

**Summary Notes of Ordinary Parish Meeting for January 2020 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date of Meeting** Wednesday, 15th January 2020

**Time of Meeting** 1915

**Location of Meeting** Church Hall

**Present** **Apologies** Cllr Neil Ball

Cllr Neal Yates (Chair)

Cllr Denise Kempton

Cllr James Neale

Cllr Eileen Neale

Cllr Kevin Wild

Cllr Joyce Boyes

Andrew Crabbe (Clerk)

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1. **Present and Apologies (Chair to confirm quorum)**

Chair confirmed quorum and acknowledged apology from Cllr Ball who was attending the Drax Liaison meeting.

1. **Signing off previous month’s minutes (all)**

Cllr Yates asked if all Cllrs had received a copy of the summary notes from December and if they were agreed. Cllrs confirmed this was the case.

1. **Financial Report and reconciliation of Petty Cash December 2019 (Clerk)**



Cllr Yates confirmed there was no change to the Petty Cash balance and no expenditure had been made in the previous month.

1. **Planning applications (Clerk)**

Clerk advised that he had not received any planning notifications – Cllrs advised that they were aware of a planning matter for a bungalow 1 Mill Lane

**Action:** Clerk to speak to SDC Planning and see where the notice was for this.

**5. Any matters brought by members of the public attending the meeting and District Cllr report**

No matters were raised by the residents in attendance.

District Cllr Jordan attended the meeting late due to other commitments elsewhere.

Cllr Jordan advised that he was involved in “serious discussions at SDC” concerning the Executive Budget and proposals would be put out shortly…… he continued that opposition parties were pushing for a new Local Plan for housing development, to focus on the needs of individual villages rather than a broad brush approach which many District Cllrs felt had not worked – some villages were not getting the houses which they needed whilst others were seeing too many – there was a clear need to speak to villages and see what was required…… again more information would be forthcoming on what this would look like going forward

**7. Matters arising – to consider new and on-going issues and decide further action if necessary:**

**Ongoing**

**7.1 Decision on the 2020/21 Precept (All)**

Cllrs again raised concerns at what was shown on resident’s bill which appeared to show a greater increase than that which Cllrs had agreed. Clerk pointed to the explanation provide by Selby District (Appendix 1), that the Parish Council precept was part of the overall precept which was the amount shown on bills.

Cllrs continued to discuss needs of village over the forthcoming year and Chair advised he was looking to increase the schedule of grass cutting / maintenance in the village as well as aesthetic projects such as better flower beds and ‘prettying up the village’. Cllrs agreed that involvement in something like ‘Britain in Bloom’ might be a bit adventurous at the moment, small scale, informal projects could still be looked at with involvement from other groups and individuals in the village.

Chair suggested that a way forward might be to create a Committee to look at how the village could be improved and agreed that residents would be invited to put forward initial ideas via the website.

Cllrs agreed to a 3% increase in the precept and to ensure that this was clearly shown on the website with an explanation provided as to how this would benefit the community going forward.

**Action:** Clerk to provide Cllrs a copy of the current grass cutting schedule for them to review and see if any additions needed to be made. Also, Clerk to post notice on website inviting ideas for projects to improve the look of the village.

**7.2 Christmas Lights (All)**

Chair advised that improvements on Christmas lights was exactly the type of project he was looking for the Parish Council to undertake – Cllrs had previously discussed lighting displays using scaffolding poles and netting, but these plans had never come off…. Chair advised he was determined to see this happen this year and that he was looking for the Parish to agree a budget for such projects in April

Cllr Kempton advised that something needed to be done quickly with regard to the storage of the lights as the transformers were rotting – a bigger box was certainly needed urgently

**Action:** Clerk to look into a larger electrical protection box and advise Cllrs by email prior to February meeting

**7.3 Update on skatepark and funding (Cllr Kempton)**

Cllr Kempton advised that she had completed application form for National Lottery – funding was available under this scheme for up to 10k and looking at current costs for a skateboard ramp, another 6k (approx.) was needed.

Cllrs discussed options for further funding including District Cllrs Locality fund, CEF funds and if Drax would be prepared to make further donations.

Cllrs agreed to Cllr Kempton continuing with her current project and see how this progressed, keeping a note of possible other funding streams.

**New**

**7.4 New filing cabinet for Parish Council archives (All)**

Clerk advised that he was concerned for the Parish Council historical documentation which was currently in a number of boxes as inherited from the previous Clerk – he was requesting that the Parish Council purchase a filing cabinet for the filing of Parish Archives. Cllrs voted unanimously to the above

**Action:** Clerk to purchase filing cabinet

Cllrs also discussed a previous item relating to a safe belonging to the Parish Council which was currently sited in a resident’s garage – steps were made to investigate this previously but never actioned. Cllrs agreed this needed to be resolved ASAP

**Action:** Clerk to recontact resident and arrange a time and date for the safe to be removed.

**7.5 Preliminary discussions on grass-cutting/village maintenance contract for 2020/21 (All)**

This item was a closed matter to the public as Cllrs appraised the performance of the current grass cutter / maintenance man for the village. Cllrs discussed the item and agreed not to tender for these services this year and to offer the current service provider a further one-year contract.

Cllrs discussed if the current provider was using subcontractors for highways work – Clerk advised that this wasn’t necessarily an issue but the Parish needed the insurance details of this provider.

**Action:** Clerk to contact current service provider and query who was carrying out the highways work and obtain necessary documentation if required.

**6 Correspondence and any urgent matters raised by Cllrs since the Agenda was issued**

Vehicles blocking entrance to Chapel Court

Clerk noted that there was an issue with vehicles blocking the entrance to Chapel Court from Brigg Lane – there had been ‘H’ white lining on Brigg Lane but it had been removed when the road was dug up by British Gas. Clerk continued that he had contacted NYCC with regard to repainting the line, but they had advised this was a private road and therefore they were unable to do this.

Clerk noted that the white line was on Brigg Lane, which was public highway and therefore he recommended appealing against the decision by NYCC. Cllrs agreed and instructed Clerk to action this.

Street Lighting

Clerk noted that he had contacted NYCC with regard to the lights out of service on Mill Lane as they were still not replaced. The manager involved had replied that the lights were with the contractor who had three months to carry out the work – this could be end of February. Clerk continued that he had reminded NYCC that the lights were outside of a school and of concerns for children’s safety. Clerk was waiting for a response on this.

Dog Bag Dispensers

Clerk advised that he was aware that Gilberdyke Parish Council had a number of dog (waste) bag dispensers which they were no longer using and they might be willing to sell these onto Camblesforth. He was speaking to them with regard to a cost for these and would hopefully be in a position to report back to Cllrs at the February meeting.

Mower Trailer

Chair advised that he was requesting Cllrs consider the purchase of a trailer for the Parish Council sit-on grass mower in order to carry the various tools needed and also a flashing neon safety light. Chair continued that he believed the cost of this would be approx. £150 / £25

**Action:** Chair would forward quote/costs to Clerk for general circulation and (email) approval

No other business being discussed the meeting concluded at 2040

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**Date of Next Meeting was advised for Wednesday, 17th February 2020 at 7.15pm**

**Signed as a true record …………………………………………………………… Date ……………………………**

 **Neal Yates – Parish Chairman**

**Appendix 1: Parish Precept Issue**

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 --- On Wed, 3/4/19, Tammy Fox tfox@selby.gov.uk wrote:

From: Tammy Fox <tfox@selby.gov.uk>

Subject: RE: RE: Camblesforth

Parish Council - Notice of Precept

To: "Mr Andrew Crabbe"

Camblesforthclerk@sky.com>

Date: Wednesday, 3 April, 2019, 19:37

Hi > Andrew

The precept for Camblesforth was confirmed as £22,239.40, this was 3% increase of the total requirement last year of £21,591.57 (option 2below), not 3% of a Band D charge option 4 below). The total precept requirement is divided by the Band D equivalents in the parish to find the Band D charge. The precept of £22,239.40 was a 4.7% increase for the Band D equivalents, and this is the amount that shows on the bill the residents of Camblesforth received.

Hope this makes sense; give me a shout if not.

Tammy Fox

Taxation, Benefits & Debt Team Leader

ext: 42258

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> -----Original Message-----

> > > From: Mr Andrew Crabbe

> > > Sent: 03 April 2019 13:39

> > > To: Tammy Fox

> > > Subject: Fw: RE: Camblesforth Parish Council -Notice of Precept

3/4/19, Andrew Crabbe <camblesforthclerk@sky.com>wrote:

Hello Tammy

> > > >

With regard to Camblesforth Precept..... I am advised by residents that the newspapers and bills are showing the Parish Precept to be increased 4%..... we asked for it to be increased by 3%. Is there a reason for the difference..... I don't live in Camblesforth so don't know if this is the case.

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-----Original Message-----

From: Mr Andrew Crabbe

Sent: 03 January 2019 11:11

To: Tammy Fox

Cc: neal yates; neal.yates@sky.com

Subject: Camblesforth Parish Council Notice of Precept

Morning Tammy.... please be advised that by majority vote, Camblesforth Parish Council has determined a 3% increase for our precept in 2019/20.

Trust this meets with your approval.

Cheers

Andrew Crabbe

Clerk and Responsible Financial Officer –

Camblesforth Parish Council

Landline:

01430 410 383

Mobile: 07813 547216

Email camblesforthclerk@sky.com