discussed a correspondence from a resident whose father's property was suffering from sap fall from trees on the corner of Brigg Lane and Beech Tree Drive. There was some uncertainty over the ownership of the land where the trees were, and the owners of Camblesforth Hall had told the resident the land was not theirs.

**Resolved** Although Cllrs agreed to the recommendations of the Clerk that this was a private matter which the resident would need to take up themselves, the Parish Council should speak to NYCC Selby and ascertain the ownership of the land in the event of future questions.

**Ongoing** **At the same time**, Clerk advised he would ask for confirmation of land ownership by the Parish Council so this was available as a record for the future.

**36. Matters arising – to consider on-going and new issues and decide further action if necessary:**

**Ongoing Matters**

**8.1 Update on issues surrounding Honeypot Farm – Cllrs to be updated on complaints issued to NYCC and Forestry Commission.**

Chair noted an update from the SAFE Group with regard to ongoing concerns for development at Honeypot Farm and in particular the loss of woodland at the ponds – the update had requested if the Parish Council could carry out a number of actions in opposition to the development:

1. The photos submitted show the area of the ponds is now relatively devoid of wildlife. Proof of nesting birds' disturbance is there because of the high probability. IE 3 acres of wild woodland and ponds would be in the order of at least 30 nests, what is the most important is the clearance went on throughout the nesting season, with no regards to wildlife.

2. The company ecofill put in a wildlife survey with their 2021/0298/ FUL application but the scope of that did not include this area because they had no control of it at that time. It is however still relevant. Look at the recommendations they made to protect wildlife!! They would have breached everything in that report had they then had control of this area at that time. You may be able to contact the report authors and present this new evidence and ask how this would have affected their recommendations.

3. There are all 3 newt species in that area as it is perfect breeding ground with grasses area surrounding for winter with nearby pond for spring and summer. This is as important as nesting birds.

4. We all have bats around our houses so there must be the bat population disturbance as well. These are all very important and really you need to report each of these as different groups will then become involved in the actions that need taking.

**Ongoing** Cllrs discussed the above points at length submitted by SAFE, and agreed the following actions:

8.1.1 That the Parish Council should contact Natural England to report the destruction of the woodland and raise a concern this was possibly in breach of legislation protecting bird nesting

8.1.2 That the Parish Council should ask Natural England to investigate the possible loss of other wildlife species including newts and bats

8.1.3 That the Parish Council investigate if there was actual planning permission for the removal of the woodland as it was understood the current owner did not own the woodland at the time of the latest planning application

**8.2 Update on AGAR process – Clerk to confirm latest stage of process for annual accounts audit (All)**

Clerk confirmed the process was ongoing and the AGAR had been submitted to the auditors and that the right for public inspection had been posted

**Ongoing** The Parish Council would wait for the outcome of the AGAR audit

**8.3 Update on installing flagpoles in gardens and commemorative bench**

Clerk advised Cllrs he felt that the flagpoles should be installed by a qualified builder as it wasn't expected that Cllrs do this type of work and he was concerned particularly for the risk to Cllrs. Chair advised that whilst he acknowledged the concerns of the Clerk, he felt that the installation of the poles was something which he and Cllr Wild could manage and that this would be actioned within the next few weeks.

**Ongoing** One flagpole to be installed in the Memorial Garden and the other in the Millennium Garden. Also the bench would be installed in the Memorial Garden replacing one bench which was in poor condition.

#### New Matters

#### **8.4 Cllrs to discuss and consider any plans for celebrations of 80th Anniversary of D-Day Landings – Cllrs will be given the opportunity to discuss any plans for the village to join in national celebrations in 2024 including taking part in beacon lighting**

Cllrs discussed how the Parish Council might celebrate the D Day commemorations in 2024 and noting that lighting of beacons across the UK would be the focus of the celebrations the Council would look at the purchase of celebratory beacons to be located throughout the Parish and becoming part of the co-ordinated lighting across the UK.

**Ongoing** Clerk noted that at this point the main thing which was required was the registering of the Parish Council to the celebrations – Cllrs unanimously agreed that this should happen and the Clerk was instructed accordingly. Item to feature on future agendas for more discussion and action.

Clerk asked Cllrs if they felt it was worthwhile looking at some form of logo or crest for the Parish Council as this was very common amongst other Councils. This could then be included in such things as letters and other documentation for the Parish Council but also on sign posts and any beacons the Parish Council purchased. Cllrs agreed this was a good idea and the Clerk should add a possible new crest / logo to this item for discussion at future meetings.

#### **8.5 Cllrs to discuss and consider possible purchase of ‘Unknown Soldier’ statues for the village made by Royal British Legion charity**

**Resolved** Cllrs agreed to the purchase of two statues to be placed left and right facing at the Memorial in the garden – it was agreed that one statue should be inscribed ‘Camblesforth Lest we forget’ and the other ‘Camblesforth remembers’.

#### **8.6 Hedgehog Highway Project - Cllrs to discuss request for support of a national scheme which provides protection for hedgehogs, particularly in residential areas**

Chair referred Cllrs to an email previously circulated with regard to a national scheme for helping hedgehogs in residential areas – the scheme was looking for Parish Councils to sign up to the project and also purchase ‘hedgehog highway gateways’ which could be placed in fences between properties.

**Resolved** Cllrs agreed this was an excellent idea and could also be used as an opportunity to work with the school. Clerk was instructed to purchase one box of the gateways and see how popular the scheme was with residents.

#### **8.7 Police Update – Cllrs to be given the opportunity to discuss / comment on update from PCSO Annie Newbould.**

Cllrs noted a recent update from PCSO Newbould which was subsequently posted on Facebook.

**Resolved** Cllrs had nothing to add to the update but felt that PCSO was doing a great job in keeping residents and the Parish Council up to date

#### **8.8 NYCC Local Transport Plan Engagement – Cllrs to be given opportunity to discuss / comment on request from NYCC to give views on transport issues in the area**

Chair referred Cllrs to an email from the Local Transport Plan Engagement Team at NYCC asking for local views on transport in the community – Cllrs discussed and felt that as a minimum the current bus service should be retained and not reduced as there was a sizeable elderly presence in the village who relied on public transport. Cllrs also felt that the bus-stops in the village were in a poor condition and in need of improvement.

**Resolved** It was noted that the Clerk had posted the email on social media and the website encouraging the public to give their views, either direct to NYCC or by sending to the Parish Council who would collate and send onto NYCC.

**9. Any other Business / Matters raised by Cllrs (not to be voted on) (All)**

9.1 Cllr Ball advised that residents were complaining about the foul smells from the salad farm(s) which he believed was being caused by open skips. Clerk to action.

9.2 Cllr Ball asked if an update could be obtained on the situation with the removal of the compost at the Drax golf-course. Clerk to contact the Environmental Agency and Drax for an update.

9.3 Clerk asked for and was given permission to speak to Cllrs on the precept and any possible projects they wished to consider in 2023-24. In light of the current financial situation, Clerk advised that if Cllrs wished to pursue any major or expensive projects next year, this would have to be factored into the precept demand. Cllrs were asked to give thought to any projects they wished their fellow Cllrs to consider and Clerk was proposing to include 'Project Planning' in the agendas leading up to Christmas.

No other matters being raised the Chair closed the meeting at 2020

**Date of next meeting**                      Wednesday, 16<sup>th</sup> August 2023

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Signed as a true record...      *Neal Yates*  
Neal Yates – Parish Chairman

Date...      *August 2023*



**Camblesforth Parish Council**

**Presented at the July 2023 Meeting For the Month of**

**June 2023**

**From:** Parish Clerk  
**To:** Parish Councillors

**Box 1**

<b>Community Account (666)</b>	
<b>Opening Balance as of end of May.23 (Statement No. 253)</b>	<b>£21,207.45</b>
<b>Transactions in June.23</b>	

<b>Debits</b>				
<b>Date of Spend</b>	<b>Cheque No.</b>	<b>Paid to</b>	<b>Reason</b>	<b>Amount</b>
07-Jun-23	890	Marshall, David - Grasscutting - village 2 of 12: Highways 2 of 6: Litterpick 2 of 6 (Invoice No.1021)		£330.00
07-Jun-23	891	Marshall, David - Grasscutting - village 1 of 12: Allotment 1 of 6: 1041 1 of 6: Litterpick 1 of 6		£555.00
08-Jun-23	Direct Debit	YU Energy - Standing Charge for Street Lighting		£15.96
08-Jun-23	Direct Debit	YU Energy - Electricity for Street Lighting		£120.52
23-Jun-23	884	Camblesforth Methodist Church - payment from the E Atkinson Fund for the Messy Church childrens activ		£400.00
23-Jun-23	895	Marshall, David - Grasscutting - village 4 of 12: Litterpick 3 of 7 (Invoice 1024)		£330.00
23-Jun-23	896	Marshall, David - Grasscutting - village 5 of 12: Highways 3 of 6: Allotment 3 of 6 (Invoice No.1026)		£555.00
23-Jun-23	897	Marshall, David - Watering of Flower Baskets (2 occasions)		£60.00
26-Jun-23	894	Crabbe, Andrew - Reimbursement for printer ink		£51.00
26-Jun-23	898	Crabbe, Andrew - Salary for June 2023		£694.00
26-Jun-23	902	Crabbe, Andrew - Reimbursement for payment of Website Domain Name Fee (Netwise UK)		£24.00
29-Jun-23	887	Gallager Insurance - Insurance Premium for year 2023-24		£1,513.81
30-Jun-23	903	Camblesforth PTA - Grant under the Ed Atkinson Fund as agreed by Cllrs at the May 23 Meeting		£400.00
30-Jun-23	904	Camblesforth PTA - Grant under the Community Grant Scheme as agreed by Cllrs at the May 23 Meeting		£400.00
30-Jun-23	Fee	Bank Charges		£18.00

<b>Credits</b>		
<b>Date of Credit</b>	<b>Reason</b>	<b>Amount</b>
26-Jun-23	Payment by rentee for field - to be paid into the Atkinson Fund Scheme	£400.00

<b>Summary of Transactions in Jun.23=</b>	Bank Balance as of end of May.23 =	£21,207.45
	Total spend in June.23 (presented) =	£5,467.29
	Credit Received in June.23 =	£400.00
	<b>Standing bank balance end of June.23 as per Bank Statement 253 =</b>	<b>£16,140.16</b>

**Box 3**

<b>Cheques to be issued in Jun.23 (to be approved by Cllrs)</b>		<b>Amount</b>
Adams Nurseries - annual flower basket planting		£1,800.00
Autela Payroll Services - Invoice 11604 Q1 payroll		£57.98
Crabbe, Andrew - Salary for July 2023		£694.00
Rackhams Accountants - Fee for Internal Audit		£426.00
NYCC - Street Light Maintenance for 2022-23		£719.00
Camblesforth School - Rental of Hall for Parish Meetings		£180.00
Marshall, David - Grasscutting - village 6 of 12: Litterpick 6 of 7 (Invoice 1029)		£330.00
Marshall, David - Grasscutting - village 7 of 12: Highways 4 of 6: Allotment 4 of 6 (Invoice No.1030)		£555.00
Marshall, David - Watering of Flower Baskets - Invoice No. 1028		£290.00

**Total cheques to be issued & approved at the Jun.23 Meeting = £5,051.98**

**Box 6**

**Box 2**

<b>Outstanding Cheques</b>	<b>Amount</b>

**Outstanding cheques to be cashed / presented = £0.00**

**Box 4**

<b>Summary of PC Accounts until end of July.23 (Actuals &amp; Forecasts)</b>	
<b>No.1 Account: Community Account (666)</b>	
<b>a</b>	<b>(Actual) Bank Balance at end of May.23 (verified by Bank Stat 253) = £21,207.45</b>
<b>b</b>	(Actual) Total Spend in June.23 (cashd) = £5,467.29
<b>c</b>	Uncashed Cheques (Actual) = £0.00
<b>d</b>	New Cheques issued at July.23 meeting (Actual) = £5,051.98
<b>e</b>	<b>Forecast total spending for end of July23 (which is box b, c and d added) = £10,519.27</b>
<b>f</b>	Credit Payments made in June.22 = £400.00
<b>g</b>	<b>Forecast of Bank Balance for end of July.23 (which is box e deducted from box a, added to box f) = £11,088.18</b>

**Box 5**

<b>CIL Spending Report Parish Council was awarded a CIL amount for housing development on Croft Road - figure is earmarked in the main account (666) =</b>	<b>£7,961.38</b>
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**Box 6**

<b>Atkinson Fund Transactions for 2023 (Held in the Reserve Account)</b>	
Starting Balance =	£2,831.20
Camblesforth Social Committee (contribution towards King's Coronation)	£400.00
Camblesforth Methodist Church - payment from the E Atkinson Fund for the Messy Church childrens activit	£400.00
Camblesforth PTA - Grant under the Ed Atkinson Fund as agreed by Cllrs at the May 23 Meeting	£400.00
Payment by rentee for field - to be paid into the Atkinson Fund Scheme	£400.00

**Balance of Atkinson Fund as of 14th July 2023 = £2,031.20**

**Reconciliation Action Required** - As the grants so far have come out of the main account, £800 needs to be transferred from Atkinson Fund / Reserve to Main Account

## Financial Officers Report for the July 2023 Parish Meeting for Camblesforth

### Headlines

At the end of May 23 our bank balance was £21,207 and at the end of June.23 the balance (after all banked transactions), had decreased to £16,140. Taking into account all liabilities, (cheques to be approved at the July meeting – there are NO uncashed cheques this month) our forecast balance for the end of June 23 is £12,443.

### Cheques to be approved at the July Meeting

Cheques to be presented for approval in July are as follows

Adams Nurseries - annual flower basket planting	£1,800.00
Autela Payroll Services - Invoice 11604 Q1 payroll	£57.98
Crabbe, Andrew - Salary for July 2023	£694.00
Rackhams Accountants - Fee for Internal Audit	£426.00
NYCC - Street Light Maintenance for 2022-23	£719.00

The only payment I would draw Cllrs attention to is Adams Nurseries for the annual flower baskets – it is recommended that the Parish Council put this out to tender next year in order to ensure we are competitive in what is the largest ongoing project spend.

### Reserve Account and Atkinson Fund

Atkinson Fund I have included a table (Box 6) in this month's report which shows the expenditure relating to the Atkinson Fund – as the Atkinson grants made this year have come from the main account, there is a need to transfer £800 from the Fund (held in the reserve account) to cover two of the payments made under the scheme. The third grant is covered by the rental payment. The Atkinson Fund balance is £2,031 following all the above transactions.

### Reserve Account

The reserve attracted an interest payment of £75.62 in June.

The reserve stands at £10,672 when the Atkinson Fund is deducted. As agreed by Cllrs previously I now propose to transfer the cost of the following project spending from the reserve to stabilise the main account:

Two Flagpoles = £1,087

Storage Container = £3,174

This will reduce the reserve to £6,411.

### Summary

Our finances continue to be more challenging than previous years due to the amount of project spending juxtaposed with no increase in the precept for the past 5 years. Serious consideration needs to be given to spending strategy in the next few months. Put simply, there remains no scope for spending outside of the budget and Cllrs will need to consider an increase in the precept for next year if they wish to look at any projects in 2024. This will be the first increase in many years; however, it is the only way any projects can be funded.

# Camblesforth Parish Council

Looking after your village, together

**Parish Chairman:** Neal Yates

**Parish Deputy Chair:** (Vacant)

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**Date of Meeting** Wednesday, 9<sup>th</sup> August 2023  
**Time of Meeting** 1915

**IN ATTENDANCE:**

**Parish Cllrs** Cllr Neal Yates (Chair); Cllr Kevin Wild; Cllr Denise Kempton; Cllr Dave Falcus; Cllr Joyce Boyes.  
**North Yorkshire Cllr** Cllr Mike Jordan  
**Parish Clerk** Andrew Crabbe

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**37. Present and Apologies (*Clerk to advise apologies, Chair to confirm quorum*)**

Chair noted no apologies; - Cllr Ball was not in attendance and is recorded as absent.

**Resolved** Chair confirmed quorum and welcomed everyone to the meeting

**38. Declarations of Interest – relevant to the agenda for the meeting (*Chair*)**

**Resolved** No declarations were made by Cllrs relevant to the meeting

**39. Chair to check Cllr agreement of previous minutes / approval of minutes (*Chair*)**

Chair asked Cllrs if they had read and agreed with the summary notes of the July 2023 meeting.

**Resolved** No amendments were requested by Cllrs, and the minutes were duly signed by the Chair.

**40. Financial Report and Accounts (*Clerk*)**

The Accounts Spreadsheet and Financial Officer Report had already been presented to Cllrs and Clerk asked if there were any questions from Cllrs – none were tabled. The financial reports can be found as **Appendix 1** and **Appendix 1a**

**Resolved** Cheques presented at the June meeting were approved by Cllrs and duly processed.

**41. Session for members of public to speak / North Yorkshire Cllr Report (*Cllr M Jordan*)**

Cllr Jordan advised there were little to report – it had been noted that few planning applications were being referred to Planning Committee

No members of the public were in attendance

**6 Correspondence**

Clerk noted the receipt of an email from NYCC Highways advising that a short section of road out the village towards Selby was now a 40-mph zone, extending the speed limit in the village.

Cllrs agreed this was a positive step in slowing down vehicles before they reached the residential areas of the village.

## **7 Planning applications (Clerk / all)**

Cllrs discussed the application below, noting that no members of the public were in attendance at the meeting to make Cllrs aware of any issues with this application.

ZG2023/0724/FULM

PROPOSAL: Erection of 29 dwellings and associated infrastructure

LOCATION: Land Off Junction of A645 And A1041, Selby Road, Camblesforth

**Cllr Observation** Cllrs agreed a number of observations to be submitted – the observation report can be found as Appendix 2

## **8 Matters arising – to consider on-going and new issues and decide further action if necessary:**

### **Ongoing Matters**

#### **8.1 Update on issues surrounding Honeypot Farm – Cllrs to be updated on ongoing issues with issues concerning the removal of woodland and reporting of matter to NYCC Enforcement and Natural England.**

Cllrs were referred to an email from NYCC which in summary advised that the destruction of the woodland at the site did not require planning permission and the owner was within their rights to remove the trees. NYCC Enforcement had now closed the case.

Cllrs heard that there was still the issue of destroying the trees during nesting season and this matter had been raised with Natural England and the Clerk was waiting for a response. Also, the Forestry Commission were investigating the removal of trees without a licence.

**Ongoing** As above.

#### **8.2 Update on installing flagpoles in gardens and commemorative bench**

**Ongoing** Deferred to September

#### **8.3 Update on installing of ‘Unknown Soldier’ statues in the Memorial Garden – *subject to delivery of statutes***

Clerk advised that the statutes were ordered but had not been delivered yet

**Ongoing** Deferred to the September meeting

### **New Matters**

#### **8.4 Cllrs to discuss and consider requested update from Environment Agency and Drax on disposal of waste on Drax Golf Course – *subject to the receipt of response from the aforementioned bodies, Cllrs will be given the opportunity discuss any progress in the longstanding issue of waste dumped on the golf course***

Clerk noted that there had been no response from the Environment Agency despite emails and voicemail messages. Drax had advised the following

*Initial work commences this week to comprehensively sample the soil deposit at the golf course. This is the preparatory work needed for removal, disposal, and remediation.*

*This work may cause a release of odour as the surface crust is disturbed. Contingency abatement plans have been put in place in case this scenario occurs.*

Cllrs expressed concern that sampling was only just taking place as the Parish Council had previously been advised that the content of the waste was not a risk.

**Ongoing** Cllrs agreed to request Drax keep the Parish Council updated on progress. Also, Cllrs Ball and Boyes would raise at the next Parish Liaison Meeting

**9. Any other Business / Matters raised by Cllrs (not to be voted on) (All)**

9.1 Clerk noted that the Hedgehog gate-ways had been received – Cllrs agreed to wait until the school was back and liaise with them as to a project with children to distribute the gateways.

9.2 Cllrs noted that the zip ties used to hang the flower basket were not suitable and next year the Parish Council would look to have more stable securing. Clerk advised that as Financial Officer, he felt it would be appropriate to put the contract out to tender bearing in mind its high cost and the need to ensure value for money.

**There been no further business, the Chair closed the Meeting at 2010**

**Date of next meeting** Wednesday, 21<sup>st</sup> September 2023

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Signed as a true record...

*Neal Yates*

Date... *September 2023*

Neal Yates – Parish Chairman





## **Financial Officers Report for the August 2023 Parish Meeting for Camblesforth Parish Council**

### **Headlines**

At the end of the June, our **actual** bank balance was £16,140. Following transactions in July, the **actual** bank balance at the end of July was £15,322, as confirmed by the bank statement No.254. Taking in to account all outstanding liabilities (uncashed cheques and cheques to be approved at the August meeting) the **forecast** balance for the end of August is £9,648.

Following on from the previous financial reports I have written Unity Bank to instruct the following reconciliations:

- 1 Transfer of £4,261 (Flagpoles £1,087 & Storage Container - £3,174) from the reserve to the main account
- 2 Transfer of £800 from the reserve to the main account to cover payments made from the Atkinson Fund

This will return the main account (666) to the forecast annual balance / surplus variance.

### **Cheques to be approved at the August 2023 Meeting**

There is nothing to report regarding the cheques issued at the August meeting – these are all in line with the budget. However, could I draw Cllrs attention to the cheques issued to David Marshall in July which he advises he has not received. Assuming these have been lost in the post, I have reissued these at the August meeting. This can be seen in tables 2 and 3.

### **Summary**

At the end of August, there are no concerns with regard to the Parish Council finances and we remain in a solvent and stable condition with no identifiable risks or threats.



## Appendix 2 Parish Council's Observations with regard to planning application (ZG2023/0724/FULM)

The Parish Council will submit a neutral observation to the planning application.

Camblesforth Parish Council shares the concerns of residents in a number of areas with regard to the development and would ask that the following observations are actioned.

1 The main issue Cllrs have relates to highways concern(s) and the proposal for the access road / point from the new estate to be directly onto the A645. There are already major concerns relating to vehicles accessing and leaving Croft Road onto the 645, due to the current 60mph speed limit which means that vehicles either leaving or accessing Croft Road are at risk from vehicles travelling at 60mph (or more).

Cllrs would like to see a number of safety measures ie – possible filter lane / island, review of speed limit on the section of the A645 from the Carlton Road-a-bout to and extension of the 40mph beyond Croft Road and finally 'no over-taking' markings / signs.

These concerns were raised by Cllrs and residents at the consultation meeting with the developer and the parish Council was assured this would be looked into.

2 In addition, Cllrs feel it is essential that the current public footpath is protected and retained allowing safe walking access to the school.

3 Cllrs are concerned with regard to the positioning of the low-cost housing overlooking the existing bungalow should be moved

4 Cllrs note that an assurance was given by the developer that no more houses would be built on the land in question

5 Cllrs would like clarity over if the roads etc of the new estate would be adopted by NYCC, and that there would be no responsibility for the Parish Council to maintain the green area / proposed playground.

### Comments by residents considered by the Parish Council

Highways Concern – Vehicular Access Firstly, I am concerned that the foul water sewer system would not be "up-to" extra properties being attached, as there were problems when the last estate was connected to the main system down Croft Road.

Secondly, and more importantly, the addition of another access road onto the A645 between the roundabout and the turn off for Croft Road would I believe lead to accidents. Vehicles start to increase their acceleration rapidly as soon as they turn onto the A645 and I have in the past had problems with drivers, who object rudely when one indicates (in good time) to turn left onto Croft Road causing them to slow down or overtake and they attempt to drive almost into the rear of the car. Also, at peak times trying to cross the road either as a pedestrian or motorist is already difficult and this would be exacerbated by another junction on the A645 between the roundabout and Croft Road. Therefore, I believe this is an unsafe plan for this site.

Highways Concern – Vehicular Access I went to the meeting on 14-6-23 with Hooper homes, I stated my main concern was the access to the site was too close to the roundabout on the A645. At present the access from Croft Rd onto the A645 can be very difficult because of the speed of traffic. This new access is closer to the roundabout and is an accident waiting to happen, but at the meeting Hooper wasn't interested

Highways Concern – Vehicular Access For the record, I live on Millfield drive and the main issue I have towards the development is the access road. I appreciate there must be one but am concerned about the safety of vehicles emerging from the new junction onto the A645. I personally have been caught out when exiting Croft Road towards the roundabout by people coming round the roundabout from Selby direction and overtaking the slow-moving truck they had been following. You look right see a truck exiting the roundabout and set off only to be confronted by the vehicle which has decided to pass said truck and floor it towards Drax.

Croft road junction gives you a little time to resolve this issue, a junction closer to the roundabout does not. My personal solution would be to request that the 40mph zone is moved from its current location to encapsulate the roundabout from all directions to a point east of the Croft Road exit. Whilst this will not fully control the issue there would be grounds for its policing and hopefully cause vehicles to slow down in the vicinity of the roundabout.

Highways Concern – Vehicular Access I have been to see the proposed planning on the side of the Drax road. My concern is not so much the houses but the intention to make the access directly onto Drax road.

I wondered if our Parish council had been involved in the applications and if anyone knew if any checks had been made as to the safety of another access point in such close proximity to Croft Road.

Highways Concern – Vehicular Access. The entry/exit road from the estate on to the Drax road is, in my opinion, dangerous. I know there was a study done which said that cars didn't do more than 20 mph on that stretch but I would beg to differ. I don't know what time of day the survey was carried out but it can't have been during rush hour. If the plans go in as they are I will be objecting on that point.

Hope I am not too late for the point to be raised.

Public Footpath. Unfortunately, I cannot attend the meeting at the parish council but I would like to raise a concern with the planning of development. Although I think it's a good proposal to put the land to use you are probably aware that the public footpath serves as a direct route to the school allowing many residents on the pinewood drive area of the village to walk the children to school, the new proposal shows a footpath but its entrance is from the main road which would cause a safety issue as most days I have up to 8 children to walk. This would encourage many residents to hop in their cars to take their children which will increase the traffic around the school increasing carbon footprint. Many would be forced to walk the other direction which takes 10 minutes longer which is not ideal due to constraints of work and further compound parking issues around school and the village which is also problematic. The proposed new entrance of the footpath is not a suitable alternative as it's a 60mph road and there is insufficient segregation between the proposed new path entrance for vehicle Vs pedestrians. The current entrance at present is a safe distance beyond the junction in a 30mph speed limit zone. I was wondering if this issue could be raised and the public footpath be put into consideration.

## Camblesforth Parish Council

Looking after your village, together

**Parish Chairman:** Neal Yates

**Parish Deputy Chair:** (Vacant)

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**Date of Meeting** Wednesday, 20<sup>th</sup> September 2023  
**Time of Meeting** 1830

**IN ATTENDANCE:**

**Parish Cllrs** Cllr Neal Yates (Chair); Cllr Kevin Wild; Cllr Denise Kempton; Cllr Joyce Boyes.  
**North Yorkshire Cllr** Cllr Mike Jordan  
**Parish Clerk** Andrew Crabbe

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**42. Present and Apologies (*Clerk to advise apologies, Chair to confirm quorum*)**

Chair noted receipt of an apology from Cllr Ball - Cllr Falcus was not in attendance and is recorded as absent.

**Resolved** Chair confirmed quorum and welcomed everyone to the meeting

**43. Declarations of Interest – relevant to the agenda for the meeting (*Chair*)**

**Resolved** No declarations were made by Cllrs relevant to the meeting

**44. Chair to check Cllr agreement of previous minutes / approval of minutes (*Chair*)**

Chair asked Cllrs if they had read and agreed with the summary notes of the August 2023 meeting.

**Resolved** No amendments were requested by Cllrs, and the minutes were duly signed by the Chair.

#### **45. Financial Report and Accounts (Clerk)**

The Accounts Spreadsheet and Financial Officer Report had already been presented to Cllrs and Clerk asked if there were any questions from Cllrs – none were tabled. The financial reports can be found as **Appendix 1** and **Appendix 1a**

**Resolved** Cheques presented at the September meeting were approved by Cllrs and duly processed.

#### **46. Session for members of public to speak / North Yorkshire Cllr Report (Cllr M Jordan)**

Cllr Jordan advised there was nothing to report

No members of the public were in attendance

## **6 Correspondence**

Cllrs noted the most recent vandalism on the park which was that three metal spokes had been taken from the Muga pitch – a resident had reported finding two of these on the outskirts of the park.

**Resolved** After due discussion the decision was taken to lock the Muga pitch whilst repairs were carried out along with an assessment of the surface which Cllrs believed was very slippery and patchy in areas. Cllrs will consider a closing of the pitch altogether in the winter as was the case in other parishes.

**Resolved** Clerk to post notice of this on website and social media and also on the fence of the Muga pitch itself

**Resolved** Clerk to contact a playground inspection company to ask them to assess the safety of the pitch

## **7 Planning applications (Clerk / all)**

Cllrs discussed the application below, expressing surprise that there were no members of the public in attendance as the application had received some comments on social media.

### **1 ZG2023/0720/FULM - Erection of battery energy storage system and associated external works - Home Farm, Barlow Road, Barlow.**

**Resolved** Cllrs could not identify any reasons to change their previous objections to the application based on the distance of the plan to residential properties

### **2 ZG2023/0734/TPO - Crown lift to remove lower branches 20 metres from the base to 1 No Sycamore (01), crown lift to remove lower branches 20 metres from the base 1 No Chestnut (02) and crown lift to remove lower branches 20 metres from the base to 1 No Oak protected by Tree Preservation Order 1/1971: 11 Beech Grove Camblesforth (Notification of Decision)**

Cllrs noted that the application was to reduce trees at the property and were disappointed that

this had been refused by planning. It is a matter of record the trees in this area are shallow rooted and concerns have been raised previously with regard to the stability of the trees.

**Resolved** Cllrs asked the Clerk to contact planning and advise of the Parish Council disappointment at the decision based on the situation with the stability of the trees in the area.

**9. Matters arising – to consider on-going and new issues and decide further action if necessary:**

**Ongoing Matters**

**8.1 Update on installing flagpoles in gardens and commemorative bench – to include ideas for suitable flags for the poles to commemorate / celebrate events throughout the year – possibly also involving the school**

Cllrs discussed and agreed to identify a contractor to put up the poles and install the bench

**Ongoing** Details of local tradesmen to be sent to Clerk and installation to be completed in time for Remembrance Sunday.

**Resolved** Cllrs agreed to the purchase of a British Legion Remembrance flag for display in the Memorial Garden

**8.2 Update on installing of ‘Unknown Soldier’ statues in the Memorial Garden – subject to delivery of statues**

Clerk advised that the supplier had informed him that there was currently a delay with production due to demand however delivery was guaranteed before Remembrance Sunday.

**Ongoing** Clerk to advise when the Statues had been delivered

**8.3 Update on project to identify ownership of land in the Parish – following on from previous meeting Cllrs are seeking to have a documented record of ownership of Council land**

**Ongoing** Clerk apologised and advised that due to current workload, he had not progressed this item, but would address before the next meeting

**New Matters**

**8.4 Cllr Boyes to report back from the Drax Liaison Meeting on points raised by Parish Council**

The minutes of the last liaison meeting can be found as Appendix 2. Cllr Boyes advised that the matter of the waste material on the golf course was the main topic of discussion and Drax advised that the current situation was that contractors were being sought to remove the waste. Clerk advised this seemed to contradict an email from the Environmental Agency advising that this had been completed and the necessary permits were being sought.

Noting the issue of the trees on the A645 was not mentioned in the minutes he had contacted Drax who advised the matter was currently being discussed with their legal team and hopefully they would be in a position to speak to the Parish Council soon.

**8.5 Cllrs to discuss an application from Stepping Stones under the Edward Atkinson Fund**

Cllrs discussed and after due consideration and based on the understanding Stepping Stones was a ‘Not for Profit’ organisation Cllrs agreed to award the grant.

**Resolved** Grant application approved and Clerk to contact Stepping Stones and invite a representative to attend the October Parish Meeting to be presented with the cheque

## **8.6 Cllrs to discuss the future of the Parish Council Facebook page – following ongoing negative comments / criticism on the page**

Cllrs discussed if the Parish Council Facebook page should continue in light of recent criticism and insults on the page – the latest issue was that a resident had complained about the fact the Administrator of the account was ‘Debs Crabbe’ who the resident stated “had nothing to do with the Parish Council” and why therefore was she (Debs Crabbe) commenting. Clerk advised this situation had been explained several times on the Facebook page – as he had never had a Facebook account, it was his wife who had set up the Parish Council Page, however it was always himself who dealt with the Facebook page. In summary, the Clerk advised this criticism was from one or two individuals and that it ‘washed over him’. Cllrs accepted this but felt that it was unreasonable that the Clerk was expected to put up with this and asked that future posts by the administrator should be done anonymously

**Resolved**          Situation to be monitored for the next few months

## **8.7 Cllrs to discuss projects and possible impact on the Precept Demand for 2023-24 – *in the lead up to the precept demand at the end of the year, Cllrs will need to give consideration to what, if any projects should be funded by the precept***

Cllrs were advised this would be a regular item on the agenda until January and Cllrs needed to advise of any projects they wished their colleagues to consider.

Clerk advised that there was not as much flexibility financially as in previous years as the Parish Council had spent a lot on projects over these years, however at this point there was no evidence to suggest a precept increase was necessary for the budget of 23/24, but any large or capital projects would definitely have to be funded from a precept increase.

**Ongoing**          Chair asked Cllrs to advise Clerk of any projects and these would be brought to the forthcoming meetings for discussion.

## **8.8 Cllrs to discuss any possible Christmas activities in the Parish – *including support for father Christmas visit and Christmas lighting display in the Memorial Garden***

Cllr Kempton advised that the Christmas tree was in a lot better condition and growing well. Chair asked Cllr Kempton to look at the lights and power leads and identify any issues which needed sorting before Christmas.

Cllr Wild advised he would need financial support from the Parish Council for the annual tour of the village by Father Christmas. Cllrs unanimously agreed to this and this would be actioned at the next meeting.

Clerk asked if he should apply to Drax for their grant which could be invested in new Christmas Lights for the Memorial Garden and this was agreed unanimously

## **9. Any other Business / Matters raised by Cllrs (not to be voted on) (All)**

9.1          Cllrs discussed the hedgerow on the 1041 near the Black Dog which Chair advised was in a state of overgrowth and becoming dangerous. Chair to confirm who was responsible for the field and ask the Clerk action

9.2          Clerk was asked to chase up a response from the Forestry Commission and Natural England with regard to the recent tree removal at Burn Road Pond.

**There been no further business, the Chair closed the Meeting at 2051**

**Date of next meeting**          Wednesday, 18<sup>th</sup> October 2023

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Signed as a true record...

*Neal Yates*

Neal Yates – Parish Chairman

Date...

*October 2024*

Box 1				
Community Account (666)				
Opening Balance as of end of July.23 (Statement No.255) <b>£15,322.28</b>				
Transactions in July.23				
Debits				
Date of Spend	Cheque No.	Paid to	Reason	Amount
02-Aug-23	908	Rackhams Accountants - Fee for Internal Audit		£426.00
03-Aug-23	909	NYCC - Street Light Maintenance for 2022-23		£719.00
07-Aug-23	DD	YU Energy - Streeting Lighting		£16.02
07-Aug-23	DD	YU Energy - Streeting Lighting - Usage		£110.21
07-Aug-23	906	Autela Payroll Services - Invoice 11604 Q1 payroll		£57.98
08-Aug-23	905	Adams Nurseries - annual flower basket planting		£1,800.00
11-Aug-23	912	Crabbe, Andrew - Salary for July 2023		£694.00
11-Aug-23	918	Hedgehogs Highway Project - Reimbursement to Andrew Crabbe for purchase of Fence Gate		£150.00
15-Aug-23	913	Marshall, David - Grasscutting - village 8of 12: Litter Pick (Invoice No.1031)		£330.00
15-Aug-23	914	Marshall, David - Watering of Flower Baskets - Invoice No. 1032		£70.00
15-Aug-23	915	Marshall, David - Grasscutting - village 6 of 12: Litterpick 6 of 7 (Invoice 1029)		£330.00
15-Aug-23	916	Marshall, David - Grasscutting - village 7 of 12: Highways 4 of 6: Allotment 4 of 6 (Invoice No.1033)		£555.00
15-Aug-23	917	Marshall, David - Watering of Flower Baskets - Invoice No. 1028		£290.00
17-Aug-23	918	Peter Brown - repair of lawnmower		£252.18
Credits				
Date of Credit	Reason			Amount

Summary of Transactions in Aug.23=				
		Bank Balance as of end of July.23 =		£15,322.28
		Total spend in Aug.23 (presented) =		£5,800.39
		Credit Received in Aug.23 =		£0.00
		<b>Standing bank balance end of Aug.23 as per Bank Statement 255 =</b>		<b>£9,521.89</b>

Box 3				
Cheques to be issued in Sept.23 (to be approved by Cllrs)				
				Amount
Marshall, David - Grasscutting - village 9 of 12: Highways 5 of 6: (Invoice No.1033)				£555.00
Marshall, David - Watering of Flower Baskets - Invoice No. 1034				£245.00
Marshall, David - Cut back of hedges in Memorial Garden, Bus Shelters, Parks and Millenium Garden (Invoice No. 1035)				£350.00
Marshall, David - Grasscutting - village 6 of 12: Litterpick 6 of 7 (Invoice 1036)				£330.00
Crabbe, Andrew - Salary for August 2023				£694.00
		<b>Total cheques to be issued &amp; approved at the Sept.23 Meeting =</b>		<b>£2,174.00</b>

Box 6				
No.2 Account: High Interest Account (682)				
				Amount
Balance as of 30th Sept.22 =	£10,492.71			
Amount transferred from Edward		£2,831.20		
Balance as of 30th Oct.22 =	£13,323.91		Including £2,831.20 E Atkinson Fund	
Balance as of 30th Nov.22	£13,323.91		Including £2,831.20 E Atkinson Fund	
Interest payment =		£41.71		
Balance as of 31st Dec.22 =	£13,365.62		Including £2,831.20 E Atkinson Fund	
Balance as of 31st Jan.23 =	£13,365.62		Including £2,831.20 E Atkinson Fund	
Balance as of 28 Feb.23 =	£13,365.62		Including £2,831.20 E Atkinson Fund	
Interest payment =		£62.73		
Balance as of 31st Mar.23 =	£13,428.35		Including £2,831.20 E Atkinson Fund	
No bank statement received for May				
Interest payment =		£75.62		
Balance as of 31st Jun.23 =	£13,503.97		Including £2,831.20 E Atkinson Fund	
<b>Balance as of 31st Jul.23 =</b>	<b>£13,503.97</b>		Including £2,831.20 E Atkinson Fund	

Box 2		
Outstanding Cheques		Amount
Cablesforth School - Rental of Hall for Parish Meetings		£180.00
<b>Outstanding cheques to be cashed / presented =</b>		<b>£180.00</b>

Box 4		
Summary of PC Accounts until end of Sept.23 (Actuals & Forecasts)		
No.1 Account: Community Account (666)		
<b>a</b>	<b>(Actual) Bank Balance at end of Jul.23 (verified by Bank Stat 254) =</b>	<b>£15,322.28</b>
<b>b</b>	(Actual) Total Spend in Aug.23 (cashd) =	£5,800.39
<b>c</b>	Uncashed Cheques (Actual)	£180.00
<b>d</b>	New Cheques issued at Sept.23 meeting (Actual)	£2,174.00
<b>e</b>	<b>Forecast total spending for end of Sept.23 (which is box b, c and d added) =</b>	<b>£8,154.39</b>
<b>f</b>	Credit Payments made in Aug.22	£0.00
<b>g</b>	<b>Forecast of Bank Balance for end of Sept.23 (which is box e deducted from box a, added to box f) =</b>	<b>£7,167.89</b>

Box 5		
CIL Spending Report Parish Council was awarded a CIL amount for housing development on Croft		£7,961.38

Box 6		
Atkinson Fund Transactions for 2023 (Held in the Reserve Account)		
		Amount
	Starting Balance =	£2,831.20
	Cablesforth Social Committee (contribution towards King's Coronation	£400.00
	Cablesforth Methodist Church - payment from the E Atkinson Fund for the Messy Church children's activit	£400.00
	Cablesforth PTA - Grant under the Ed Atkinson Fund as agreed by Cllrs at the May 23 Meeting	£400.00
	Payment by rentee for field - to be paid into the Atkinson Fund Scheme	£400.00
	<b>Balance of Atkinson Fund as of 14th July 2023 =</b>	<b>£2,031.20</b>

**Reconciliation Action Required** - As the grants so far have come out of the main account, £800 needs to be transferred from Atkinson Fund / Reserve to Main Account



# Camblesforth Parish Council

Looking after your village, together

**Parish Chairman:** Neal Yates

**Parish Deputy Chair:** (Vacant)

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**Date of Meeting** Wednesday, 18<sup>th</sup> October 2023  
**Time of Meeting** 1830

**IN ATTENDANCE:**

**Parish Cllrs** Cllr Neal Yates (Chair); Cllr David Falcus; Cllr Denise Kempton; Cllr Joyce Boyes.  
**North Yorkshire Cllr** Cllr Mike Jordan  
**Parish Clerk** Andrew Crabbe

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**47. Present and Apologies (*Clerk to advise apologies, Chair to confirm quorum*)**

Chair noted receipt of an apology from Cllr Wild

**Resolved** Chair confirmed quorum and welcomed everyone to the meeting

**48. Declarations of Interest – relevant to the agenda for the meeting (*Chair*)**

**Resolved** No declarations were made by Cllrs relevant to the meeting

**49. Chair to check Cllr agreement of previous minutes / approval of minutes (*Chair*)**

Chair asked Cllrs if they had read and agreed with the summary notes of the August 2023 meeting.

**Resolved** No amendments were requested by Cllrs, and the minutes were duly signed by the Chair.

**50. Financial Report and Accounts (*Clerk*)**

The Accounts Spreadsheet and Financial Officer Report had already been presented to Cllrs and Clerk asked if there were any questions from Cllrs – none were tabled. The financial reports can be found as **Appendix 1** and **Appendix 1a**

**Resolved** Cheques presented at the October meeting were approved by Cllrs and duly processed.

**51. Session for members of public to speak / North Yorkshire Cllr Report (*Cllr M Jordan*)**

5.1 Cllr Jordan advised that he could not find details of the meeting on the website. Clerk pointed out this was a Notice, and posted under Notices. Cllr Jordan advised that he had looked under events and could not find any details. Clerk advised this was not in use, however after a request from the Chair, this would be used going forwards.

5.2 There was approximately £700 left in locality budget – Clerk advised that the Parish Council had never received the money they had applied for with regard to the new pathway edging in the Memorial Garden.

5.3 NYCC had issued a new Housing Consultation Plan and asked if the Parish Council had received this as it was important they contributed towards the consultation. Clerk advised he believed this has been received today and would forward to Cllrs.

5.4 Cllr Jordan was asked if he knew of any grant scheme provided by NYCC which the Parish Council might use for projects in the village – Cllr Jordan replied there were a number of such grants and he would send the Clerk details of the Officer who managed these.

Chair noted that a number of members of the public were in attendance and asked if this was in relation to Item No.8.7 - all attending confirmed this was and the Chair used his authority to bring this matter forward, although still recorded in minute order for the purpose of these notes. As a point of procedure, all residents in attendance left the meeting at the conclusion of Item 8.7.

## **6 Correspondence**

**Resolved** Clerk noted there was no correspondence which had not been dealt with

## **7 Planning applications (Clerk / all)**

**Resolved** Clerk advised there was no applications received by the Parish Council.

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## **8. Matters arising – to consider on-going and new issues and decide further action if necessary:**

### **Ongoing Matters**

#### **8.1 Update on installing flagpoles in gardens and commemorative bench – *to include ideas for suitable flags for the poles to commemorate / celebrate events throughout the year – possibly also involving the school***

Clerk advised he had received interest from two local companies who would be submitting quotes – both had been told and agreed that installation would be completed by Remembrance Day. Cllr Falcus suggested spraying silicon on the poles to prevent anyone from climbing up them. Cllrs agreed to this once installed.

**Ongoing** In the interests of expediency Cllrs agreed to approve any quote by email in order to move the matter along.

#### **8.2 Update on installing of ‘Unknown Soldier’ statues in the Memorial Garden – *subject to delivery of statues***

Clerk advised that the statues would be delivered by Tuesday 24<sup>th</sup> along with the flags and therefore he was please to report that everything was on target for Remembrance Sunday

**Ongoing** To stay on agenda until completed

#### **8.3 Update on project to identify ownership of land in the Parish – *following from previous meeting Cllrs are seeking to have a documented record of ownership of Council land***

Clerk referred Cllrs to an earlier email which advised he had received a response from the Land Registry, however this related to completely the wrong area and was in fact for a piece of land near to Camela Lane. Clerk advised he had written to Land Registry to make it clear he had identified the area correctly.

**Ongoing** Cllrs to await response from Land Registry

### **New Matters**

#### **8.4 Cllrs to discuss budget – *Clerk to provide Cllrs with usual half yearly review on budget spending and if forecasts are being met.***

Cllrs were referred to the six-month budget review which had been sent to them previously and were asked if they had any questions – none were raised. Clerk advised that at this point he saw no grounds to increase the precept for the new financial year for the purposes of the budget as the Parish Council’s finances remained in a strong state. Only three areas were in a state of overspend at this time and only the insurance liability was of concern and needed reviewing in the new financial year – they had increased their price by more than 10% as this had already been factored into the budget.

**Resolved** No actions from this item at this point

### **8.5 Cllrs to discuss arrangements for Remembrance Sunday**

Chair confirmed he would be representing the Parish Council as usual and the Clerk was asked to clarify the actual date for the wreath laying as this was traditionally on the 11<sup>th</sup> of the month as opposed to actual Remembrance Sunday

Clerk confirmed that the wreath for the Parish Council was on order.

Cllr Falcus asked if the Clerk could invite PCSO Annie Newbold to attend the ceremony and ask her to lay a wreath on behalf of the Parish Council

**Resolved** As above

### **8.6 Cllrs to discuss forthcoming precept demand and project / capital spending – *In light of NYCC requiring confirmation of the precept demand in December (as opposed to January) Cllrs will consider if there is a need to increase the precept in light of budget need or any new projects***

Cllrs discussed possible projects and how these might be funded. Clerk advised Cllrs it was entirely the norm for Parish Councils to fund capital projects via the precept and they should not shy away from major improvements as long as this was explained fully and residents were consulted. If they had objections to the proposals, they could voice this and the Parish Council would take this into account and decide if to proceed or not.

Cllr Kempton advised that she was prepared to put in another application for a skateboard park using Lottery Funding – this had been previously rejected but was at the time of pandemic which may have been a reason for the refusal. A fund of up to £10,000 could be claimed.

**Resolved** Cllrs agreed to progress this

Cllrs continued discussions on the type of community projects which would benefit the parish – it was noted that there was nothing for older residents and maybe a running track and more adult training equipment might be installed. With more adult involvement in the park, this may address some of the anti-social behaviour as well

Cllr Jordan advised that the Parish Council might approach Newland Wind Farm and the 3 Ridings to discuss possible funding streams with these – he was aware they were involved with a number of parish council projects

**Ongoing** Clerk to obtain details and raise at the next meeting

### **8.7 Cllrs to discuss proposed Helios Solar Farm – *in light of new notification from Helios that they are consulting on a new application, Cllrs to give initial thoughts pending possible future visit from Helios***

Clerk confirmed he had requested Helios attend a future Parish Council meeting to discuss the application and that he had subsequently received a response advising they would consider this request however urged residents to attend the public consultation which was taking place.

The Chair acknowledged the attendance of a number of residents who advised they were there to represent the HALT Group which was in opposition to solar farms in the area. The following points were raised:

The representative from HALT advised that the Group would like to understand if the area of the land assigned to the farm had actually been increased – it was their understanding that the development was moving away from Burn and therefore would there be more concentration in the Camblesforth area?

HALT felt that the info provided by Helios with regard to the quality of the land in question was incorrect, in so far as they had reported it was low quality farming land when in fact higher grade and prime agricultural would be lost at a time food security was an issue for the country.

The extent of the proposed development meant considerable battery storage facilities and there had been considerable evidence of the risks of this with regard to fire.

Cllrs were asked to give their views at this point. Most Cllrs advised they would wait until they had heard from Helios and attended the consultation however, Cllrs did note that an opposing view to that of Helios was that climate change was happening and solar energy was one of the proposed solutions. No matter what the quality of the farming land was, it would be no good if under water or parched due to heatwaves.

Chair noted that he was against the proposal and felt that the village was been “held to ransom due to the location of the Drax Power Station” which attracted these developments to the area as it meant less costs for the developers. Chair continued that he felt that Camblesforth had done enough for solar energy with the two farms already approved and it was now time to object to any further development- Chair felt that the two new solar farms would more than provide the energy needs of the area. In summary Cllr Yates advised that whilst he could not speak for the other Cllrs and they would of course vote as they saw fit, he would be voting against the proposed development.

Cllrs noted that they could not see any difference between the old application and the new one, bearing in mind Helios comments that they had acted upon points raised during the first consultation – Clerk advised he had already asked for details of exactly what had changed but not had a response to-date

Clerk asked for permission to speak on the process once the application had been received – this was agreed and the Clerk advised that even though the decision would not be taken by the Local Authority, views from residents would be sought if they supported or opposed the application – if residents wished to influence the Parish Councils view then they must advise the Parish Council.

A member of the public asked if the Parish Council would accept / use observations on the planning portal as HALT had found it difficult to get residents to submit their observations and may-be resistant to do this twice. Chair advised he was happy with this suggestion as long as it was understood that the Parish Council could only take on board the views of residents of the Parish.

## **9. Any other Business / Matters raised by Cllrs (not to be voted on) (All)**

9.1 Cllrs noted that the hedgerow outside of The Chestnuts on Selby Road was now encroaching very badly onto the pavement and obstructing anyone passing – it was a concern especially for people in wheelchairs or pushing prams

Clerk was asked to write to polite letter to the occupier to cut the hedge bac,

9.2 Clerk advised he had not posted the closure notices on the Muga Pitch as this had not been chained yet. Cllrs discussed further and agreed that this should be postponed until after half term now – Clerk to message

9.3 Clerk advised Cllrs that the notice noticeboard outside the Memorial Garden was in a very poor state and asked if at some point a replacement could be provided. Chair advised he would look at this and advise of costs of materials. Cllrs agreed any new board should be larger than the current one as it could only hold 4 notices.

9.4 Clerk was asked to check if the Parish Council was due any CiL Funds noting that the Meadow Croft development was now finished.

There been no further business, the Chair closed the Meeting at 2015

Date of next meeting            Wednesday, 15<sup>th</sup> November 2023

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Signed as a true record...    *Neal Yates*  
Neal Yates – Parish Chairman

Date...    *November 2023*

**Camblesforth Parish Council**

**Presented at the October 2023 Meeting For the Month of**

**September 2023**

**From:** Parish Clerk  
**To:** Parish Councillors

**Box 1**

**Community Account (666)**  
**Opening Balance as of end of Aug.23 (Statement No.257)** **£9,521.89**

**Transactions in Sept.23**

Debits				
Date of Spend	Cheque No.	Paid to	Reason	Amount
	Direct Debit	YU Energy - Standing Charge for Street Lighting		£16.02
08-Sep-23	Direct Debit	YU Energy - Electricity for Street Lighting		£108.56
08-Sep-23	921 (single cheque issued totalling £1480)	Marshall, David - Grasscutting - village 9 of 12: Highways 5 of 6: (Invoice No.1033)		£555.00
		Marshall, David - Watering of Flower Baskets - Invoice No. 1034		£245.00
		Marshall, David - Cut back of hedges in Memorial Garden, Bus Shelters, Parks and Millenium		£350.00
		Marshall, David - Grasscutting - village 6 of 12: Litterpick 6 of 7 (Invoice 1036)		£330.00
25-Sep-23	920	Crabbe, Andrew - Salary for August 2023		£694.00
30-Sep-23	Fee	Service Charge		£18.00

**Credits**

Date of Credit	Reason	Amount
29-Sep-23	NYCC - Precept Payment (2nd Installment)	£11,453.00

Summary of Transactions in Sept.23=		
Bank Balance as of end of Aug.23 =		£9,521.89
Total spend in Sept.23 (presented) =		£2,316.58
Credit Received in Sept.23 =		£11,453.00
<b>Standing bank balance end of Sept.23 as per Bank Statement 257 =</b>		<b>£18,658.31</b>

**Box 3**

Cheques to be issued in Oct.23 (to be approved by Cllrs)	Amount
Unknown Soldier Statues (x2) and Flags (x2) - Royal British Legion: reimbursed to A Crabbe	£405.97
Crabbe, Andrew - Salary for September 2023	£694.00
Autela Payroll - July, August, September	£57.98
Atkinson Fund Grant to Stepping Stones (purchase of a gazebo) - reimburse A Crabbe	£200.00
CAMBLESFORTH COMMUNITY PRIMARY ACADEMY - Hall Rental (Sept - Nov.23 Incl)	£180.00
Marshall, David - Grasscutting - village 12 of 12: Highways 6 of 6: (Invoice No.1038)	£555.00
Marshall, David - Grasscutting - village 11 of 12: Litterpick 7 of 7 (Invoice 1037)	£330.00
Crabbe, Andrew - reimbursement for Land Search Fee	£57.60

**Total cheques to be issued & approved at the Oct.23 Meeting = £2,280.55**

**Box 6**

No.2 Account: High Interest Account (682)		
Balance as of 30th Sept.22 =	£10,492.71	
Amount transferred from Edward		£2,831.20
Balance as of 30th Oct.22 =	£13,323.91	Including £2,831.20 E Atkinson Fund
Balance as of 30th Nov.22	£13,323.91	Including £2,831.20 E Atkinson Fund
Interest payment =		£41.71
Balance as of 31st Dec.22 =	£13,365.62	Including £2,831.20 E Atkinson Fund
Balance of as 31st Jan.23 =	£13,365.62	Including £2,831.20 E Atkinson Fund
Balance of as 28 Feb.23 =	£13,365.62	Including £2,831.20 E Atkinson Fund
Interest payment =		£62.73
Balance as of 31st Mar.23 =	£13,428.35	Including £2,831.20 E Atkinson Fund
No bank statement received for May 2023 - however no changes have		
Interest payment =		£75.62
Balance as of 31st Jun.23 =	£13,503.97	Including £2,831.20 E Atkinson Fund
Balance as of 31st Jul.23 =	£13,503.97	Including £2,831.20 E Atkinson Fund
Balance as of 31st Aug.23 =		13503.97
<b>Interest payment =</b>		<b>£91.72</b>
<b>Balance as of 30th Sept 23 =</b>		<b>£13,595.69</b> Verified by Statement 225

**Box 2**

Outstanding Cheques	Amount
Camblesforth School - Rental of Hall for Parish Meetings	£180.00

**Outstanding cheques to be cashed / presented = £180.00**

**Box 4**

Summary of PC Accounts until end of Oct.23 (Actuals & Forecasts)	
No.1 Account: Community Account (666)	
<b>a (Actual) Bank Balance at end of Aug.23 (verified by Bank Stat 257) =</b>	<b>£9,521.89</b>
<b>b (Actual) Total Spend in Sept.23 (cashd) =</b>	<b>£2,316.58</b>
<b>c Uncashed Cheques (Actual)</b>	<b>£180.00</b>
<b>d New Cheques issued at Oct.23 meeting (Actual)</b>	<b>£2,280.55</b>
<b>e Forecast total spending for end of Oct.23 (which is box b, c and d added) =</b>	<b>£4,777.13</b>
<b>f Credit Payments made in Sept.22</b>	<b>£11,453.00</b>
<b>Forecast of Bank Balance for end of Oct.23 (which is box e deducted from box a, added to box f)</b>	<b>£16,197.76</b>
<b>g =</b>	

**Box 5**

**CIL Spending Report Parish Council was awarded a CIL amount for housing development on Croft £7,961.38**

# **Financial Officers Report for the October 2023 Parish Meeting for Camblesforth**

## **Headlines**

At the end of Aug.23 our bank balance was £9, 521 and at the end of Sept.23 the balance (after all banked transactions), stood at £18,658 – this included the second and final precept amount of £11,453. Taking into account all liabilities, (cheques to be approved at the October meeting and uncashed cheques) our forecast balance for the end of Oct.23 is £16,197. Halfway through the financial year, this is a stable position for the Parish Council and spending should decrease over the next six months as we no longer pay for grass cutting.

## **Cheques to be approved at the Oct.23 Meeting**

Cheques to be presented for approval in October are all within budget and there are no issues to report.

## **Reserve Account**

The reserve account was credited with an interest payment of £91.72 in September and therefore stands at £13,595. This includes the Atkinson Fund, and grants paid out from the fund need transferring to the main account – details of this can be found on the Atkinson Find Report. Also, still to be transferred is the amount paid out on projects during the year.

## **Summary**

Our finances remain solvent, with no identifiable risks or threats subject to budget observance.

# Camblesforth Parish Council

Looking after your village, together

**Parish Chairman:** Neal Yates

**Parish Deputy Chair:** (Vacant)

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**Date of Meeting** Wednesday, 22<sup>nd</sup> November 2023

**Time of Meeting** 1830

## IN ATTENDANCE:

**Parish Cllrs** Cllr Neal Yates (Chair); Cllr Kevin Wild; Cllr David Falcus; Cllr Denise Kempton;  
Cllr Joyce Boyes; Cllr Neil Ball

**North Yorkshire Cllr** Cllr Mike Jordan

**Parish Clerk** Andrew Crabbe

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## 52. Present and Apologies (*Clerk to advise apologies, Chair to confirm quorum*)

Chair noted no apologies and full attendance of Cllrs.

**Resolved** Chair confirmed quorum and welcomed everyone to the meeting

## 53. Declarations of Interest – relevant to the agenda for the meeting (*Chair*)

Cllr Wild advised that he wished to declare with regard to Item 8.4 that he was aware that Enso (the developer of the Helios Solar Farm) wanted to lay pipe lines on his land if the application was successful. He was opposed to this but understood that he would not be able to prevent this from happening.

Clerk advised as Proper Officer he did not feel this was an advisable interest at this stage and recommended that it was not necessary to exclude Cllr Wild from the item. Chair advised that he agreed to this and confirmed that Cllr Wild could participate during the discussion and vote accordingly

**Resolved** No declarations were made by Cllrs relevant to the meeting

## 54. Chair to check Cllr agreement of previous minutes / approval of minutes (*Chair*)

Chair asked Cllrs if they had read and agreed with the summary notes of the October 2023 meeting.

**Resolved** No amendments were requested by Cllrs, and the minutes were duly signed by the Chair.

## 55. Financial Report and Accounts (*Clerk*)

The Accounts Spreadsheet and Financial Officer Report had already been presented to Cllrs and Clerk asked if there were any questions from Cllrs – none were tabled. The financial reports can be found as **Appendix 1** and **Appendix 1a**

**Resolved** Cheques presented at the November meeting were approved by Cllrs and duly processed.

## 56. Session for members of public to speak / North Yorkshire Cllr Report (Cllr M Jordan)

Cllr Jordan advised that his locality budget was now exhausted and would become available again in April of 2024



Chair acknowledged a number of residents in attendance with regard to the proposed Helios solar farm and who subsequently advised Cllrs of their opposition to the proposal. A summary of the comments can be found on the Parish Council website.

A resident advised that he felt the Parish Council had not communicated this matter sufficiently and why had Cllrs not carried out a letter drop – in response Cllrs advised that they were volunteers and the amount of time and work that would be required was considerable. Also, that it would be repeating what the HALT Group had already done.

The Clerk advised that as Proper Officer he felt that the Parish Council was doing more than required with regard to communicating with residents on this point and others, with noticeboards, a website, a face-book account and most importantly, the monthly meetings to which residents were most welcome to attend – Clerk noted Enso had mail dropped every property in the village so it was reasonable to suggest that all residents were aware of the current situation. Residents had to take some responsibility to get involved if they felt strongly about this or any other matter, and they could do this by attending the Parish Meetings. Finally, Clerk noted that previously, when another highly controversial matter (a proposed development of affordable housing by Wakefield Housing Trust) was discussed at Parish meetings, the attendance was four times the number for when the solar farm was discussed, and if anything, the Parish Council had not communicated this as thoroughly as for the solar farm issue.

## 6 Correspondence

6.1 Padlock for the park – Cllrs heard that the keys had been lost for the padlock and therefore this had had to be removed – Cllrs agreed that a replacement padlock should be purchased however this would be a combination lock

**Resolved** Clerk to progress

6.2 Street Light Planters – following instruction from Cllrs to ask when the planters would be taken down (especially as a number had fallen down), Clerk had contacted Adam's Nurseries but had not received a response. Cllrs also noted comments had been received about the state of the two spiral planters which [the comments] felt gave a bad impression of the village as they were placed in highly visible locations.

**Resolved** Cllrs agreed that the Clerk should continue to try and contact Adams and also to give a deadline by end of November for them to be taken down.

## 7 Planning applications (*Clerk / all*)

Clerk advised of two applications which Cllrs duly discussed and advised of the observations to be made, as detailed below.

PROPOSAL: Installation of pvc cladded fence panels (retrospective)

LOCATION: 3 Beech Tree Lane, Camblesforth, North Yorkshire

Observation Objection - the fence panel was too high and out of character with the local environment

PROPOSAL: Conversion and extension of an existing agricultural barn into a two bedroom dwelling, together with associated car parking

LOCATION: Low Farm Stables, Camela Lane, Camblesforth

Observation Neutral – however Cllrs felt that due to the nature of the road, the application should include 'passing places' for vehicles – it was noted that this was supposed to have been actioned with a recent similar application on the road, however it had not happened. In addition, Cllrs requested that construction traffic did not enter Camela Lane via the village.

**Resolved** Clerk instructed to submit the above observations to NYCC

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## 8 Matters arising – to consider on-going and new issues and decide further action if necessary:

### Ongoing Matters

**8.1 Update on installing flagpoles and commemorative bench in gardens– *in light of Parish Council struggling to find a contractor to install the flag poles*** – one quote received at time of agenda notification with very high cost. Chair noted that the Parish Council had previously only obtained one quote which Cllrs felt was excessive – however a further quote had been received at a third of the previous quote, and Cllrs unanimously agreed to proceed with this. Cllrs discussed the specific location of the flag poles in the Memorial and Millenium Gardens and it was agreed that Cllrs Yates and Wild would meet to finalise the location.

**Resolved** Matter closed

**8.2 Update on installing of ‘Unknown Soldier’ statues in the Memorial Garden – *ensuring they are permanently fixed and protected***

Cllrs noted that these had now been installed however they would need ‘postcreting’ to protect from theft – this would be done during the erection of the flagpoles.

**Resolved** Matter closed

**8.3 Update on project to identify ownership of land in the Parish – *following from previous meeting Cllrs are seeking to have a documented record of ownership of Council land***

Referring to the patch of land on the junction of Beech Tree Avenue and Brigg Lane, Clerk advised Cllrs that the register office had advised that the land in question did not belong to any individual party and therefore it was the responsibility of the local authority.

**Resolved** Specific issue of ownership of the parcel of land was now closed, however the Clerk would continue to obtain proof of ownership of Parish Council land and report back to Cllrs. Cllrs approved the cost for this ongoing project (cost of a search)

**8.4 Cllrs to discuss proposed Helios Solar Farm – *in light of developer declining to attend the Parish Meeting, Cllrs to discuss formal response from the Parish Council to the consultation.***

Chair and Cllrs noted their disappointment that Enso, the developer of the proposed solar farm had decided not to attend tonight’s meeting to speak to them and felt this was highly disrespectful – the meeting date had been changed and Cllrs had altered plans to accommodate the visit - it was further noted that this had happened with Enso on two previous occasions. In this vein Cllrs also heard that a Cllr who had attended one of the public consultations with Enso, felt that the (Enso) representatives attending appeared very ‘standoffish and aloof’ when dealing with residents.

Following on from the previous meetings at which Cllrs had advised that if residents wished to let the Parish Council know their views on the proposed development, they should contact the Parish Council, Clerk noted that as of the date of the meeting, only 28 residents had done this, and that it was hoped that more had taken part in the actual consultation and advised Enso of their views.

Clerk continued that he had written to Enso to request the statistics and summaries of resident comments which would be another way to gauge resident concerns / interest in this matter.

Cllrs discussed and debated the proposals as outlined in the consultation and expressed their respective views.

**Resolved** At the conclusion of the discussion, a vote was taken and by majority vote (five opposing the development and one abstaining) it is duly resolved that the Parish Council would not support the new solar farm. A full response will be drafted and approved by Cllrs. It was further agreed this would then be sent to the local MP and also North Yorkshire County Council

For the purposes of these minutes, the summary headlines of the reasons for the Parish Council opposing the proposed solar farm are as follows:

- the scale / size of this proposal was of concern and unsuitable for a rural setting – it would be out of character with the area and visually obtrusive
- Camblesforth had 2 solar farms approved for the areas Cllrs felt that the Parish had ‘done our bit’ to help combat climate change
- The size of the proposed solar farm had major implications for wildlife and local biodiversity
- Again, the size of the solar farm would mean a detrimental change to the fields with the loss of a considerable amount of agricultural land

#### New Matters

8.5 Cllrs to discuss new noticeboard (s) for the village – *noting the board outside of the memorial garden was in poor state and held limited notices, Cllrs to discuss and agree options for a new board*

Clerk confirmed the board outside of the Memorial Garden was no longer fit for purpose – more than anything it could only fit four notices but mainly the wood was rotting and the doors would not close properly. Chair confirmed that a local joiner was willing to provide a new board at a materials cost of £400. Cllrs agreed this was an excellent price as a commercially bought board would cost well over £1000 for new board

Cllr Ball asked was this expense budgeted for – Clerk advised it was not however as Finance Officer he believed it was affordable due to the forecast surplus – also the Parish Council had little choice especially at a time residents were commenting on how the Council communicated with the community, a ‘fit for purpose’ board was necessary.

**Resolved** Cllrs agreed that once the details were received by the Clerk he was approved to proceed with organising the work

8.6 Cllrs to discuss projects and possible impact on the Precept Demand for 2023-24 – *in the lead up to the precept demand at the end of the year, Cllrs will need to give consideration to what, if any projects should be funded by the precept – update from Clerk on available funding – Cllr Kempton to advise on Lottery Fund Application*

Clerk advised that there were only two more meetings to discuss if there was any need for an increase in the precept, and at the second meeting (January) the decision had to be made. Clerk continued that he did not feel at this stage there was a need to increase the precept for budgetary purposes as it was still forecast that there would be a budget surplus. However, any project or capital spending would definitely need to be funded via a precept increase.

Cllrs noted that the main capital spend need at this time was the playground surface needed looking at and the costs of this would be considerable.

Cllr Kempton advised that it would be ok to submit a new Lottery Grant application and that this would be for £10,000. And that she was in the process of doing this with new details from the previous application. Cllr Kempton noted that the application could take up to three months before she would be aware of the outcome. Finally, Cllr Kempton advised that applications could be submitted for over £10,000 however these were very complex and needed a lot of time and expertise to complete.

8.7 Cllrs to discuss any possible Christmas activities in the Parish – *including support for father Christmas visit and Christmas lighting display in the Memorial Garden*

Chair proposed that in the 2024/25 budget the Parish Council created a new unit to fund selection boxes for the children in the village – this would be separate from the main Christmas budget which would continue to be used for financing Christmas lighting and displays.

**Resolved** Cllrs unanimously agreed to this proposal which would be actioned in the new budget in 2024.

Cllr Kempton advised there was no requirement for any additional spend on the Christmas displays this year beyond would Cllrs approve a Christmas flag. Cllr Kempton also recommended that further displays were purchased at some point next year so that displays could be rotated annually to reduce their wear and tear and exposure to the elements

**Resolved** Clerk was approved to purchase a Christmas Flag

**8.8 Cllrs to discuss a Halloween map for next year – tabled by Cllr Kempton, a scheme to let addresses advise if they accept Trick or Treaters, and a street map of where kids can go safely.**

Cllr Kempton advised that she would like the Parish Council to look at a similar scheme to that managed by Kippax Parish Council where an interactive map had been developed for the Halloween celebrations and which showed which houses accepted trick or treaters. This also supported safeguarding of the children themselves.

Resolved Cllrs agreed this was an excellent idea and the Clerk should diarise for discussion in June.

**9. Any other Business / Matters raised by Cllrs (not to be voted on) (All)**

9.1 Cllr Wild asked if the Parish Council had chased up the Forestry commission and Natural England with regard to the destruction of trees at Honeypot Farm. Clerk apologised he had not actioned this as yet but would do so in the next few days.

9.2 Cllrs discussed a number of resident concerns raised with regard to the increase of 'off road' motorbikes causing nuisance on various pieces of land across the village (and in particular where new houses would be) – the Clerk was asked to contact PCSO Newbould re: this but that residents also needed to report the matter so police could build up a profile.

9.3 Chair advised that he had concerns over the ongoing footpath work in the village in so far as the workers were throwing any debris into the road – the Clerk was asked to speak to NYCC Highways with regard to this and to ensure the rubbish would be removed.

9.4 Chair also advised he continued to receive complaints about the state of the Pinewood ginnel and asked the Clerk if he could chase Enforcement on this

**There been no further business, the Chair closed the Meeting at 2020**

**Date of next meeting** Wednesday, 20<sup>th</sup> December 2023

Signed as a true record...

*Neal Yates*

Date...

*December 2023*

**Camblesforth Parish Council**

Presented at the November 2023 Meeting For the Month of

**October 2023**

From: Parish Clerk  
To: Parish Councillors

**Box 1**

<b>Community Account (666)</b>	
<b>Opening Balance as of end of Sept.23 (Statement No.258)</b>	<b>£18,658.31</b>
<b>Transactions in Oct.23</b>	

<b>Debits</b>				
Date of Spend	Cheque No.	Paid to	Reason	Amount
9 Oct.23	Direct Debit	YU Energy - Standing Charge for Street Lighting		£15.58
9 Oct.23	Direct Debit	YU Energy - Electricity for Street Lighting		£109.69
20 Oct.23	923	Crabbe, Andrew - Salary for September 2023		£694.00
20 Oct.23	928	Unknown Soldier Statues (x2) and Flags (x2) - Royal British Legion: reimbursed t		£405.97
20 Oct.23	930	Autela Payroll - July, August, September		£57.60
23 Oct.23	929	Marshall, David - Grasscutting - village 12 of 12: Highways 6 of 6: (Invoice No.1		£555.00

<b>Credits</b>		
Date of Credit	Reason	Amount

<b>Summary of Transactions in Oct.23=</b>	Bank Balance as of end of Sept.23 =	£18,658.31
	Total spend in Oct.23 (presented) =	£1,837.84
	Credit Received in Oct.23 =	£0.00
	<b>Standing bank balance end of Oct.23 as per Bank Statement 257 =</b>	<b>£16,820.47</b>

**Box 3**

<b>Cheques to be issued in Nov.23 (to be approved by Cllrs)</b>	<b>Amount</b>
Atkinson Fund Grant to Stepping Stones (purchase of a gazebo) - reimburse A Crabbe	£200.00
David Marshal - Jet Spraying of the Playground	£450.00
Marshall, D - Grasscutting - village 11 of 12: Litterpick 7 of 7 (Invoice 1037) - cheque issued in Oct. invalid	£330.00
Crabbe, Andrew - Salary for October 2023	£694.00
PK Littlejohn - Audit Fees for 2023	£252.00

**Total cheques to be issued & approved at the Nov.23 Meeting = £1,926.00**

**Box 6**

<b>No.2 Account: High Interest Account (682)</b>		
Balance as of 30th Sept.22 =	£10,492.71	
Amount transferred	£2,831.20	
Balance as of 30th Oct.22 =	£13,323.91	Including £2,831.20 E Atkinson Fund
Balance as of 30th Nov.22	£13,323.91	Including £2,831.20 E Atkinson Fund
Interest payment =	£41.71	
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Interest payment =	£62.73	
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No bank statement received for May 2023 - however no		
Interest payment =	£75.62	
Balance as of 31st Jun.23 =	£13,503.97	Including £2,831.20 E Atkinson Fund
Balance as of 31st Jul.23 =	£13,503.97	Including £2,831.20 E Atkinson Fund
Balance as of 31st Aug.23 =	13503.97	
Interest payment =	£91.72	
Balance as of 30th Sept 23 =	Balance as of 30th Sept 23 =	Verified by Statement 225
<b>Balance as of 30th Sept 23 =</b>	<b>Balance as of 30th Sept 23 =</b>	Verified by Statement 226

**Box 2**

<b>Outstanding Cheques</b>	<b>Amount</b>
Camblesforth School - Rental of Hall for Parish Meetings	£180.00
CAMBLESFORTH COMMUNITY PRIMARY ACADEMY - Hall Rental (Sept - Nov.23 Incl)	£180.00
Crabbe, Andrew - reimbursement for Land Search Fee	£57.60

**Outstanding cheques to be cashed / presented = £417.60**

**Box 4**

<b>Summary of PC Accounts until end of Nov.23 (Actuals &amp; Forecasts)</b>	
<b>No.1 Account: Community Account (666)</b>	
<b>a (Actual) Bank Balance at end of Sep.23 (verified by Bank Stat 257) =</b>	<b>£18,658.31</b>
<b>b (Actual) Total Spend in Oct.23 (cashd) =</b>	<b>£1,837.84</b>
<b>c Uncashed Cheques (Actual)</b>	<b>£417.60</b>
<b>d New Cheques issued at Nov.23 meeting (Actual)</b>	<b>£1,926.00</b>
<b>e Forecast total spending for end of Nov.23 (which is box b, c and d added) =</b>	<b>£4,181.44</b>
<b>f Credit Payments made in Oct.22</b>	<b>£0.00</b>
<b>Forecast of Bank Balance for end of Nov.23 (which is box e deducted from box a, added to box f) =</b>	<b>£14,476.87</b>
<b>g =</b>	

**Box 5**

**CIL Spending Report Parish Council was awarded a CIL amount for housing development on Croft £7,961.38**

# Camblesforth Parish Council

Looking after your village, together

**Parish Chairman:** Neal Yates  
**Parish Deputy Chair:** (Vacant)

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**Date of Meeting** Wednesday, 20<sup>th</sup> December 2023  
**Time of Meeting** 1830

## IN ATTENDANCE:

**Parish Cllrs** Cllr Neal Yates (Chair); Cllr Kevin Wild; Cllr David Falcus; Cllr Denise Kempton; Cllr Joyce Boyes; Cllr Neil Ball  
**North Yorkshire Cllr** Cllr Mike Jordan  
**Parish Clerk** Andrew Crabbe

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### 57. Present and Apologies (*Clerk to advise apologies, Chair to confirm quorum*)

Chair noted no apologies and full attendance of Cllrs.

**Resolved** Chair confirmed quorum and welcomed everyone to the meeting

### 58. Declarations of Interest – relevant to the agenda for the meeting (*Chair*)

**Resolved** No declarations were made by Cllrs relevant to the meeting

### 59. Chair to check Cllr agreement of previous minutes / approval of minutes (*Chair*)

Chair asked Cllrs if they had read and agreed with the summary notes of the November 2023 meeting.

**Resolved** No amendments were requested by Cllrs, and the minutes were duly signed by the Chair.

### 60. Financial Report and Accounts (*Clerk*)

The Accounts Spreadsheet and Financial Officer Report had already been presented to Cllrs and Clerk asked if there were any questions from Cllrs – none were tabled. The financial reports can be found as **Appendix 1** and **Appendix 1a**

**Resolved** Cheques presented at the December meeting were approved by Cllrs and duly processed.

### 61. Session for members of public to speak / North Yorkshire Cllr Report (Cllr M Jordan)

No members of the public were in attendance.

District Cllr Jordan advised with that he had received and forwarded the NYCC Report on the proposed Helios solar farm. Clerk advised he did not recall receiving this and Cllr Jordan advised he would resend.

One positive point was that he was his understanding that there would be no battery storage at the proposed site, acknowledging concerns for the fire risk of any such storage.

## 6 Correspondence

**Resolved** Clerk noted no correspondence was outstanding

## 7 Planning applications (*Clerk / all*)

Clerk advised there were no applications for Cllrs to consider, however he had written to Cllrs earlier in the month with regard to the Meadow Croft housing development and the normal CiL / S106 payment made by developers to Parish Councils to offset the impact of the development on the local infrastructures. NYCC Selby had advised that there was no money due on this occasion as the permission had been granted in 2016 before CiL was adopted. Cllrs discussed at length and agreed the following actions:

- Clerk to write to NYCC Selby and advise the Parish Council was unhappy with the outcome of this matter and to request any grounds for appeal.
- Clerk to write to the actual developer and ask them if they would be prepared to sponsor a community project as a gesture of good will to the community of Camblesforth.
- Finally, Clerk to write to the new local MP and ask for his support in this matter.

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## 9 Matters arising – to consider on-going and new issues and decide further action if necessary:

10 8.1 Cllrs to discuss projects and possible impact on the Precept Demand for 202r-24 – *last opportunity for Cllrs to discuss the precept demand and if the demand is to be increased, lowered or kept at current rate*  
Cllrs discussed the matter of the precept demand for the new financial year at length. The summary points raised are below:

- Clerk advised that as Financial Officer if there were no projects identified, and noting that the Parish Council was still on target to reach its forecast surplus at the end of the financial year, he felt there was no requirement for an increase in the precept demand, acknowledging that many residents were still struggling with the cost-of-living crisis.
- Chair advised that he felt that there was a risk to the finances if the surplus was eroded resulting in a higher precept increase in the future and after many years of not increasing the precept, maybe it was time to consider a small increase to meet increased costs to the Parish Council.

**Ongoing** Cllrs noted that a final decision had to be made at the January meeting and advised to NYCC immediately thereafter. Chair asked Cllrs to give consideration to the arguments for and against an increase. Clerk asked Cllrs to bear in mind his recommendation was simply that, a recommendation and it was for Cllrs themselves to decide. Clerk noted that the recommendation was based on no project spending in the new financial year.

**There been no further business, the Chair closed the Meeting at 1920**

**Date of next meeting** Wednesday, 17<sup>th</sup> January 2024

Signed as a true record... *Neal Yates* Date... *January 2024*  
Neal Yates





## Financial Officer's Report for the December 2023 Meeting for Camblesforth Parish Council

### Headlines

At the end of October, our **actual** bank balance was £16,820. Following transactions in November, the **actual** bank balance at the end of November was £14,694, as confirmed by the bank statement No's 259 & 260. Taking in to account all outstanding liabilities (uncashed cheques and cheques to be approved at the December meeting) the **forecast** balance for the end of December is £13,058.

Cllrs will recall that during budget discussions earlier in the year, we forecast a surplus of £10,000. Despite the fact the capital spending has not been transferred yet from the reserve and the fact we have, on several occasions, spent outside of the budget, our financial position is in a 'good' place to achieve this forecast surplus with no major spending expected from January - March.

### Cheques to be approved at the December 2023 Meeting

Spend to be approved in December largely relates to the Clerk's salary and small scale admin costs, all of which is in line with the budget

1. Printing ink - reimbursement to Andrew Crabbe £49.78
2. Crabbe, Andrew - Salary for November 2023 £694.00
3. Laminating pouches - reimbursement to Andrew Crabbe £6.99

But also some (unbudgeted) capital spending which does need to come out of the reserve

Two Christmas Flags - reimbursement to Andrew Crabbe	£24.64
N Richardson - installing of two flag poles in Parish Council Gardens	£500.00

### Summary

At the end of December and the calendar year, with only three months left in the financial year, our finances are solvent and stable. Our surplus is likely to be reduced from the forecast target, however if we do transfer the capital spend from the reserve, we will be in excess of the forecast. If Cllrs have not identified any major capital project spend in 2024/25 I do not feel as Financial Officer there will be a requirement to increase the precept demand. Cllrs may feel this also acknowledges the continued cost of living crisis for many of our residents.