

## Summary Notes of (ORDINARY) Parish Meeting for September 2020

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As a point of procedure, it is noted that the September meeting of Camblesforth Parish Council was held as a remote meeting managed by Zoom, due to ongoing restrictions as a result of the Covid-19 pandemic.

Date of Meeting                      Wednesday, 16<sup>th</sup> September 2020  
Time of Meeting                      1900

### IN ATTENDANCE:

Parish Cllrs     Cllr Neal Yates (Chair): Cllr Denise Kempton: Cllr Neil Ball: Cllr Kevin Wild: Cllr Joyce Boyes  
                         Cllr Stephanie Coleman

Parish Clerk     Andrew Crabbe

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### 1. Present and Apologies (*Chair to confirm quorum*)

Clerk noted the apology for Cllr Boyes

Chair noted and welcomed Stephanie Coleman to the Parish Council and as a point of procedure Cllr Coleman is as this date, an appointed Parish Cllr for Camblesforth.

### 2. Declarations of Interest (*Chair*)

None Made

### 3. Report from District Cllr Jordan and matters raised by Members of the Public in attendance

Chair noted that District Cllr Jordan was not in attendance.

### 4. Financial Report for August (*Clerk*)

Clerk shared a copy of the financial report which had been previously sent to Cllrs and invited comments and questions. None were raised and the Clerk confirmed the Parish accounts were solvent and stable. A copy of the report can be found as Appendix 1

Clerk referred Cllrs to emails during the month in which a cheque made to Ludus Leisure for the new playground equipment had been declined by the Parish Council's bank Unity. When the Clerk had questioned why this was, he was advised that Cllr Yates was not an authorised signatory, this despite the fact he had been signing cheques since 2018 and at no point had Unity advised the Parish Council he was not authorised. Clerk advised this was the latest in a number of issues with the bank and he strongly recommended that the Parish Council look elsewhere for its banking facility.

Cllrs unanimously agreed to this recommendation and Cllr Wild recommended NatWest who had a branch in Goole and he had banked with for a number of years with no problems. Cllrs agreed to this recommendation and the Clerk was instructed to action and transfer the Parish Council's accounts to NatWest.

### 5. Planning applications

Clerk noted no planning applications had been received for the meeting.

## 6. Matters arising – to consider new and on-going issues and decide further action if necessary:

### Ongoing

#### **6.1 Approval of the Annual Financial Return and accounts (2019/20)**

Clerk presented a copy of the financial (year) report for 2019 / 20 and Cllrs were given the opportunity to ask questions. Chair asked the Clerk why the allotment payments were not listed on the financial report – Clerk replied that these fell into the financial Year of 2020/21 and would therefore be seen in next year's report. Details of the payments could be found in the monthly reports for April and May of this year.

Clerk confirmed that due to the spending in the financial year (being less than £25,000) there was no requirement to complete a full audit and he had submitted a request for an Exemption Certificate to the external auditors, Littlejohns. He had also posted the financial report and the Exemption Certificate on the website for the benefit of residents – this was a statutory requirement.

Clerk continued that due to the increased spending by the Parish Council in 2020/21, there would be a need for him to submit a full audit in 2021.

As a point of procedure, the Financial Report and Certificate were approved unanimously by Cllrs.

#### **6.2 Update and discussion on issues of concern with the A1041 – speeding, diversions and blind spots (All)**

Chair invited residents in attendance to comment on the situation with concerns for the A1041..... residents stated that they were frustrated at the reaction of NYCC and their obvious disregard for the safety of the community of Camblesforth..... they had recently moved into the village and had already witnessed a number of concerns relating to speeding and lorries mounting the pavements. The resident advised that she had written to Highways on this matter and Cllrs noted that a number of other residents were also doing this. Clerk advised that this was the way forward as at the moment Highways were stating they had no record of incidents or concerns with regard to the road. Cllrs discussed and agreed that it would be appropriate at this point to contact Nigel Adams with residents' concerns and the Clerk was asked to action this.

#### **6.3 Update and discussion on concerns with overgrown greenery on Drax Road (Cllr Ball)**

Clerk confirmed that he had written to Drax about the concerns of the overgrown bushes and trees on the Drax Road, but had received no response. Cllr Ball advised that he understood that many staff were now working from home, but Cllrs agreed that this did not stop them from replying to emails.

Cllr Wild advised that he was shocked at the state of the road, with blind spots now on all the entrances from the side roads onto Drax Road, and he was really concerned at the likelihood of an accident – he was aware vehicles including tractors were having to pull out some way into the road before they could see oncoming traffic and it was only a question of time before there was a collision.

Cllrs Wild and Ball advised they had not heard anything with regard to the Drax / Village liaison meetings and the Clerk advised he would ask for these to be re-instated.

Clerk reminded Cllrs that this was an historical problem and last year both Drax and Highways had stated that it was not their responsibility to cut back the trees and bushes. Cllrs agreed that up until about 3 years ago, Drax had always done this, but now probably as a result of cost cutting, were no longer doing this. Cllrs discussed and agreed that if a response was not received in the next few weeks, the Clerk should contact the local press with the concerns of the Parish Council.

Note: Cllr Wild subsequently provided photographs of the blind spots which the Clerk had sent onto the contact at Drax. At the time of drafting these notes, no reply had been received from Drax.

**New**

**6.4 Discuss and agree format for October meeting in light of ongoing pandemic and guidance (All)**

Clerk advised that all main local government bodies were continuing to recommend that meetings were held remotely due to the ongoing pandemic, and therefore his advice remained as the previous month, to do this until guidance changed. Clerk continued that he did not expect this to change until at least spring of the following year and that meeting remotely was the only 100% way to remove the risk of infection.

Chair asked all Cllrs individually for their views and all (unanimously) agreed that the October meeting should be held remotely (by Zoom). Chair advised that he was pleased to see members of the public in attendance at tonight’s meeting and he hoped this would continue going forward.

**7. Any correspondence (not covered above) or AOB**

**7.1 CCTV**

Clerk advised that the CCTV cameras facing the park had been serviced and he had attended with the engineer to discuss the proposal to move one of the cameras to improve coverage of the all-weather pitch where most of the anti-social behaviour happened. Engineer had expressed concerns about moving the camera, including – it was likely to be expensive, the property where it was proposed to site the camera could be targeted, there were large trees which if not cut back could completely obscure the camera.

Cllrs discussed another option of taking down a tree which was obscuring the camera view of the all-weather pitch, and agreed this was the most viable option at this point – Cllrs did not want to be in the habit of cutting down trees, but agreed that this could be compensated by the planting of more trees at the other side of the park.

Cllr Wild proposed waiting for the leaves to come off the tree in question and then cut this down, and then in October / November plant new trees..... Cllrs agreed unanimously to this proposal, to be actioned as detailed.

**7.2 Signage for Horse Riding / Pedestrians**

Chair advised he had received a request for improved signs on Camela Lane (exist from the village) warning drivers of horse-riding and pedestrians.... Cllrs agreed that the Clerk should seek costs for this and report back to the next meeting.

There been no further business, Chair confirmed the end of the meeting at 2030

Date of Next Meeting – Wednesday 21<sup>st</sup> October – to be held remotely by Zoom

Signed as a true record ..... Date .....

Neal Yates – Parish Chairman

# Camblesforth Parish Council

Presented at September 2020 Meeting For the Month of

**August**

From: Parish Clerk  
To: Parish Councillors

Box 1				
Community Account (666)				
Opening Balance as of end of July 2020 (Statement No. 207 & 208) <b>£30,052.00</b>				
Transactions in Aug 2020				
Debits				
Date Cashed	Cheque No.	Paid to	Reason	Amount
28-Aug-20	301614	Andrew Crabbe - Salary for July 2020		£272.65
28-Aug-20	301621	Andrew Crabbe - Reimburse for purchase of E Neale's leaving presents - Flow		£26.98
02-Sep-20	301617	Eon UK - Electricity Charges for July - Standing Charges		£6.05
02-Sep-20	301619	Dave Marshall - Watering of plants (required watering twice a week)		£80.00
02-Sep-20	301620	Dave Marshall - Grass cutting for July - Cut 8 & Cut 4		£520.00
Credits				
Date of Credit	Reason			Amount

<b>Summary =</b>	Balance as of end July 2020 =	£30,052.00
	Total spend in August (presented) =	£905.68
	Credit Received in August 2020 =	£0.00
	<b>*Total balance in bank as of end of August (2 Sept) =</b>	<b>£29,146.32</b>

**Bank rejected cheque for Ludus Lesiure due to signatory issues - see Meeting of Sept 2020 for details - cheque re-issued in September**

\* as per Bank Statement 207 & 208

Box 3		
New Cheques Issued at September 2020 Meeting		Amount
Eon UK - Electricity Charges for August - Street lighting		£6.05
Eon UK - Electricity Charges for August - Standing Charges		£96.37
Dave Marshall - Watering of plants (required watering twice a week) 3rd Aug - 22 Aug		£140.00
Dave Marshall - Grass cutting for August - Cut 9		£380.00
Dave Marshall - Watering of plants (required watering twice a week) 31 Aug - 11 Sept		£60.00
Dave Marshall - Grass cutting for July - Cut 10 & Cut 5		£520.00
Andrew Crabbe - Salary for August 2020		£272.65
Andrew Crabbe - Rembursement for stamps		£16.92
Ludus Leisure - New playground equipment		£9,672.00
<b>Total cheques to be issued at the September 2020 Meeting =</b>		<b>£11,163.99</b>

Box 5	
No.2 Account: High Interest Account (682)	Balances
Last Statement received in May 2019 =	<b>£17,354.28</b>

Box 2	
Outstanding Cheques	Amount
Adams Nursery - New Hanging Baskets for village - 20 in total	£1,200.00
Eon UK - Electricity Charges for July - Street lighting	£96.37
<b>Cheques still to be cashed as of end of August 2020</b>	<b>£1,296.37</b>

Box 4	
Summary of PC Accounts until end of September 2020 (Actuals & Forecasts)	
No.1 Account: Community Account (666)	
<b>a</b>	<b>(Actual) Bank Balance at end of July (verified by Statement 207 &amp; 208) = £30,052.00</b>
<b>b</b>	(Actual) Total Spend in August 20 (cashed) = £905.68
<b>c</b>	Uncashed Cheques from August 2020 (Actual) £1,296.37
<b>d</b>	New Cheques issued at September 2020 meeting (Actual) £11,163.99
<b>e</b>	<b>Forecast Spending for end of September 2020 (which is box b, c and d) £13,366.04</b>
<b>f</b>	Credit Payments made in August 2020 £0.00
<b>g</b>	<b>Forecast of Balance for end of September 2020 (which is box e deducted from box a, added to box f) = £16,685.96</b>