

Camblesforth Parish Council

Looking after your village, together

Parish Chairman: Neal Yates

Parish Deputy Chair: (Vacant)

Date of Meeting Wednesday, 15th February 2023

Time of Meeting 1900

IN ATTENDANCE:

Parish Cllrs Cllr Neal Yates (Chair); Cllr Neil Ball; Cllr Kevin Wild; Cllr Denise Kempton.

Ward Cllr Cllr Mike Jordan

Parish Clerk Andrew Crabbe

1. Present and Apologies (*Clerk to advise apologies, Chair to confirm quorum*)

Chair noted the apologies for Cllrs Boyes and Falcus

Resolved Chair confirmed quorum and welcomed everyone to the meeting

2. Declarations of Interest – relevant to the agenda for the meeting (*Chair*)

Resolved No declarations were made by Cllrs relevant to the meeting

3. Chair to check Cllr agreement of previous minutes / approval of minutes (*Chair*)

Chair asked Cllrs if they had read and agreed with the summary notes of the January 2023 meeting.

Resolved No amendments were requested by Cllrs, and the minutes were duly signed by the Chair.

4. Financial Report and Accounts (*Clerk*)

The financial report for January 2023 and cheques to be approved in February had already been presented to Cllrs and Clerk asked if there were any questions from Cllrs – none were tabled. The financial reports can be found as **Appendix 1** and **Appendix 1a**

Resolved Cheques presented at the February meeting were approved by Cllrs and duly processed.

5 Session for members of public to speak / District Cllr Report

Solar Farm

Clerk noted that Landpro had advised that they were unable to attend the Meeting due to personal circumstances, but would look to attend in March. A member of the public in attendance asked if the application had been submitted at this point, and it was confirmed it had not, although residents should still write to the Parish Council to give their views, especially if they wish to influence the Parish Council observation at such time as the application was submitted. It was noted that not a single resident had done this with the recent Camela Lane solar farm and to-date the Parish Council had only received 2 objections

Cllr Jordan advised that there was nothing major to report – there were parking issues on Highways land just off the A645 causing access problems for a resident – Cllr Jordan was supporting the resident to try and resolve the matter.

Cllr Jordan continued that he understood the Comos Inn had now changed hands and there were proposals for the pub to become a Turkish restaurant – he believed as this involved a change of business, then planning permission would be needed and he was working with the new owners to sort this.

6. Any correspondence requiring discussion. (Clerk)

Clerk referred Cllrs to letter from NYCC with regard to the highways grass cutting for the Parish. As usual the Authority was offering a subsidy of £ for the Parish Council to undertake this work, or if Cllrs did not wish to accept this, then NYCC would carry out the grass-cutting on a minimal level. Cllrs asked if this amount had increased from the previous year, and the Clerk replied it had not.

Resolved Cllrs unanimously agreed to accept the subsidy to ensure the highways through the village were maintained in an acceptable manner, however Cllrs asked the Clerk to query why the subsidy had not increased in light of the cost-of-living increases in general.

7. Planning applications (Clerk / all)

Resolved No planning applications

8. Matters arising – to consider on-going and new issues and decide further action if necessary:

Ongoing Matters

8.1 Update on ideas / projects for the CiL award / P3P Gift including update on improvements to the Memorial Garden – installation of an iron fence / benches / new flagpole (All)

Following on from the agreement of Cllrs to install flagpoles in the Memorial and Millennium Gardens, Cllrs considered two quotes provided by the Clerk.

Resolved Cllrs unanimously agreed to the purchase of two flag poles and the Clerk was instructed to progress.

Cllrs also discussed if there would be any concerns from (neighbouring) residents with regard to the flagpoles and it was suggested that the Parish Council should advise the community of the proposals and see if there were any concerns raised

Resolved Clerk to post on social media advising of the above proposal and to invite any resident concerns.

Resolved Cllrs Wild and Yates agreed to install the commemorative bench before the March meeting.

Ongoing Considerations for a new iron railing continued and Cllr Yates advised he would forward details of a local ironmonger who had established a good reputation in the area. Cllrs agreed that all quotes and options to be submitted prior to the March meeting to allow for a decision to be made then.

8.2 Update on issue of trees on A645 and responsibility for maintaining these (All)

Deferred from the previous meeting and concerning the ongoing issue of overgrown trees on the A645, Clerk advised that he had requested a copy of the minutes from the last liaison meeting when the matter was raised or alternatively a response on the request for specific information on the maintenance of the trees on the A645.

Ongoing Cllrs agreed if there had been no response by the date of the next liaison meeting, then a formal letter of complaint would be issued to Drax and in addition the Parish Council would contact the local press.

8.3 Update on any changes to the draft budget for financial year of 2023/24 (All)

Clerk asked Cllrs if they had any changes they wished to make to the draft budget and reminded all that the final approved version needed to be signed off at the April meeting, so there were only two opportunities, including tonight's meeting to make any amendments

Clerk noted that he had posted several notices about the Community Fund and also the Edward Atkinson Fund but had received no interest / applications for funding. Cllrs noted that in previous years the Church had applied for funds to support youth activities, but had not done so for a while.

Resolved Clerk was asked to contact the Church Warden and advise of the funding available from the Parish Council and that Cllrs would welcome any application.

Cllrs discussed ensuring the lamp post replacement programme was covered by the budget – Clerk confirmed this provision was already in the budget for 2023/24

Resolved Chair to identify posts which needed replacing and these would be scheduled for action.

8.4 Update on any arrangements for the King's Coronation (All)

Chair advised Cllrs that the village social committee was looking at organising something for the day and also the school was looking at carrying out celebratory activities - Cllrs agreed that on this occasion the Parish Council would not purchase commemorative gifts for the school but obviously there were funds available from the Community Grant if the social committee wished to apply for these.

Resolved Cllrs agreed to keep on agenda for next few months for any updates

New Matters

8.5 Cllrs to discuss the grass-cutting contract for the 2023 season.

Clerk referred Cllrs to a quote provided by Mr David Marshall for the grass cutting, green space litter picking and flower maintenance – Clerk advised the increase in Mr Marshall's rates were minimal and could be afforded by the Parish Council if Cllrs wished to accept this. Clerk also reminded Cllrs they had agreed at the March 2022 Parish Meeting to appoint Mr Marshall on a permanent basis from this year if certain conditions were met.

As Financial Officer Clerk advised he felt these condition had been met by Mr Marshall, and it was his recommendation that this appointment should be agreed by Cllrs.

Resolved Cllrs unanimously agreed to appoint Mr Marshall on a permanent basis and the Clerk advised he would draft a letter of understanding / contract to this end.

9. Any other Business / Matters raised by Cllrs (not to be voted on) (All)

9.1 Dog Fouling

Cllr Wild advised that dog fouling was particularly bad in certain areas of the village – Cllrs asked the Clerk to chase up the request from SDC for a new dog bin on Camela Lane as the fouling down there was particularly bad. Clerk suggested that a new poster campaign might be appropriate with some hard-hitting anti-fouling notices which might deter the minority of dog owners responsible for the fouling. Cllrs agreed to this.

9.2 Street Lighting

It was noted that the lamp post opposite 64 Brigg Lane was out again. Clerk advised he had reported this several times and had been advised by NYCC that it had been repaired – there may be a more permanent problem – Clerk to speak to NYCC on the matter.

No other matters being raised the Chair closed the meeting at 8.10pm

Date of next meeting Wednesday, 15th March 2023

Signed as a true record...

Neal Yates

Date... *March 2023*

Neal Yates – Parish Chairman

Camblesforth Parish Council

Presented at the February 2023 Meeting For the Month of

January 2023

From: Parish Clerk
To: Parish Councillors

Box 1

Community Account (666)	
Opening Balance as of end of Dec.22 (Statement No. 246)	£19,626.91
Transactions in Jan.23	

Debits				
Date of Spend	Cheque No.	Paid to	Reason	Amount
11-Jan-23		Direct Debit	YU Energy - Standing Charge	£21.85
11-Jan-23		Direct Debit	YU Energy - Electricity for Street Lighting	£158.83
23-Jan-23	860		Ryther Alarms - 1 X 12 MONTH CCTV SERVICE AGREEMENT / 1 X 12 MONTH DATA PACKAGE (ROUTER)	£456.00
24-Jan-23	862		Crabbe A - Salary for January 2023	£694.00
24-Jan-23	863		Crabbe A - Salary for December 2022	£694.00
26-Jan-23	861		Mr & Mrs B Ward - Rental of Camblesforth Hall for Nov.22 (Include additional hour)	£75.00
27-Jan-23	864		Selby District Council - Lease for Pinewood Drive	£90.00
31-Jan-23	857		Camblesforth Social Committee - Payment made under the Community Grant Scheme	£400.00

Credits				
Date of Credit	Reason			Amount

Summary = Bank Balance as of end of Dec.22 = £19,626.91
Total spend in Jan.23 (presented) = £2,589.68

Credit Received in Jan.23 = £0.00
Standing bank balance end of Jan.23 as per Bank Statement 246 = £17,037.23

Box 3

Cheques to be issued in Feb.23 (to be approved by Cllrs)		Amount
Crabbe, Andrew Salary for February 2023		£694.00
Mr & Mrs B Ward - Rental of Camblesforth Hall for Feb.23		£25.00
S Coleman -reimbursement for raffle gifts purchased for Queens Celebrations (Previously issued cheques expired)		£30.10
S Coleman - Reimbursement for various items for Queens Celebrations - see email of 24th May (Previously issued cheques expired)		£68.78

Total cheques to be issued & approved at the Feb.23 Meeting = £817.88

Box 6

No.2 Account: High Interest Account (682)	
Balance as of 30th Sept.22 =	£10,492.71
Edward Atkinson Fund	
Balance as of 16 Dec 2022 =	£2,831.20
Balance as of 30th Sept.22	£13,323.91

Balance as of 30th Nov.22 £13,323.91
Interest payment £41.71
Balance as of 31st Dec.22 £13,365.62
No change to balance of as bank statement 217, dated 31st Jan.23

As verified by statement 216

Box 2

Outstanding Cheques	Amount
S Coleman - reimbursement for raffle gifts purchased for Queens Celebrations	£30.10
S Coleman - Reimbursement for various items for Queens Celebrations - see email of 24th May	£68.78
Autela Payroll - Payroll Service for - October, November, December 2022	£54.00

Outstanding cheques to be cashed / presented = £54.00

Box 4

Summary of PC Accounts until end of Feb.23 (Actuals & Forecasts)	
No.1 Account: Community Account (666)	
a (Actual) Bank Balance at end of Dec.22 (verified by Bank Stat 246) =	£19,626.91
b (Actual) Total Spend in Jan.23 (cashd) =	£2,589.68
c Uncashed Cheques (Actual)	£54.00
d New Cheques issued at Feb.23 meeting (Actual)	£817.88
e Forecast total spending for end of Feb.23 (which is box b, c and d added) =	£3,461.56
f Credit Payments made in Jan.22	£0.00
Forecast of Bank Balance for end of Feb.23 (which is box e deducted from box a, added to box f)	£16,165.35
g =	

Box 5

CIL Spending Report Parish Council was awarded a CIL amount for housing development on Croft Road - figure is earmarked in the main account (666) =	£7,961.38
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