

## Summary Notes of September 2021 (Ordinary) Meeting

**Date of Meeting** Monday, 20<sup>th</sup> September 2021

**Time of Meeting** 1900

**IN ATTENDANCE:**

**Parish Cllrs** Cllr K Harold (Chair); Cllr (Mrs) J Los; Cllr J Los; Cllr E Constable; Cllr S Oliver; Cllr P Bown; Cllr H Bulmer; Cllr L McCormick; Cllr C Levy.

**Ward Cllrs** Cllr Ros Jump; Cllr G Mathison. **Parish Clerk** Andrew Crabbe.

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### 1 Present and Apologies (Chair to confirm quorum)

Chair noted apologies from Cllr A Beal (Deputy Chair) and Cllr D Shores. Chair also welcomed Claire Levy to the Parish Council.

Cllrs noted that Cllr Astell had resigned and that the statutory process had been implemented with Electoral Services

**Resolved** Chair confirmed quorum for the meeting.

**Resolved** Cllr Levy was formally appointed into office.

### 2 Declarations of Interest – any new or concerning matters on this month’s agenda (Chair)

**Resolved** – No declarations were made for the meeting. Previous declarations stand as advised.

### 3 Approval of the previous months minutes (Chair)

Chair noted there had been no meeting in August and the July minutes had been previously approved.

### 4 Report from Ward Cllrs (Cllrs Harold, Mathieson & Jump)

Ward Cllr Jump reported continued concerns with regard to anti-social behaviour on Dene Park and that she was continuing to work with local residents and authorities to resolve the issues.

### 5. Correspondence / opportunity for any members of the public in attendance to speak

Clerk referred Cllrs to correspondence from Newbald Parish Council which detailed concerns from the Council with regard to their relationship with ERYC Planning, and a belief that the Parish Council was increasingly not taken seriously by ERYC when it came to planning matters.

Cllrs agreed that they sympathised and agreed with the concerns, however Cllrs were unsure as to what Newbald were asking Woodmansey PC to do at this point – if anything.

**Ongoing** Clerk to write to Newbald PC and clarify expectations.

### 6 Financial Report (Clerk)

Clerk referred Cllrs to the financial report for August and cheques for approval in September. The financial report can be found as **Appendix 1** Clerk confirmed the Parish Council’s finances were solvent and stable, and with a bank balance on 31<sup>st</sup> August of £26,823.22 and a forecast balance on 31<sup>st</sup> September of £20,221.05 (after all September and outstanding commitment were considered) the finances were in line with forecasts.

Clerk also referred Cllrs to the Q1 budget report and monitoring sheet and asked if there were any questions from Cllrs – none were raised.

**Resolved** Cllrs approved the cheques presented for payment in September.

## **7 Planning applications**

Cllrs reviewed the Planning Application Report for the September meeting which can be found as **Appendix 2**. Chair noted the attendance of members of the public who made statements objecting to the Planning application for Fieldview Cottage. Ward Cllr Jump also made statement with regard to a planning application for Dene Park, opposing the application and expressing concern at the potential loss of sporting facilities for the community. As reported at the last meeting, local residents had continued concerns for ongoing anti-social behaviour and fires at the site.

Cllrs also noted an email from Cllr Beal who had expressed concerns at the extent of destruction of hedgerow (some ancient) along Long Lane as part of ongoing development, noting the importance of such hedgerows to the environment and local wildlife. Cllr Bown advised he shared the concerns, especially at the top end of Long Lane (**Minister Way**) and felt a lot of work was very severe and questioned if it was necessary. Cllrs agreed to write to ERYC planning to express concern with regard to the extent and necessity of hedgerow destruction and request a response on this.

**Resolved** Cllrs approved the observations made on the report **Appendix 2**

**Ongoing** Clerk to write to ERYC Planning with regard to hedgerow destruction on Long Lane

## **8 Police Matters – opportunity for Cllrs to discuss latest crime statistics (All)**

Chair referred Cllrs to the Police report which had been sent prior to the meeting and asked if there were any comments / observations. None were made however Cllrs expressed a general concern at the understanding of an increase in burglaries and farm crime recently. There was also concern for speeding vehicles being raced in Morrisons carpark and along Lincoln way.

**Ongoing** In light of above concerns, Cllrs asked the Clerk to chase up a response from police with regard to visit from local liaison officer.

## **Business to be transacted**

**9 Matters arising – to consider on-going and new issues and decide further action if necessary:**

### Ongoing Issues

#### **9.1 Update on allotment project (All)**

Clerk noted that there was no update from ERYC on the allotment project - the agreement was returned signed on 26<sup>th</sup> July 2021 and upon several occasions of checking progress, the Clerk had been advised the process for approval of the lease was ongoing.

**Ongoing** Cllrs asked Chair (Cllr Harold) to pick up the matter with ERYC senior management in her capacity as a Ward Cllr.

#### **9.2 Update on possible renaming of Southwood Park / Cllrs to decide on park signs (All)**

Following on from previous meeting Cllrs discussed the possible renaming of Southwood Park to make it more relevant to the area, noting that many residents did not recognise the current name. It was unanimously agreed by Cllrs that the park should be renamed Victoria Park, acknowledging the link to Victoria Ward and reference to the recent bicentennial of Queen Victoria.

**Resolved** Southwood Park to be renamed as Victoria Park and Clerk to contact ERYC for them to update their records accordingly

**Resolved** Clerk was instructed to proceed with obtaining quotes from ERYC for signs for the two parks owned by the Parish Council based on the designs previously sent to Cllrs and shown as **Appendix 3**

### **9.3 Update on possible adoption of woodland area (Beverley Parklands) (All)**

Following on from the previous meeting, Chair noted that Cllrs Oliver, Mrs Los and McCormick had met with the developers on site in August – Cllr Oliver advised Cllrs the location of the woodland was the embankment behind Lidl, which was subject to a compulsory purchase, and included the protected wooded area. Cllr Oliver continued that the developer had given assurances that the woodlands would be left in good order if the Parish Council decided to take this over.

Cllrs agreed the woods would be an asset to the community and could be included in a bigger picture linking green spaces / corridors within the Parish for the benefit of residents. However costs needed to be considered / impact of maintenance on Parish Council finances. Clerk advised Cllrs it was his understanding that the developers would be willing to consider contributing to the annual maintenance going forward. Clerk continued that he had spoken with the developer since the onsite meeting, who advised they were still waiting for matters to progress with ERYC Planning and had suggested a further update with the PC after 21<sup>st</sup> October.

**Ongoing** Cllrs agreed to wait until after this date before progressing and making any final decision

### **9.4 Update on arrangements for Queens Jubilee Celebrations / tree planting (All)**

Following on from the previous meeting at which Cllrs had agreed to support the Village Hall in preparations for possible events to celebrate the Queens Jubilee in 2022, Cllrs Harold, Bown and Bulmer had agreed to represent the Parish Council on a Working Group which would co-ordinate the events. Clerk advised he had not to date received any response from local schools who had been invited to take part and was not aware of how the Village Hall Committee was progressing. Chair advised she proposed to attend the forthcoming Village Hall Committee Meeting to further discuss setting up the Working Group with a view to this being up and running by the next Parish Meeting in October. It was expected the Working Group would look at funding, locations, events, and expectations

Cllrs noted that tree planting was an integral part of the Queens jubilee (The Queens Canopy) and that locations in Woodmansey should be identified for new trees, possibly including the Millennium orchard, the Village Hall itself, the new allotments, and woodland area the Parish Council was considering adopting. Chair suggested Cllrs should consider areas and forward to the Clerk for collation and discussion at the October meeting

**Ongoing** Chair to attend Village Hall Committee Meeting

Clerk to chase up schools

Cllrs to consider potential sites for tree planting and advise Clerk in time for next meeting

### New Issues

#### **9.5 Cllrs to consider opposition to the Local Plan in particular Bev-S (Cllr Bulmer)**

Chair noted the attendance of a resident who had asked to speak to Cllrs with regard to concerns for housing developments in the Bev-S area. The resident advised she was making representation for all the residents of Old Victoria Road and Cllrs noted the concerns issued were those of the entire street who were in summary strongly opposed to the proposed 65 homes development and the resultant loss of an important rural area, loss of important and endangered wildlife, as well as potential increased risk of flooding, pollution, and traffic issues.

The resident also referred to a flawed consultation process including documentation issued by ERYC Planning which stated that the housing development in question already having received approval, which Planning Officers subsequently admitted was incorrect. Cllrs unanimously agreed to support resident objections to the proposed development and the Clerk was instructed to write a strong letter to ERYC planning to this effect.

**Resolved** Clerk to issue a letter to ERYC Planning Senior Management advising serious concerns for the BevS housing development and registering the Parish Council's strong opposition to the application.

#### **9.6 Cllrs to consider review of Woodmansey's PSPO (All)**

Chair referred Cllrs to the current PSPO for Woodmansey and asked if they felt it was necessary for any additional areas to be included. Several Cllrs requested that the Dunswell Village Institute grounds and Village Hall would benefit from a PSPO

**Resolved** Clerk to request the inclusion of the above two premises to the Woodmansey PSPO

#### **9.7 Cllrs to consider latest update on Policy & Procedure Review – (Clerk/All)**

Clerk apologised that he had not progressed this item (a new Grievance Policy) and requested this be moved to the October meeting.

**Ongoing** To be deferred to October meeting

#### **9.8 Cllrs to consider projects for 2022 and early considerations on precept demand (All)**

Clerk advised Cllrs it was the time of year when they needed to consider possible projects which would benefit the community and any such projects needed to be costed in time to determine the precept demand to be submitted in January 2022. Possible new projects would be added to all agendas going forward until January 2022.

Clerk continued that he had already requested Cllrs consider a new Parish Council website, however if this year's finances remain to forecast, he will not be requesting an increase in precept to fund this as the existing budget surplus should easily cover it – in addition the PC has a high reserve which could also be used

Cllrs tabled a number of early ideas including spending on the Jubilee celebrations, possible new benches in the village. Chair suggested a separate meeting should be held specifically to look at projects for the new financial year and Cllrs unanimously agreed to this idea.

**Ongoing** Cllrs to continue to give thought to projects in 2022 and a separate meeting to be set up before December 2021

#### **9.9 Cllrs to consider arrangements for Remembrance Sunday (including Planters) (All)**

Clerk confirmed that two wreaths had arrived – Cllrs agreed to contact Andrew Jolley and ascertain if he was still willing to co-ordinate the wreath laying on behalf of the Parish Council – in addition Cllrs agreed to contact Nick Hart to see if he was willing to play the bagpipes at the Remembrance Day event.

Finally Cllrs agreed to purchase two Royal British Legion Planters to be potted up with winter bedding – Cllr Mrs Los would co-ordinate with Andrew Jolley as to location of the two planters.

**Resolved** Clerk was instructed to contact Andrew Jolley and Nick Hart with regard to the above.

#### **9.10 Cllrs to consider if the Covid Risk assessment should continue for the October Meeting (All)**

Chair referred Cllrs to the Covid Risk assessment and asked them to consider if they wish to continue with this at the October Meeting. Cllrs noted the recommendation of the Clerk to do so in light of increasing infections and the fact the restrictions were not overly demanding.

**Resolved** Cllrs agreed to continue with the Risk Assessment restrictions, and review again at the October meeting.

Signed as a true record *Kerri Harold* Date *October 2021*

Cllr Kerri Harold – Woodmansey Parish Chair

# Woodmansey Parish Council



## Appendix 1

Woodmansey Parish Council									
Presented at <b>Sept 2021 Meeting</b> For Period				<b>Aug-21</b>					
From:	Parish Clerk								
To:	Parish Councillors								
<b>Box 1</b>								<b>Box 2</b>	
Community Account (325) Balance as of end of last reporting period (July 21) =				<b>£26,888.48</b>				<b>Outstanding Cheques (Cheques issued at previous meetings but not cashed at time of current Bank Statement)</b>	
<b>Bank Transactions in August 2021</b>								<b>Amount</b>	
<b>Debits</b>								RICHARD ELLERINGTON - Hedge cutting for King Street	
<b>Date Cashed</b>	<b>Cheque No.</b>	<b>Payee &amp; Reason</b>		<b>Amount</b>				Andrew Crabbe - Salary for August 2021	
19-Aug-21	102220	Autela Payroll - Payroll Charges for April, May and June (Q1)		£65.26				Wicksteed Leisure - Park Inspection for Southwood Park and King Street Park	
<b>Credits</b>								<b>Total uncashed cheques from previous month</b>	
<b>Date of Receipt</b>	<b>Ref No</b>	<b>Reason</b>		<b>Amount</b>				£1,382.30	
				Balance as of end of previous month (July)		£26,888.48			
				Total spend in August 21 (presented) =		£65.26			
				Total Receipts in August 2021		£0.00			
				<b>Total balance in bank as of end of August 21 (reconciles with attached Bank Statements) =</b>		<b>£26,823.22</b>			
<b>Box 3</b>								<b>Box 4</b>	
<b>New Cheques Issued and presented to Cllrs for approval at the Sept 21 Meeting</b>				<b>Amount</b>				<b>Summary of PC Accounts until end of Sept 21 (Actuals &amp; Forecasts)</b>	
A Crabbe - Salary for Sept 2021				£838.30				<b>No.1 Account: Current Account (923)</b>	
HRMC - Employers Insurance Q1				£59.67				<b>a Bank Balance at end of July 21 (verified by Statement) =</b>	
Woodmansey Village Hall Committee - Monthly Wi-Fi subscription (August) as agreed by Cllrs at June 2021 Parish Meeting				£60.95				<b>£26,888.48</b>	
Woodmansey Village Hall Committee - Monthly Wi-Fi subscription (Sept 21) as agreed by Cllrs at June 2021 Parish Meeting				£60.95				<b>b (Actual) Total Spend in Aug 21 (cashd) =</b>	
Your Locale - Support for the Neighbourhood Plan - see invoice for breakdown of costs				£4,200.00				<b>£65.26</b>	
								<b>c (Actual) Uncashed Cheques</b>	
								<b>£1,382.30</b>	
								<b>d (Actual) New Cheques issued at Sept 21 meeting</b>	
								<b>£5,219.87</b>	
								<b>e Forecast Spending for end of Sept 21 (which is box b, c and d added) =</b>	
								<b>£6,667.43</b>	
								<b>f (Actual) Credit Payments made in Aug 2021</b>	
								<b>£0.00</b>	
								<b>g Forecast of Balance for end of Sept 21 (which is box e deducted from box a, added to box f) =</b>	
								<b>£20,221.05</b>	
<b>Box 5</b>								<b>Box 6</b>	
<b>No.2 Account: High Interest Account (107)</b>				<b>Balance</b>				<b>Woodmansey Neighbourhood Plan Budget</b>	
<b>Balance as of 31st August 2021 =</b>				<b>£48,075.51</b> (No Change)				<b>Grant Received Jan21 (£4,600) plus £2,000 agreed from main budget to be spent in new financial year =</b>	
								<b>£6,600.00</b>	
								<b>Spend on Woodmansey NP (Update as of September 2021)</b>	
								Your Locale consultants - editing of the Plan document following the review	
								£4,200.00	
								Sangwin Architects - re drafting of the schematic plan drawing	
								£900.00	
								Cookie Design - Re design of the WNP document	
								£200.00	
								<b>Spending on Woodmansey (as of March 2021) - To be approved by Cllrs at March Meeting =</b>	
								<b>£5,300.00</b>	
								<b>Balance of NP Budget(as of March 2021) =</b>	
								<b>£1,300.00</b>	

## Appendix 2

### Woodmansey Parish Council Planning Application Report for September 2021 Meeting – Final Version for the September 2021 meeting

For full details of applications, use the public planning portal at ERYC <https://newplanningaccess.eastriding.gov.uk/newplanningaccess/> Type in 'Woodmansey' for the location and 'current' applications

Location & Applicant:	Planning Ref:	Proposal:	Status:	Observations / Comments:
126 Victoria Road Beverley Applicant: Mr and Mrs C Elvidge	21/02582/PL F	Erection of a single storey extension to side of previously built extension at the rear of the original dwelling	Full Planning Permission	<b>The Parish Council has no observations to make on this application subject to there been no objections from residents affected by the application</b>
Dene Park Sports Club Beverley Road Dunswell Applicant: Mr J Waltham	21/00207/PL F	Change of use, alterations, and extensions to and part demolition of existing social club to create 3 dwellings and associated alterations to roof of existing dwelling	Full Planning Permission	<p><b>Woodmansey Parish Council (strongly) objects to the proposed planning application on several grounds</b></p> <ul style="list-style-type: none"> <li>• Cllrs are concerned that if the application is implemented that all sporting facilities would be removed from the site to the serious detriment of the community. Cllrs note that a previous planning application was approved on the condition the sporting facilities were retained, and the current application fundamentally undermines this condition.</li> <li>• Cllrs are aware that Sports England have expressed serious concerns over the loss of the facilities on the above grounds.</li> <li>• Cllrs feel strongly that the community should not be losing sports facilities at a time the importance of outside activities and sports are recognised as increasingly important in local communities.</li> <li>• Cllrs note that the development is within a flood zone 3 and housing development on the site is likely to cause problems in the future.</li> <li>• Finally Cllrs feel that the proposed development is not sympathetic to the character of the local area</li> </ul> <p>In summary the Parish Council wishes to strongly object to the application and requests that this is referred to Planning Committee.</p>
2 Blenheim Road Beverley Applicant: Dr B Ratnayake	21/02924/PL F	Erection of a two-storey extension to side with link corridor and an application of render following removal of existing garage	Full Planning Permission	<b>The Parish Council has no observations to make on this application subject to there been no objections from residents affected by the application</b>

# Woodmansey Parish Council



<p>Land And Buildings West And South Of Fieldview Cottage Long Lane Woodmansey Applicant: Coastline Leisure Ltd</p>	<p>21/02521/PL F</p>	<p>Change of use of land for the siting of camping pods (holiday accommodation), conversion and alterations to existing buildings to form 3 holiday-accommodation-units including raised hot tub and decking (unit 2), increase in roof height (unit 3) and a glazed link canopy with bridge (between units 2 and 3), erection of 1 raised holiday accommodation unit with hot tub and gangway, erection of a general-purpose building, office/reception building, installation of foul and surface water drainage, construction of associated parking and access and construction of passing places on existing access</p>	<p>Full Planning Permission</p>	<p><b>Woodmansey Parish Council wish to (strongly) object to the planning application.</b> Cllrs noted the high number of (members of the) public objections to the application, several of whom attended the September Parish Meeting to express their concerns.</p> <p>Firstly, Cllrs noted that following an actual visit to the site they had concerns that the plans on the Planning Portal were extremely misleading in terms of how close the development is to existing properties and Cllrs would strongly request that Planning Officers should attend the site to see the issue themselves – Cllrs formally request that the current documents on the portal are reviewed to reflect the proximity of the development more accurately to existing residential properties.</p> <p>Cllrs wish to object to the application on the following grounds</p> <ul style="list-style-type: none"> <li>• <b>Access and sustainability of roads</b> Cllrs are extremely concerned at the issue of access to the site and the suitability / sustainability of what are essentially rural roads – the roads are extremely narrow and unsuitable for the likely volumes which would result from the application, both during construction and subsequently with traffic to the site (visitor cars, caravans, and maintenance vehicles). Cllrs also have concerns re the (short term and long term) impact on residents resulting from such increases of traffic (noise, congestion) whilst also increasing the likelihood of serious accident on roads used by horse-riders, walkers, and cyclists.</li> <li>• <b>Environment</b> Cllrs are concerned at the potential environmental impact of the facilities of the application including sewage issues, smoke from fire pits and hot tubs. The Parish Council feels the layout and density of the number of caravans and pods is wholly inappropriate and will only increase pressure on the environment of the area. Linked to concerns for road issues, Cllrs feel the development will fundamentally change the nature of the area as recreational use will almost certainly decline due to increase of vehicles making it unsafe for horse-riders, walkers, and cyclists.</li> <li>• <b>Change of character / loss of rural nature</b> Cllrs feel the development will have a serious and permanent detriment to the rural character of the area and loss of its 'green imprint'. The Parish Council</li> </ul>
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				<p>would also question the actual need for this development in light of several other similar facilities in the area and therefore is in conflict with both the Local Plan and Woodmansey Neighbourhood plan</p> <ul style="list-style-type: none"> <li>• Loss of privacy and proximity of development to existing residents</li> </ul> <p>The most serious concern of Woodmansey PC Cllrs relates to the loss of privacy for existing residents caused by the proximity of the buildings of the development which will overlook residents' homes with visitors being able to see into people's bathroom(s) and bedroom(s) windows. Furthermore the Parish Council is concerned about the potential noise, disturbance and general disruption to normal living which would result from the operation of such a large development on a disproportionately small area of land</p> <p>In summary it is entirely reasonable to suggest that the proposed development will have a fundamental and detrimental impact on the lives of the existing residents and in strongly objecting to the application, the Parish Council formally requests that the application is referred to Planning Committee.</p>
The Haven 20A Thearne Lane Woodmansey Applicant: Mr Bill Foster	21/02453/PL F	Erection of an extension to side including dormers and a single storey extension to rear	Full Planning Permission	<b>The Parish Council has no observations to make on this application subject to there been no objections from residents affected by the application</b>
7 Long Lane Beverley Applicant: David James	21/03413/TC A	MINSTER AREA CONSERVATION AREA - Fell 1 no. Silver Birch (T1)	Tree Works in Conservation Areas	<b>The Parish Council acknowledges the objections to this application and shares concerns with regard to the loss of healthy trees, and would expect the ERYC trees protection officer to act accordingly if this is the case</b>
Beverley Hills 9 Shepherds Lea Beverley Applicant: Mr & Mrs R. Dorr	21/03294/PL F	Erection of a single storey extension to rear/side to replace existing conservatory.	Full Planning Permission	<b>The Parish Council has no observations to make on this application subject to there been no objections from residents affected by the application</b>
Land North Of Minster Way Woodmansey Applicant: Vistry Group (Yorkshire)	21/03261/ST REM	Erection of 72 dwellings (phase 2a) with associated access, parking and infrastructure following approved application 20/01988/STVAR (all matters to be considered)	Strategic - Reserved Matters	<b>The Parish Council has concerns for the extent of development but acknowledges the strategic nature of this application</b>

41 Queensmead Beverley Applicant: Mr & Mrs Docherty	21/03350/PL F	Construction of a dormer window to front	Full Planning Permission	<b>The Parish Council has no observations to make on this application subject to there been no objections from residents affected by the application</b>
<b>Applications Decided (Refusal / Granted)</b>				
29A Inglefield Close Beverley Applicant: Barry & Gwen Anson And Percival	21/01475/PL F	Erection of two storey extension to side, porch extension to front and conversion of garage to additional living space	Application REFUSED	

## Notification of Withdrawal of Applications



Land South West  
Of 1 Plaxton Bridge

21/00614/PLF

PP-09393233

Construction of new vehicular access, crash barriers and access road over existing ditch and widening of existing ditch

Land Southwest of 1 Plaxton Bridge Road Wood

Woodmansey Farming Company

Appendix 3 – Proposed new Park Sign(s)

