

Camblesforth Parish Council

Looking after your village, together

Parish Chairman: Neal Yates

Parish Deputy Chair:

Date of Meeting Wednesday, 28th September 2022

Time of Meeting 1900

IN ATTENDANCE:

Parish Cllrs Cllr Neal Yates (Chair); Cllr Stephanie Coleman (Deputy Chair); Cllr Denise Kempton; Cllr Neil Ball; Cllr Joyce Boyes; Cllr Kevin Wild.

Parish Clerk Andrew Crabbe

Attendance of Phillip Elbourne of P3P to sign and witness the Deed of Gift to Camblesforth

Chair (Neal Yates) noted and welcomed the attendance of Mr Elbourne who had brought the Deed of Gift, which outlined a gift of £75,000 to be granted to the Parish Council for spending on community projects in the village.

The Deed was duly signed by Mr Elbourne and witnessed by the Chair, who thanked Mr Elbourne on behalf of the Parish Council and residents of Camblesforth.

1. Present and Apologies (*Clerk to advise apologies, Chair to confirm quorum*)

Chair noted the apology of Cllr Falcus

Resolved Chair confirmed quorum and welcomed everyone to the meeting

2. Declarations of Interest – relevant to the agenda for the meeting (*Chair*)

Chair asked Cllrs if they had any interests relating to the Meeting Agenda which they needed to declare

Resolved No declarations were made by Cllrs relevant to the meeting

3. Chair to check Cllr agreement of previous minutes / approval of minutes (*Chair*)

Chair asked Cllrs if they had read and agreed with the summary notes of the August 2022 meeting.

Resolved No amendments were requested by Cllrs, and the minutes were duly signed by the Chair.

4. Financial Report and Accounts (*Clerk*)

The financial report for August 2022 and cheques to be approved in September had already been presented to Cllrs and Clerk asked if there were any questions from Cllrs – none were tabled. The report can be found as **Appendix 1**. Clerk also made usual Financial Officers Report which can be found as **Appendix 1a**

Resolved Cheques presented at the September meeting were approved by Cllrs and duly processed.

4.1 Annual Return (AGAR Audit for 2021/22)

Clerk advised that he had received notification from the external auditors that all was well with the accounts except for the fact the Parish Council was still missing a assets register. Clerk continued that this matter needed dealing with urgently now and certainly before the next external audit of 2022/23

Ongoing Cllrs noted that the Clerk had obtained a boundary map of the Parish and this could be used to identify land assets and then the Clerk would verify this with Land Registry. Alongside this the Clerk would collate a list of equipment and materials owned by the Parish Council.

5 Session for members of public to speak / District Cllr Report

District Cllr Mike Jordan addressed the meeting and a summary of comments are as follows:

5.1 Cllr Jordan advised that his Locality budget was now available and the total amount was £3,500

5.2 Cllr Jordan advised that Helios who were planning the large solar farm on the outskirts of Camblesforth were attending the SDC Planning Committee on Wednesday 5th October. Although this was not a public meeting as such and residents could not speak, he advised anyone who had an interest in this matter to attend the meeting and listen to what was said. Cllr Jordan also noted that any final decision regarding the solar farm would not be made by SDC or even NYCC, but the Government.

5.3 Finally Cllr Jordan advised the meeting of forthcoming changes to arrangements for waste collection in light of the new Authority and disbanding of the District Councils. At the moment each district council dealt with arrangements differently and some were charging for green waste collection. The forthcoming discussions were aimed at harmonising waste arrangements and rates across NYCC.

5.4 A member of the public asked the Chair if a statement could be read out by local group HALT which had been formed to oppose the planned solar power farm by Helios on the outskirts of Camblesforth. The statement was read out by the representative which gave grounds for opposing the solar farm including the groups belief that agricultural land would be lost, the development would destroy the rural setting and turn the area into an industrial site and also that the whole project was too large for the area.

5.5 Chair noted these comments and confirmed that as and when Helios submitted plans for the farm, they would be invited to attend a Parish Meeting and speak to Cllrs. When the application had been received the Parish Council would listen to all arguments and decide if to support, oppose or remain neutral in the matter, however it was noted that there had been no objections had been received for the solar farm on Camela Lane and that is why the Parish Council supported this application. It was important that if residents wished the Parish Council to vote a specific way, then they needed to advise Cllrs, preferably in writing.

5.6 A member of the public asked the Chair if a statement could be read out from a group called SAFE who were in opposition to a planning application for Honeypot Farm. Cllrs heard that there were currently five separate applications for this property / land and the latest was for a change in use of land to equestrian and identified amendments required to be carried out. Cllrs heard concerns that work had commenced on the site prior to the application and was ongoing. There had also been an alleged failure by Selby District Council to consult on previous applications which were now subject of a corporate complaint.

5. Any correspondence requiring discussion. (Clerk)

Clerk noted that the Parish Council had received confirmation that they had been successful in receiving a grant from Cllr Jordan's Community Grant to help with improvements to the Memorial Garden. Chair thanked Cllr Jordan for this grant and the Clerk asked if Cllr Jordan would chase up the confirmation letter from SDC

Clerk confirmed he had spoken with Drax Power Station with regard to a resident's questions over cutting of trees and hedges on the A645 – Drax confirmed that they had cut back the trees once this year, however would not touch the trees overlooking the houses on the road as these trees / land belonged to NYCC. Cllrs expressed frustration at this as it was understood that following lengthy correspondence and discussion in 2020/21, Drax had agreed to cut all the greenery on the A645. Cllr Coleman recalled that this was communicated to her at a liaison meeting in 2021 and she would find the notes of this meeting and forward to Cllrs.

Ongoing Matter to be deferred to October meeting pending Cllr Coleman's actions as above.

Clerk continued that he had also spoken to Drax following Cllr Wilds instructions concerning two parcels of woodland at the Carlton roundabout owned by the Parish Council, but which Cllr wild had heard Drax had laid claim to. Clerk confirmed that the representative of Drax had advised that this was not the case.

Ongoing Cllrs agreed that linked to the asset register item (see Financial Matter) clear listing and proof of ownership of land needed to be urgently actioned.

6. Planning applications (Clerk / all)

2022/0887/DOC and 2022/0888/S73

Honeypot Farm

Resolved Following on from discussions from SAFE during the public session earlier in the meeting, Cllrs discussed and agreed an observation to be submitted to SDC and the Clerk was instructed to action immediately. The agreed observation, which strongly objected to the application was unanimously agreed by Cllrs who shared concerns of the SAFE group with regard to the application. The observation can be found as *Appendix 2*

7. Matters arising – to consider on-going and new issues and decide further action if necessary:

Ongoing Matters

7.1 Update on storage options for Parish Council equipment (All)

Clerk advised that the Company providing the container were waiting for the payment of the invoice and would then proceed once received. It was noted that the cheque was listed for approval that evening.

Ongoing As above.

8.2 Update on arrangements for changing banking for the Edward Atkinson Fund (All)

Chair advised that the agreed letter authorising transfer of monies held in the Atkinson Fund, was still outstanding as work commitments were delaying him speaking to one of the signatories – Chair continued that he would try and sort this out within the next few weeks.

Ongoing As above

7.2 Update on ideas / projects for the CiL award (All)

No further ideas were submitted by Cllrs however the Clerk was asked to chase up the quote for the patching of the playground tarmac which had broken away in places.

Ongoing In light of a number of receipts of money to the Parish Council Cllrs agreed to continue to discuss projects for future community grant spending at forthcoming meetings

New Matters

8.4 Cllrs to discuss concerns for the state of the ‘ginnel’ between Pinewood and Millfield Drive (All)

Cllrs noted this was privately owned by a external company and that the Parish Council had previously spent considerable sums of money annually to keep the ginnet tidy and maintained, however Cllrs had subsequently decided this was not an appropriate use of Parish Council funds in light of the land been owned privately. Clerk recommended to Cllrs that the Parish Council should not overturn this decision and that the matter was instead referred to SDC Enforcement for them to take up with the owners of the land.

Resolved Cllrs unanimously agreed to the the recommendation and instructed the Clerk to proceed.

8.5 Cllrs to discuss any projects for 2023 which may impact on the precept demand (All)

Clerk referred Cllrs to his financial report and the recommendation that despite heavy spending by the Parish Council, at this point he did not envisage a need to increase the precept for ‘cost-of-living’ spending and any projects could be funded through the various grants and gifts the Parish Council had received.

Ongoing Item to be continued to be discussed by Cllrs at meetings in October – January, at which time a final decision with regard to the precept demand would be made.

8.6 Cllrs to discuss improvements to the Memorial Garden (All)

Cllrs noted that the Parish Council had been successful in its application for funds from Cllr Jordan’s Community Fund which would be used to pay for replacement path edging in the Memorial Garden. Clerk was asked to check if the replacement edging would be stone or wood.

8.6.1 Cllrs noted that the commemorative bench for the Queens platinum had not been installed yet. Chair suggested that an older bench should be removed and repaired and placed elsewhere in the garden and the new bench should be placed in its location

Ongoing Cllrs Wild and Yates to arrange for the bench to be installed.

8.6.2 Cllrs noted the suggestion that a flagpole be installed in the Memorial Garden and agreed in principle to this although concerns were expressed regarding the potential for vandalism or even theft of any pole. With this in mind Cllrs discussed if an adapted pole could be used preventing vandalism such as cutting the rope as had been experienced with other organisations

Ongoing Cllrs Wild and Yates to look into this.

Cllrs also discussed if there could be anything done to improve the look of the scaffolding which was now a permanent feature of the garden

8.6.3 Cllrs approved the purchase of a annual poppy wreath and the Clerk was asked to action accordingly

Resolved As above

8.7 Cllrs to discuss enhanced Christmas lighting displays (Cllr Kempton)

Cllr Kempton asked Cllrs if they would consider a further display which cost £71.99..... Cllrs unanimously approved this and instructed the Clerk to action

Resolved As above

8.8 Cllrs to discuss winter bedding (Cllr Kempton)

Cllrs discussed winter bedding for the village and that it was understood that Adams Nurseries would plant the two tower planters with winter bedding as part of the arrangement with the Parish Council. Cllrs also noted that the installation of a plaque for the planters was still outstanding.

Ongoing Clerk to contact Adams Nurseries and discuss above.

9. Any other Business / Matters raised by Cllrs (not to be voted on) (All)

Chair noted that a number of streetlights were not working and asked the Clerk if these could be reported
Lights between 26 & 27 Oakland Crescent

Light next to 64 Brigg Lane.

No other matters being raised the Chair closed the meeting at 8.40pm

Date of next meeting 19th October 2022

Signed as a true record...

Neal Yates – Parish Chairman

Date...

Appendix 1a Financial Officers Report for August 2022

Headlines

At the end of July, our bank balance was £24,030 and at the end of August the bank balance had reduced to £18,850. Taking into account all liabilities, our forecast balance for the end of September is £12,587. Cllrs also need to be aware that £7,961 of the balance is the CiL money, and therefore our actual available funds for cost of living spending is £4,626, the lowest ever balance in my tenure as Parish Clerk.

We are of course expecting the second precept instalment shortly, so, despite continued high spending and the lowest balance the Parish Council has had for a number of years, there are no serious concerns for the finances.

Cheques to be approved at the September 2022 Meeting

The big spend for September is obviously the purchase of the container for storage of Parish Council assets and bearing in mind the situation noted above, it remains my recommendation this spending is covered by transferring money from the reserve account.

With the exception of the purchase of the container, all the spending is budgeted and in accordance with forecasts.

Reserve Account

Remains at £10,476.

Summary

At this stage I still do not consider there is a need to recommend an increase in the precept for the cost-of-living expenditure in 2022/23 and that any shortfall could be met from the Reserve Account. It would be reasonable to suggest any projects could be covered by the expected grants (CiL money, Cllr Jordans Community Fund and the Gift Deed from P3P).

Camblesforth Parish Council

Presented at the September 2022 Meeting For the Month of **Sep-22**

From: Parish Clerk
To: Parish Councillors

Box 1

Community Account (666)	
Opening Balance as of end of Jul.22 (Statements No. 239)	£24,030.04
Transactions in Aug.22	Aug

Debits				
	Cheque No.	Paid to	Reason	Amount
05-Aug-22	Direct Debit	YU Energy - Standing Charge		£21.15
05-Aug-22	Direct Debit	YU Energy - Electricity for Street Lighting		£108.40
01-Aug-22	823	Ryther Alarms - 1 X 12 MONTH CCTV SERVICE AGREEMENT (APRIL 2022 – APRIL 2023).		£384.00
05-Aug-22	826	Selby District Council - New Bins for Village		480.44
05-Aug-22	829	Adams Nuseries - New Flower Baskets for Vilage		£1,800.00
22-Aug-22	832	Andrew Crabbe - Reimbursement for payment of Painting of playground - see emails		£794.00
22-Aug-22	833	Andrew Crabbe - Salary for August 2022		£642.00
22-Aug-22	834	Andrew Crabbe - reimbursement for printer ink		£54.95
31-Aug-22	835	Dave Marshall - Grasscutting 7 of 12 (Village) - Invoice No.1011		£220.00
31-Aug-22	836	Dave Marshall - Watering of (35) Flower Baskets - (Water.2) Invoice No.1009		£455.00
31-Aug-22	837	Dave Marshall - Grasscutting 4 of 6 (Highways) - Invoice No.1010		£220.00

Credits			
Date of Credit	Reason		Amount

Summary =

Bank Balance as of end of Jul.22 = £24,030.04

Total spend in Aug.22 (presented) = £5,179.94

Credit Received in Aug.22 = £0.00

Standing bank balance end of Aug.22 as per Bank Statement 236 = £18,850.10

Box 4

Cheques to be issued in Sept.22 (to be approved by Cllrs)		Amount
Dave Marshall - Grasscutting 9 of 12 (Village) - Invoice No.1014		£380.00
Dave Marshall - Watering of (35) Flower Baskets - (Water.3) Invoice No.1012		£280.00
Dave Marshall - Grasscutting 8 of 12 (Village) - Invoice No.1013		£300.00
Andrew Crabbe - Salary for August 2022		£642.00
Andrew Crabbe - Reimbursement for flowers for Queens Passing		£12.50
Andrew Crabbe - Reimbursement for postage stamps		£15.35
Cleveland Containers 20ft 8ft6in (Used Wind & Watertight) Standard Container		£3,174.00
Autela Payroll Services - Payroll - July, August, September		£53.28

Total cheques to be issued & approved at the Sept.22 Meeting = £4,857.13

Box 6

No.2 Account: High Interest Account (682)	
Balance as of 31st July 2022	£10,476.87

As verified by statement 31st August 2022

Box 2

Outstanding Cheques	Amount
Stephanie Coleman -reimbursement for raffle gifts purchased for Queens Celebrations	£30.10
Stephanie Coleman - Reimbursement for various items for Queens Celebrations - see email of 24th May	£68.78
Hiscox Insurance - full annual payment	£1,101.37
Hiscox Insurance - interim payment	£220.28

Outstanding cheques to be cashed / presented = £1,420.53

Box 3

Summary of PC Accounts until end of Sept.22 (Actuals & Forecasts)	
No.1 Account: Community Account (666)	
a (Actual) Bank Balance at end of Jul.22 (verified by Bank Stat 239) =	£24,030.04
b (Actual) Total Spend in Aug.22 (cashd) =	£5,179.94
c Uncashed Cheques (Actual)	£1,420.53
d New Cheques issued at Sept.22 meeting (Actual)	£4,857.13
e Forecast total spending for end of Sept.22 (which is box b, c and d added) =	£11,457.60
f Credit Payments made in Aug.22	£0.00
Forecast of Bank Balance for end of Sept.22 (which is box e deducted from box a, added to box f)	£12,572.44
g =	

Box 5

CIL Spending Report Parish Council was awarded a CIL amount for housing development on Croft Road =	£7,961.38

Comments were submitted at 29/09/2022 1:38 PM from Mr Andrew Crabbe.

Application Summary

Address:

Honeypot Farm Hagg Bush Lane Burn Selby North Yorkshire YO8 8PB

Proposal:

Section 73 application to vary condition 12 (foul sewage) of approval 2021/0298/FUL Change of use of site from equestrian centre (use class F2(c)) to general industrial (use class B2) and storage and distribution (use class B8), conversion/refurbishment of two buildings; erection of gate and wall; and other associated works granted on 24 September 2021

Case Officer:

Jenny Tyreman

Name:

Mr Andrew Crabbe

Email:

camblesforthclerk@sky.com

Address:

27 Willow Garth, Eastrington Village, Goole DN14 7QP

Comments Details

Commenter Type:

Parish Council

Stance:

Customer objects to the Planning Application

Reasons for comment:

- Conflicts GB Policy
- Noise
- Residential Amenity
- Traffic or Highways

Comments:

Camblesforth Parish Council wish to strongly object to the above planning application. We have noted the opposition of local residents and fully support the grounds they have submitted for objection. Councillors are also extremely concerned at the apparent breaches of conditions and pre-emptive work on the site by the applicant as evidenced to our Parish Meeting by members of SAFE.

Furthermore, the Parish Council is extremely concerned at apparent lack of consultation and due process with regard to this application and previous submissions relating to Honeypot Farm, at least one of which the Parish Council has not received any notification - as a statutory consultee Cllrs have grave concerns that they were denied the opportunity to be consulted. With this in mind the Parish Council is supportive of the formal complaint issued by the SAFE Group which we understand is currently in progress through the corporate complaints process.

The Parish Council would request any outstanding planning application including the above are referred to Planning Committee due to the extent of the concerns.