

## Summary Notes of (ORDINARY) Parish Meeting for May 2021

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Date of Meeting                      Wednesday, 20<sup>th</sup> May 2021  
Time of Meeting                      1900

### IN ATTENDANCE:

Parish Cllrs     Cllr Neal Yates (Chair): Cllr Denise Kempton: Cllr Neil Ball: Cllr Kevin Wild: Cllr David Falcus:  
                         Cllr Steph Coleman.  
District Cllr     Mike Jordan  
Parish Clerk     Andrew Crabbe

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### 1. Present and Apologies (Clerk to advise apologies, Chair to confirm quorum)

Chair welcomed Cllrs back to what was the first face to face meeting of the Parish Council since March of last year.

Clerk reminded Cllrs that in accordance with the agreed risk assessment, business should be prompt and to the point in order to try and keep the meeting as short as possible.

Clerk noted that Cllr Boyes had sent in her apologies which was duly noted.

**Resolved** – Chair confirmed quorum for meeting.

### 2. Declarations of Interest – relevant to the agenda for the meeting (Chair)

**Resolved** - Cllrs confirmed there were no declarations of interest relevant to the agenda for the meeting.

### 3. Chair to check Cllr agreement of previous minutes / approval of minutes (Chair)

Cllrs confirmed receipt of the summary notes / minutes of the previous meeting and that these were a true record of the April 2021 meeting.

**Resolved** Chair duly signed the minutes as approved.

### 4. District Cllr Report and session for members of public to speak (District Cllr Jordan)

District Cllr Jordan noted the election of Charles Richardson as the second District Cllr for Camblesforth and Carlton and noted that either himself or Charles would be attending the Camblesforth Parish Meetings going forward.

Cllr Jordan noted that the repairs to the A19 were on schedule and due for completion on 21<sup>st</sup> June.

Clerk noted no members of the public were in attendance.

### 5. Financial Report for January 2021 (Clerk)

Clerk referred Cllrs to the Financial report which can be found as Appendix 1.

Clerk reported no concerns or threats and that finances remained solvent and stable.

As a point of procedure Clerk noted the receipt of the 1<sup>st</sup> precept instalment payment from SDC which was duly recorded in the financial report.

**Resolved:** Cllrs approved cheques presented at the meeting

### 6. Any correspondence requiring discussion. (Clerk)

Clerk advised he had not received any correspondence that had not been dealt with by email

## 7. Planning applications (Clerk)

### 2021/0512/REMM - Selby Road, Camblesforth

Cllrs noted considerable concerns raised by residents with regard to the notification of a possible development of affordable housing by Wakefield Housing in the village.

Clerk advised that the PC had received notification of this application however he had identified several concerns with the document with key pieces of information missing. Clerk continued that he had subsequently contacted SDC Planning with these concerns and had received a reply that the planning application had now been withdrawn.

Cllr Jordan confirmed it was his understanding that due to flaws in the application, it had been completely removed and would not be presented again.

Cllrs agreed this was a relief to the Parish Council and to residents in general.

## 8. Matters arising – to consider new and on-going issues and decide further action if necessary:

### Ongoing Matters

#### **8.1 Annual Financial Report and Audit (Clerk/All)**

Clerk referred Cllrs to the Annual Financial report which had been sent to all prior to the meeting and asked if there were any questions. The report can be found as Appendix 2. No questions were raised, and the Clerk confirmed the report had been sent to the internal auditor along with the Annual Return, both of which would be presented to the June meeting for approval.

#### **8.2 Update Park Matters (decision on repairs to playground equipment / all-weather pitch surface / fence) (All)**

Cllr Wild confirmed the all-weather pitch fence had now being repaired. Clerk advised that he had not received a quote for the work in accordance with the Parish Council's Financial Regs and this was the type of thing which the auditor would pick up – it was necessary to abide by the Regs which Cllrs had put in place in order to demonstrate due process. If Cllrs wished to change the Regs then this was within their remit, but whilst in place it must be complied with.

Cllr Yates confirmed he was still looking at the possibility of a machine to repair the surface of the all-weather pitch and he would forward options to Cllrs in due course.

Cllrs discussed the repair of the roundabout and also the surface of the playground – concern was expressed at the high cost of replacement, which were in the region of 10k – despite this Cllrs agreed it was necessary to replace the roundabout and the Clerk was instructed to appoint Sutcliffes to carry out the replacement. It was acknowledged that the Parish finances were in a good condition and also the reserve remained untouched and high. Clerk advised it was entirely appropriate for Cllrs to use this reserve to finance projects in the village and that there was no legal requirement for the PC to have a specific reserve balance, although the guidance was this should be twice the average monthly spend of the PC.

**Resolved** – Clerk to contact Sutcliffes to carry out the work.

Clerk also raised concern with the number of weeds (especially nettles) under the bushes in the playground.

**Resolved** – Clerk to contact Dave Marshall to provide a quote on the removal of the weeds and tidying up of the bushes.

### New Matters

#### **8.2 Review of Effectiveness of Risk Assessment for Parish Meetings (All)**

Clerk referred Cllrs to the risk assessment and Cllrs discussed how effective this had been at tonight's meeting. Cllrs agreed it was fit for purpose and the Parish Council should continue to use it for the foreseeable future – Cllrs agreed due to the size of the Church Hall, limiting the number of public to 5 people was appropriate.

Clerk advised Cllrs that many Parish Councils were now utilising technology in their meetings in light of the pandemic, something which was not currently available to Camblesforth as the hall had no Wi-Fi and it would be useful to have this going forward, for instance in light of the need to restrict exchange of paperwork at the meeting. Cllrs discussed various options regarding an alternative venue, including the new Camblesforth Hall, the Comus Pub and the village school – Cllr Wild agreed that whilst it would be useful to have Wi-Fi as a facility for meetings, he was concerned how the loss of income (rental of the room) would affect the Church.

**Ongoing** – Cllr Coleman would contact the headmaster to look at the possibility of using the school as a venue, and Cllrs would discuss further at the June meeting.

#### **8.4 Discussion on state of Camela Lane (Cllr Falcus)**

Cllr Falcus referred Cllrs to an email he had sent prior to the meeting with regard to the state of the road which was full of potholes but also eroding at the verges – Cllr Falcus commented the road was an accident waiting to happen particularly for cyclists and walkers.

**Ongoing** – Clerk to contact ERYC Highways and forward the photographs Cllr Falcus had sent – update to be provided at the June meeting.

#### **8.5 State of hedgerows and paths in villages (Cllr Neale)**

Cllrs discussed concerns over several areas in the village where hedges and bushes were growing out onto pavements and even roads – a particular area of concern were hedgerows owned by P3P overlooking Brigg Lane.

**Resolved** – Clerk to contact P3P and ask them to cut back the hedges.

**Ongoing** – Cllrs to identify other areas of concern in village and advise Clerk for contacting owners to cut back

There been no further business, Chair confirmed the end of the meeting at 2030

**Date of Next Meeting** – Wednesday, 16<sup>th</sup> June 2021 – to be held at the village hall

Signed as a true record ..... *Neal Yates* ..... Date ..... *16th June 2021* .....

Neal Yates – Parish Chairman

