

Summary Notes of (ORDINARY) Parish Meeting for May 2021

Date of Meeting Wednesday, 16th June 2021
Time of Meeting 1900

IN ATTENDANCE:

Parish Cllrs Cllr Neal Yates (Chair): Cllr Denise Kempton: Cllr Joyce Boyes: Cllr Steph Coleman.
District Cllr Charles Richardson
Parish Clerk Andrew Crabbe

1. Present and Apologies (Clerk to advise apologies, Chair to confirm quorum)

Clerk noted that Cllrs Ball, Wild and Falcus had sent in their apologies which were duly noted.

Resolved – Chair confirmed quorum for meeting.

2. Declarations of Interest – relevant to the agenda for the meeting (Chair)

Resolved - Cllrs confirmed there were no declarations of interest relevant to the agenda for the meeting.

3. Chair to check Cllr agreement of previous minutes / approval of minutes (Chair)

Cllrs confirmed receipt of the summary notes / minutes of the previous meeting and that these were a true record of the May 2021 meeting.

Resolved - Chair duly signed the minutes as approved.

4. District Cllr Report and session for members of public to speak (District Cllr Richardson)

District Cllr Richardson introduced himself to the meeting as the second District Cllr for Camblesforth and Carlton.

Cllr Richardson advised he had attended a presentation of a proposed new policing project 'Safer Streets' being forwarded by the new Police and Crime Commissioners Office, and which had been awarded £400,00 for tackling rural crime in the area.

Clerk confirmed the PC had been approached by Leigh Birbeck of the Commissioner's Office to advise of the above scheme and to invite the Parish Council to be involved – a PowerPoint presentation had been sent to the Clerk who would forward these onto Cllrs and also place on the website.

In summary the project would involve police visiting homes and farms and advising on security -funding would be provided for any identified needs.

Ongoing – Clerk would continue to update Cllrs on the progress of the project.

5. Financial Report for May 2021 (Clerk)

Clerk referred Cllrs to the Financial report which can be found as *Appendix 1*.

Clerk reported no concerns or threats and that finances remained solvent and stable.

Resolved: Cllrs approved cheques presented for June 2021 at the meeting

Transfer of accounts

Clerk noted that he had approached Lloyd's bank with a view to transferring the Council's accounts to them, but he had been told the bank was not accepting any business transfers at this time due to the pandemic.

Ongoing - Clerk would now approach Barclays to see if they would be willing to take the transfer.

6. Any correspondence requiring discussion. (Clerk)

Clerk referred Cllrs to summary of correspondence not dealt with over the previous month.

1 Issue of car blocking junction on Brigg Lane

Clerk advised Cllrs he had received a complaint from a resident about a car blocking the junction and causing an obstruction for vehicles leaving her property – Clerk had referred the matter onto the police for resolution and he would update Cllrs at time he received any further information

2 Issue of Defib for village

Following instruction from Cllrs at the last meeting the Clerk had recontacted London Hearts the Charity who were promoting the installation of defibrillators – the cost would be :

- Mindray C1A Defibrillator & External Locked Cabinet £1225.00

Ongoing: Clerk confirmed he was waiting for Drax to reply to a request for funding towards the AED and once the outcome of this was known he would email Cllrs for final approval. Clerk reminded Cllrs that the reserve remained untouched and in a healthy condition and could be used for financing this.

3 Issue of landscaping at Drax Golf Club

Following concerns raised by Cllr Ball at the May meeting the Clerk had contacted Drax Golf Club with regard to the waste which had been put on the course last year, resulting in a unpleasant smell for several weeks across the village. The Parish Council had written to the Club at the time and been promised regular updates, but then the pandemic had it.

Ongoing: Clerk advised Cllrs he had not received a response to-date from the Club, and he had also written to the Environment Agency contact provided by Cllr Ball. He would update Cllrs when contact had been made.

7. Planning applications (Clerk)

Clerk confirmed there had been no new planning applications.

There was also no further update on the now removed application (2021/0512/REMM - Selby Road) for affordable housing, although Cllrs understood that there was no likelihood of a further submission.

8. Matters arising – to consider new and on-going issues and decide further action if necessary:

Ongoing Matters

8.1 Cllrs to approve Annual Return (External Audit) (Clerk/All)

Clerk referred Cllrs to the Annual Return he had emailed prior to the meeting and asked if there were any queries on this. Cllrs advised there were none and as a point of procedure the Return was approved by Cllrs. The official notice of public inspection would now be posted and the Return and Annual Financial Report for 2020-21 would be posted on the website.

Clerk confirmed that the only recommendation from the internal audit had been that the Parish Council needed an Assets Register, identifying all properties, land, equipment etc owned by the Parish Council. Chair confirmed as one of the longest serving Cllrs he could not recall the council ever having a register. Cllrs agreed this was needed and a register would be compiled over the next few months.

Ongoing – Clerk to list as an Agenda item over next few meetings until a register was agreed.

8.2 Update Park Matters (progress of repairs to playground equipment / all-weather pitch surface / fence) (All)

Cllrs noted further deterioration of the hardcore surface of the playground and Clerk was asked to ask Sutcliffe's to look at this and provide the necessary quote.

Cllrs discussed the condition of the all-weather pitch and proposals to purchase a machine which would maintain the surface. Chair suggested that this proposal was put on hold until autumn as the pitch was actually in a reasonable condition at the moment.

Cllr Kempton advised that there had recently been a lot of glass on the pitch which her husband had swept up – Clerk was asked to ensure Dave Marshall cleaned the pitch as well as the park.

Cllrs agreed to recommendation from Clerk that he contact Wicksteed and ask if they provided inspections of all-weather pitches – this would then allow Cllrs to make an informed decision what to do with the pitch.

Ongoing – Clerk to contact Wicksteed (as above)

New Matters

8.3 Cllrs to discuss possible alternative venue for Parish Meeting (need to have Wi-Fi to facilitate meetings) (All)

Cllrs continued discussion on identifying possible new location for Parish Meetings.

Cllr Coleman confirmed she had spoken to the school however their Covid Risk Assessment meant that they were unable to provide a facility until at least September.

Ongoing – Cllrs agreed that the Clerk should contact Camblesforth Hall to discuss if they had any suitable facilities.

9. Any other Business / Matters raised by Cllrs (not to be voted on) (All)

9.1 Noticeboard

Clerk referred Cllrs to previous email in which he had raised concerns about the state of the Parish Notice Board on Brigg Lane – this was rotting in places and letting in water making the documentation inside barely legible.

Ongoing – Clerk to contact the person who had made the new board in the Memorial Garden and ask if he would be prepared to make a larger board for the Parish. Cllrs agreed that any new board should be placed alongside the new board in the garden.

9.2 Deputy Chair and Standing Orders

Resolved - Clerk to update Standing Orders to reduce the amount of service required by Cllrs from one year to six months which would allow Cllr Coleman to take up the role.
Clerk to also send Declaration of Intent to Cllr Coleman

9.3 New Planters and Floral Displays (Street Lights)

Chair advised he had been speaking to Adams Nurseries and the new floral baskets would be put up on streetlight shortly – also the two new tiered planters would be put in place –
Ongoing - Clerk was asked to speak to Adams with regard to placing a plaque on the planters.

There been no further business, Chair confirmed the end of the meeting at 2030.

Date of Next Meeting – Wednesday, 21st July 2021 – to be held at the village hall.

Signed as a true record *Neal Yates* Date *July 2021*

Neal Yates – Parish Chairman

