

Summary Notes of (ORDINARY) Parish Meeting for February 2021

As a point of procedure, it is noted that the February 2021 meeting of Camblesforth Parish Council was held as a remote meeting managed by Zoom, due to ongoing restrictions because of the Covid-19 pandemic.

Date of Meeting Wednesday, 17th February 2021
Time of Meeting 1900

IN ATTENDANCE:

Parish Cllrs Cllr Neal Yates (Chair): Cllr Denise Kempton: Cllr Neil Ball: Cllr Kevin Wild: Cllr Joyce Boyes:
 Cllr David Falcus.
District Cllr Mike Jordan
Parish Clerk Andrew Crabbe

1. Present and Apologies (Clerk to advise apologies, Chair to confirm quorum)

Chair noted Cllr Coleman had sent her apologies due to illness – quorum confirmed and meeting opened

2. Declarations of Interest – relevant to the agenda for the meeting (Chair)

Cllrs confirmed there were no declarations of interest relevant to the agenda for the meeting

3. Chair to check Cllr agreement of previous minutes / approval of minutes (Chair)

Cllrs confirmed receipt of the summary notes / minutes of the previous meeting and that these were a true record of the January 2021 meeting. Chair duly signed the minutes as approved.

4. District Cllr Report and session for members of public to speak (District Cllr Jordan)

Clerk noted no members of the public were in attendance.

Cllr Jordan noted that NYCC had submitted their precept – total 3.5% (2% main and 1.5% Adult and Social Care) – Cllr Jordan continued that whilst most Parish Councils like Camblesforth, had not increased the precept, NYCC had particular challenges with massive strains on its finances, redirection of both financial and staff resources to Covid matters including manning and support of the vaccination centres

Cllr Falcus – noted that there were potholes on the A1041 some of which were serious, and undoubtedly down to the extra use due to the closure of the A19. Chair noted that he was aware that potholes had been filled from the Selby bypass down to Barlow and so the Parish Council would need to press the point. Cllr Falcus to provide photographs of the potholes to Clerk for sending to Highways.

Cllr Wild noted that the manhole on the A1041 had still not been repaired (despite being promised to be repaired just before Christmas) – Cllr Jordan noted that this was down to Yorkshire Water and he thought that they would now wait until the A19 was completed as closing the A1041 would cause major disruption.

Manhole - Ongoing: Clerk to contact Yorkshire Water for an update

Potholes – Ongoing: to be reported to NYCC and an update provided at the March meeting

5. Financial Report for January 2021 (Clerk)

Clerk referred Cllrs to the Financial report which can be found as Appendix 1. Clerk noted that the final uncashed cheques for EON were submitted for approval at the meeting, which would then end this matter. Clerk reported no concerns or threats and that finances remained solvent and stable.

Resolved: Cllrs approved cheques presented at the meeting

Ongoing: Cllr Kempton needed to be added as a cheque signatory – Clerk to resolve by next meeting.

Meeting Note: Financial Report was subsequently amended from the version presented at the meeting due to fact Clerk had missed payment for Christmas lights – Clerk apologised to Cllr Kempton for this oversight

6. Any correspondence requiring discussion. (Clerk)

Clerk noted one correspondence (see under Planning)

7. Planning applications (Clerk)

Clerk noted receipt of two notifications of decision, both GRANTED with conditions, as below

Location: Camblesforth Hall, 1 Brigg Lane, Camblesforth

Proposal: Listed building consent for general repairs to North East Barn, including window, door and hatch replacement, masonry works, rainwater gutter and pipe repair/replacement

Location: Comus Inn, Selby Road, Camblesforth

Proposal: Conversion of existing conservatory into dining area relocation of kitchens to new rear extension and new dining / function room to the rear, link attached through walkway

Clerk noted that he had received an email from a resident questioning why the Parish Council had not objected to the Comus Inn application in light of resident's concerns for the application. Clerk continued it was the case that the Parish Council had submitted no objections to the application in line with its policy of supporting local business. Re: the comment made by the resident of concerns raised, he had noted on the SDC Planning Portal that there were 8 objections compared with 23 in support – there was no record of any residents writing to the Parish Council on the matter.

Cllr Jordan advised that he was currently dealing with another application relating to Camblesforth Hall and proposals to change to a wedding venue – he had received concerns from a resident on this proposal and he had now requested the application be sent to Committee – this meant at this stage he needed to speak to the Officer concerned about the conditions as Cllr Jordan and several residents had concerns about potential noise and traffic. Cllr Jordan also noted that concerns had been expressed about work at the Hall being carried out on Sunday and had asked SDC to look at this as well.

Clerk reminded Cllrs that the current observations by the PC were that Cllrs supported the planning application as a potential asset to the Community

Cllr Yates advised that he had spoken to the new owners who had advised that they were looking at ensuring noise was mitigated / sound tests / proofing – that the Hall was being renovated for the community and not just for personal profit – Cllr Yates advised he had no concerns with this development – Cllr Yates also advised that he was aware they had been working on Sunday but this was only soil removal and no more disruptive than farm work.

Cllr Yates asked why the resident had not approached the Parish Council on the matter as the first port of call – Cllr Jordan advised he had said this to the person, but she had advised she was very private person – Cllr Yates suggested that any resident's with concerns could actually speak to the new owners who were very approachable and open about the development.

Cllr Boyes advised she supported Cllr Yates comments, and she was pleased the Hall had been saved and put back into use and lived in at a time stately homes were being razed to the ground. Cllr Kempton asked what was happening to the land adjacent to the Hall and owned by the new owners – Cllr Yates advised he was aware the owners had bought this to prevent any development in the future.

Cllr Kempton also noted concerns about traffic on Brigg Lane and the well-known issues around the church – Cllr Yates advised he was aware there would be a one-way system into the Hall which would alleviate traffic issues.

8. Matters arising – to consider new and on-going issues and decide further action if necessary:

Ongoing Matters

8.1 Update on budget for 2021/22 – Cllrs to review and determine if changes are needed (All)

Clerk presented a copy of the DRAFT budget which had previously sent to Cllrs – noting due to no major projects been identified, the precept was not going to be increased, Clerk asked Cllrs to review the draft budget for the new financial year – Clerk was working on a forecast variance of circa 15k at this time.

Ongoing: Cllrs to review the draft budget and consider any changes in time for April 2021

8.2 Update on Local Plan (All)

Clerk noted that he had received a bundle of papers from a resident which contained 15 forms objecting to a possible housing development of 121 house off Croft Road – it was noted this was NOT a live planning application but only submitted as part of the Local Plan. Cllr Yates noted that as he was aware there was no compulsory purchase of the land, this proposal was not likely to happen given the current development limits of the village

Cllr Jordan agreed and re-emphasised the need for as many people as possible to respond to the consultation of the LP – he had responded to the LP for a new settlement, which would be created in identified areas around Burn, Gasgoine Woods and Church Fenton which Selby District Council had purchased, and which would take housing pressures from local villages for over 10 years.

Cllr Boyes agreed and felt most people wanted developers to use up brownfield sites instead of in villages.

Resolved: Parish Council to submit a consultation note rejecting any development in the village and supporting the creation of a new settlement.

8.3 Update on Drax matters (Energy Walk, Green Work on A645) (Cllr Coleman)

Clerk noted that he was not aware if the issues had been dealt with yet and as Cllr Coleman had sent in her apologies – Cllrs agreed this item would be moved to the next meeting. Clerk continued he was happy to pick this up as he realised all Cllrs were very busy. Cllr Kempton advised she would contact Cllr Coleman and ask her for an update.

Ongoing: Cllrs agreed to leave for Cllr Coleman to contact Drax

8.4 Update Park Matters (Inspection report, all weather pitch and vandalism to fencing) (All)

Clerk noted that the Inspection Report had just been received – an initial look had not identified any serious concerns, but the roundabout needed looking at, the ground was quite slippery and finally that there were no manufacturers makers on the equipment, which was a legal requirement. Cllrs noted the equipment was at least 25 /30 years old and had probably worn away.

Clerk advised that if the equipment was that old then the Parish Council would struggle to get it repaired and he reminded Cllrs there was a reserve which could be used for this purpose.

Ongoing: Cllrs agreed to the Clerk contacting Wicksteed and asking their view on repair or replacement

All weather pitch – following on from previous month that the panels had been removed again – Cllrs agreed to request a quote from local tradesman for putting the panels back onto the fence

Ongoing: Cllr Wilde to contact tradesman and request quote

Cllr Yates reminded Cllrs of option of purchasing a machine and doing the work themselves or having contractors in – estimated costs for the machine were circa £1000 compared with circa £5000 for contractors

Cllr Kempton advised she felt that the machine purchase was the right option

Cllr Wild advised he felt it would be appropriate to have a demonstration of the machine before spending such a sum.

Clerk as financial Officer recommended that the purchase of the machine was the better option for the Parish Council's finances, bearing in mind previous costs of contractor repairs was circa £5k and the reserve could be used for this purpose, but with a forecast variance of 15k on th 2021/22 budget, this could probably be funded via the normal budget.

Ongoing: Cllr Yates to provide information on purchasing a machine with a view to final decision at the March meeting.

Removal of tree for CCTV view – Clerk reminded Cllrs that they had agreed to remove a couple of trees which were obscuring the CCTV of the all-weather pitch

Ongoing: Cllrs Yates and Wild to action this and advise Clerk when this would happen in order to make residents aware

New Matters

9. Any other Business / Matters raised by Cllrs (not to be voted on) (All)

Cllr Falcus advised he was concerned about the amount of litter in the lane around the village which were an absolute disgrace – he asked if the PC would be supportive of a litter pick and purchase pickers, etc.

Resolved: Clerk to obtain costs for equipment and provide info to Cllrs prior to next meeting

10 Cllrs to agree format of March meeting considering COVID-19 emergency (All)

Clerk confirmed there was no change to guidance from SDC / NYCC with regard to avoiding face to face meetings and recommending that remote meetings were held instead

Resolved: Cllrs agreed the February meeting would be held remotely

There been no further business, Chair confirmed the end of the meeting at 2100

Date of Next Meeting – Wednesday, 17th March 2021 – to be held remotely by Zoom

Signed as a true record *Neal Yates* Date *March 2021*

Neal Yates – Parish Chairman

Camblesforth Parish Council

Presented at **February 2021 Meeting** For the Month of **Jan-21**

From: Parish Clerk
To: Parish Councillors

Box 1

Community Account (666)				
Opening Balance as of end of December 2020 (Statement No. 214)				£27,490.96
Transactions in Dec 2020				
Debits				
Date Cashed	Cheque No.	Paid to	Reason	Amount
19-Jan-21	301651	Andrew Crabbe - Salary for November 2020		£282.00
19-Jan-21	301655	Reimbursement to Cllr Kempton for Christmas lighting		£476.96
27-Jan-21	301653	Eon UK - Electricity Charges for November 20 - Standing Charges		£5.85
27-Jan-21	301654	Eon UK - Electricity Charges for November - Street lighting		£93.26
Credits				
Date of Credit	Reason			Amount
	Summary = Balance as of end of Dec 2020 (31st Dec 20) =			£27,490.96
	Total spend in January 2021 (presented) =			£858.07
	Credit Received in January 2021 =			£0.00
	Standing bank balance end of Dec 20 as per Bank Statement 214 =			£26,632.89

Box 3

New Cheques Issued at February 2021 Meeting for Cllr Approval				Amount
Selby District Council - Annual Lease for Allotments on Pinewood Drive				£90.00
Eon UK - Electricity Charges for Jan 21 - Standing Charges				£6.05
Eon UK - Electricity Charges for Jan 21 - Street lighting				£96.37
Andrew Crabbe, Salary for January 21				£282.00
Andrew Crabbe, Remibursement for payment of website domain				£90.00
Netwise - Annual Website Management Fee				£300.00
Remaining Outstanding Cheques from Eon UK (Dating to 2016)				
01/11/2016	Invoice	H13A9D3966		£78.36
01/03/2016	Invoice	H12A74C961		£63.13
01/01/2016	Invoice	H1263F8672		£67.47

Total cheques to be issued at the Feb 21 Meeting =
£1,073.38

Box 5

No.2 Account: High Interest Account (682)	Balances
Last Statement received in May 2019 =	£17,354.28

Box 2

Outstanding Cheques		Amount
Eon UK - Electricity Charges for July - Street lighting		£96.37
Autela Payroll - Payroll - July, August, September, October,		£80.40
Andrew Crabbe - Reimbursement for selection boxes (1 of 4)		£44.99
Andrew Crabbe - Reimbursement for selection boxes (2 of 4)		£21.50
Andrew Crabbe - Reimbursement for selection boxes (3 of 4)		£21.50
Andrew Crabbe - Reimbursement for selection boxes (4 of 4)		£21.50
Andrew Crabbe - Salary for December 2020		£282.00
SBA Littlejohn - Admin charge for notification of exemption from Annual Re		£40.00
Eon UK - Electricity Charges for Dec 20 - Standing Charges		£6.05
Eon UK - Electricity Charges for Dec 20 - Street lighting		£96.37
Uncashed cheques for EON UK		
Eon UK - Electricity Charges for Dec 18 - Street lighting		£78.06
Eon UK - Electricity Charges for November 18 - Street lighting		£82.94
Eon UK - Electricity Charges for Sept 17 - Street lighting		£82.94
Eon UK - Electricity Charges for July 17 - Street lighting		£85.70
Eon UK - Electricity Charges for May 17 - Street lighting		£85.70

Cheques still to be cashed as of end of January 2021
£1,126.02

Box 4

Summary of PC Accounts until end of February 2021 (Actuals & Forecasts)	
No.1 Account: Community Account (666)	
a	(Actual) Bank Balance at end of Jan 21 (verified by Statement 214) = £27,490.96
b	(Actual) Total Spend in Jan 21 (cashed) = £858.07
c	Uncashed Cheques from Jan 21 (Actual) £1,126.02
d	New Cheques issued at Feb 2021 meeting (Actual) £1,073.38
e	Forecast Spending for end of Feb 21 (which is box b, c and d added) = £3,057.47
f	Credit Payments made in January 2021 £0.00
g	Forecast of Balance for end of Feb 2021 (which is box e deducted from box a, added to box f) = £24,433.49