

# Camblesforth Parish Council

Looking after your village, together

**Parish Chairman:** Neal Yates

**Parish Deputy Chair:** Stephanie Coleman

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**Date of Meeting** Wednesday, 20<sup>th</sup> October 2021

**Time of Meeting** 1900

## IN ATTENDANCE:

**Parish Cllrs** Cllr Neal Yates (Chair): Cllr Denise Kempton: Cllr Neil Ball; Cllr Dave Falcus; Cllrs Joyce Boyes; Cllr Stephanie Coleman and Cllr Kevin Wild.

**District Cllr** Mike Jordan

**Parish Clerk** Andrew Crabbe

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### 1. Present and Apologies (Clerk to advise apologies, Chair to confirm quorum)

Chair noted full attendance of Cllrs and welcomed all to the new venue at Camblesforth Hall.

**Resolved** Chair confirmed quorum for meeting.

### 2. Declarations of Interest – relevant to the agenda for the meeting (Chair)

**Resolved** Cllrs confirmed there were no declarations of interest relevant to the agenda for the meeting.

### 3. Chair to check Cllr agreement of previous minutes / approval of minutes (Chair)

Cllrs noted receipt of the summary notes of September by email and there were no requests for amendments.

**Resolved** Chair signed the minutes as a true record of the September 2021.

### 4. District Cllr Report (District Cllr(s) Jordan / Richardson)

Chair noted the attendance of District Cllr Jordan who updated Cllrs on plans for the new local government structure with the dissolution of Selby District Council (and other district councils) – the latest update was that NYCC in conjunction with the districts had put forward recommendations for reorganisation of electoral wards, with a proposal for 89 new wards. The proposals suggested Camblesforth, and Carlton would remain as now, however the Ward will only have one Cllr (as opposed to two). The next election will be May 2022 and will also include Parish Council Elections.

Cllrs discussed with District Cllr Jordan how this might affect Camblesforth, and it was confirmed in the event there was a requirement for a parish election in Camblesforth then the Parish Council would have to fund this – Clerk advised as Financial Officer this wasn't necessarily a major concern as if an election had to be held, the Parish Council could use its reserve rather than increase the precept.

Cllr Jordan advised that it was hoped the proposals would be known sometime in November.

### 5. Financial Report and Accounts (Clerk)

Clerk referred Cllrs to the Financial report which can be found as **Appendix 1** No questions were raised by Cllrs and the Clerk confirmed despite continued high spending, the Parish Council finances remained solvent and stable. The second precept payment had been received from Selby District Council for the sum of £11,453.00.

The bank balance as of end of September was £29,233.39 and the forecast balance at the end of October (considering all liabilities) was £27,207.46

**Resolved:** Cllrs approved cheques presented for October 2021 at the meeting

**7. Any correspondence requiring discussion. (Clerk)**

Clerk confirmed all correspondence had been dealt with prior to the meeting

**8. Planning applications (Clerk / all)**

Clerk confirmed that the planning application for 11 Barn Elms (extension / change of use of garden) had been approved.

Cllrs asked if there had been any further information on applications for 28 Brigg Lane or the affordable housing application on Croft Road – Clerk advised there had not and obviously the Parish Council had requested both these applications were referred to Planning Committee, so he expected notification of this in due course.

**9. Matters arising – to consider new and on-going issues and decide further action if necessary:**

**Ongoing Matters**

**8.1 Update on new AED defib in the village (location and installation) (Clerk/All)**

Clerk confirmed the defibrillator had been received and was ready for installation. Chair confirmed that the plan would be for it to be placed on the Hairdressers on Croft Road. He had also spoken to a local electrician who was willing to do the installation however it would need a separate circuit, so it was not as straightforward as first thought. That said, the hairdressers had separate wiring for a sunbed and so it should not be a problem.

Clerk advised the process was that the defib would need to be registered with the ambulance service once installed and then a Guardian assigned who would be responsible for maintaining the unit and checking it after usage.

Cllr Falcus advised he would be willing to undertake the role of Guardian

Clerk confirmed that the application for a grant from Selby District Council for the AED had not been successful as SDC had advised the application did not meet the required criteria, specifically the application should have been made before the purchase of the AED. Cllrs expressed disappointment at this outcome, especially as no one had mentioned this criterion at the point of application. The Parish Council had written to the Chief Executive, Janet Waggott asking for grounds for compromise bearing in mind what the grant was for and how this would benefit the community but had not received a response.

Chair advised Cllrs that he wanted the Parish Council to apply for a grant from SDC for a new pathway and edging in the Memorial Garden as the current one was in a poor state – he hoped this application would be received more successfully than the recent AED application

**Ongoing** Unit to be installed in the next few weeks and it was agreed the Clerk should acknowledge and thank all those involved on social media and website.

**Ongoing** Clerk to draft new grant application from SDC for a new path and edging in the Memorial Garden.

**8.2 Update on new noticeboard for Brigg Lane (Cllr Yates/All)**

Chair confirmed he had finished the new board and it was ready to be placed. He had spoken to the owner of the Beauty Parlour (whose wall the current board was hung) and she was more than happy to have the new board placed. Chair would hang the board in the next few weeks

Chair also noted the new board needed repairing and he would look at this in the next few weeks.

**Ongoing** As above

### **8.3 Update on Royal British Legion Boxes for Memorial Garden (Cllr Yates/All)**

Cllrs noted that the planters were in place and thanked the Chair for planting up these - all felt these were looking really nice and had received positive feedback from residents.

Cllrs also agreed to the usual purchase of a remembrance wreath and agreed a revised budget of £30 to provide a better wreath. It was understood that there would be a service in the Memorial Garden on the 11th of November, commencing at 1045 and the Chair and a number of Cllrs confirmed they would attend to represent the Parish Council.

**Ongoing** Clerk instructed to purchase the wreath

### **8.4 Update on waste placed on Drax Golf Course (if any, from Environment Agency) (Clerk/All)**

Clerk confirmed that despite several messages and emails, he had still not received an update from the Environment Agency contact, Dominic Butler.

**Ongoing** Cllrs instructed the Clerk to draft a formal letter of complaint.

### **8.5 Cllrs to consider Projects for the village / precept demand (All)**

Cllrs continued to discuss various projects for the new financial year in 2022, and in particular various speed reduction projects such as “20 is plenty” and possible new digital speed signs in the village. Also Cllrs discussed the possibility of wider Christmas streetlights which could run along Brigg Lane on lamp-posts.

Cllrs noted that any such projects and impact on the precept would be heavily influenced by any decision on grants provided by the proposed solar farm. A figure had been suggested the developers and during the meeting a communication was received confirming the proposed amount would be circa £75,000 – this would obviously be subject to the development being approved and proceeding and agreed terms between the Parish Council and the developers.

**Ongoing** Cllrs to continue to consider projects and impact on precept – Clerk reminded Cllrs that the precept had to be submitted in January 2022 and that the Parish Council did not normally meet in December. In light of this Cllr Boyes suggested that there should be a meeting in this month in order to consider important matters including the precept – Cllrs agreed this should be tabled for discussion at the November meeting.

## **New Matters**

### **8.6 Cllrs to consider recommendations from playground inspection report (All)**

Clerk advised this had not been received at this time. He also noted that the replacement roundabout would now not be installed until early November due to the contractor advising problems with supply issues.

Cllrs however did note that the hedges had been cut back and were looking much better and thanked Mr Dave Marshall for this work (as well as the Memorial Garden and Millennium Garden).

Cllrs discussed the need to repair the all-weather pitch fence again and agreed on this occasion to waive the financial regulations which required a quote prior to agreement of any work – noting that the contractor used would be put to inconvenience in having to come to the village to do this. The cost would be less than £100.

Cllr Kempton asked if the weeds and nettles had been cleared – Clerk advised he would check this with Mr Marshall.

Cllrs heard that there were still problems with youth accessing residents back garden via the park fence being damaged. Chair confirmed he had repaired the fence but would look this again.

**Ongoing** Deferred until inspection is received.

**Ongoing** Clerk to ask Dave Marshall to remove weeds and nettles in playground

**Ongoing** Cllr Wild to contact contractor to carry out repair of all-weather fence

**8.7 Cllrs to consider if the Covid Risk assessment should continue for the November Meeting (All)**

Clerk recommended that in light of continued increases in infection in the area and fact cases remained high, the risk assessment should continue. However he asked Cllrs to note that if more people attended the meeting than was permitted under the assessment, they would be turned away, noting that at the last meeting several people had attended without booking prior to the meeting.

**Resolved** Cllrs agreed unanimously that the risk assessment should continue at least for the November meeting. Furthermore Cllrs asked the Clerk insured all efforts were made to ensure residents were aware of the Risk Assessment and especially the limit on numbers.

**8.8 Cllrs to consider arrangements for any Christmas activities and lighting (All)**

Cllr Wild advised Cllrs that Father Christmas would be making an appearance in the village in December. There was no requirement for residents to book a visit as last year.

Cllr Kempton asked if she could purchase additional lighting – Clerk confirmed this was within budget and it was agreed Cllr Kempton would forward the details to the Clerk for purchase.

**10. Any other Business / Matters raised by Cllrs (not to be voted on) (All)**

Chair advised there were two streetlights not working in the village and asked the Clerk to contact NYCC to address these.

**Resolved** Clerk actioned and posted details of how to report street light faults on the website and social media

**Date of Next Meeting** – Wednesday, 17<sup>th</sup> November 2021 – location to be confirmed.

Signed as a true record... *Neal Yates* ..... Date... *November 2021* .....

Neal Yates – Parish Chairman

# Camblesforth Parish Council

Presented at **October 2021 Meeting** For the Month of

**Sep-21**

**From:** Parish Clerk  
**To:** Parish Council

## Box 1

### Community Account (666)

**Opening Balance as of end of August 2021 (Statement No. 225)** £22,858.40

### Transactions in Sept 2021

Debits				
	Cheque No.	Paid to	Reason	Amount
20-Sep-21	718	Eon UK - Electricity Charges for July - Street lighting		£96.37
20-Sep-21	719	A Crabbe - reimburse for payment to Marshall, D Grasscutting (July 21 - cut 7 of 12) Invoice No. 27		£380.00
20-Sep-21	720	A Crabbe - reimburse for payment to Marshall, D Watering of Baskets (from 14 - 30 July 21) Invoice		£230.00
20-Sep-21	721	A Crabbe - reimburse for payment to Marshall, D Watering of Baskets (June & July 21) Invoice No.		£180.00
20-Sep-21	722	A Crabbe - reimburse for payment to Marshall, D Grasscutting (July 21 - cut 8 of 12) also Highway		£520.00
20-Sep-21	723	Eon UK - Electricity Charges for July - Standing Charges		£6.05
20-Sep-21	724	Eon UK - Electricity Charges for August - Street lighting		£96.37
20-Sep-21	725	Eon UK - Electricity Charges for August - Standing Charges		£6.05
20-Sep-21	728	Andrew Crabbe - Salary for August 21		£282.00
20-Sep-21	732	Andrew Crabbe - Salary for September 21		£282.00
21-Sep-21	733	A Crabbe - reimbursement for payment of 2x planters for Memorial Gardening		£307.25
21-Sep-21	726	Wicksteed Leisure - Playground Inspection (Playground and All Weather Pitch)		£144.00
21-Sep-21	729	Marshall, D Grasscutting (July 21 - cut 9 of 12) also Highway Cut (5 of 6) Invoice No. 33		£520.00
21-Sep-21	730	Marshall, D Watering of Baskets (from 2 Aug - 31 Aug 21) Invoice No. 31		£315.00
21-Sep-21	731	Marshall, D Grasscutting (August 21 - cut 10 of 12) Invoice No. 33		£380.00
24-Sep-21	727	Autela Payroll - 01/12/20 - 31/03/21		£73.92
27-Sep-21	734	London Hearts - AED for village		£1,241.00
		Service Charge		£18.00
Credits				
Date of Credit	Reason		Amount	
30-Sep-21	Selby DC - 2nd Precept Installment		£11,453.00	

**Summary =**  
 Balance as of end of August 2021 = £22,858.40  
 Total spend in Sept 2021 (presented) = £5,078.01  
 Credit Received in Sept 2021 = £11,453.00  
**Standing bank balance end of Sept 21 as per Bank Statement 225 = £29,233.39**

## Box 3

Cheques to be issued in October 2021 (to be approved by Cllrs)	Amount
Andrew Crabbe - Salary for October 21	£282.00
Marshall, D Grasscutting (Sept 21) Invoice No. 34	£380.00
Marshall, D Watering of Baskets (Sept 21) Invoice No. 35	£210.00
Marshall, D - cutting back hedges in Millenium Garden, Memorial Garden and Park - Invoice 36	£240.00
Neal Yates reimbursement for materials for planters in Memorial Garden	£58.72
Neal Yates reimbursement for materials for new noticeboard	£65.95
PKF Littlejohn - charges for annual audit of accounts for 2020/21	£240.00
Eon UK - Electricity Charges for July - Standing Charges	£107.19
Eon UK - Electricity Charges for August - Street lighting	£6.07
Autela Payroll Services - July - September 2021	£52.00
Ryther Alarms - Service	£384.00
<b>Total cheques to be issued &amp; approved at the October 21 Meeting =</b>	<b>£2,025.93</b>

## Box 5

### No.2 Account: High Interest Account (682)

**31st August 2021 - 201** £17,458.57

## Box 2

Outstanding Cheques	Amount
<b>Outstanding cheques to be cashed / presented =</b>	<b>£0.00</b>

## Box 4

Summary of PC Accounts until end of Oct 2021 (Actuals & Forecasts)	
No.1 Account: Community Account (666)	
<b>a</b>	<b>(Actual) Bank Balance at end of Aug 21 (verified by Bank Stat 225) = £22,858.40</b>
<b>b</b>	(Actual) Total Spend in Sept 21 (cashd) = £5,078.01
<b>c</b>	Uncashed Cheques (Actual) = £0.00
<b>d</b>	New Cheques issued at Oct 2021 meeting (Actual) = £2,025.93
<b>e</b>	<b>Forecast total spending for end of Oct 21 (which is box b, c and d added) = £7,103.94</b>
<b>f</b>	Credit Payments made in Sept 2021 = £11,453.00
<b>g</b>	<b>Forecast of Balance for end of Oct 2021 (which is box e deducted from box a, added to box f) = £27,207.46</b>

