

## Summary Notes of Ordinary Parish Meeting for February 2020

**Date of Meeting** Wednesday, 19<sup>th</sup> February 2020  
**Time of Meeting** 1915  
**Location of Meeting** Church Hall

**Present** **Apologies** Cllr Eileen Neale  
 Cllr Neal Yates (Chair)  
 Cllr Denise Kempton  
 Cllr James Neale  
 Cllr Neil Ball  
 Cllr Kevin Wild  
 Cllr Joyce Boyes  
 Andrew Crabbe (Clerk)

### 1. Present and Apologies (Chair to confirm quorum)

Cllr Yates (Chair) confirmed quorum and noted that Cllr (Eileen) Neale was unwell – Cllrs wished her well.

### 2. Signing off previous month's minutes (all)

Cllr Yates asked if all Cllrs had received a copy of the summary notes from January and if they were agreed. Cllrs confirmed this was the case. Minutes were duly signed off

### 3. Financial Report and reconciliation of Petty Cash January 2020 (Clerk)

Camblesforth Parish Council					
Presented at February 2020 Meeting For the Month of				Jan-20	
From:	Parish Clerk				
To:	Parish Councillors				
<b>Box 1</b>				<b>Box 2</b>	
Community Account (666)				Outstanding Cheques	
Opening Balance as of end of December 2019 (Statement No. 198)				£32,548.94	
Transactions in January 2020					
<b>Debits</b>					
Date Cashed	Cheque No.	Paid to	Reason	Amount	
03-Jan-20	301555	A Crabbe - Reimburse for Windows Licence for laptop		£29.99	
03-Jan-20	301560	A Crabbe - Salary for December 2019		£272.65	
29-Jan-20	301564	A Crabbe - Salary for November 2019		£272.65	
<b>Credits</b>					
Date of Credit	Reason			Amount	
<b>Summary</b>					
Balance as of end December 2019 =				£32,548.94	
Total spend in January (presented) =				£575.29	
Credit Received in January 2020 =				£0.00	
<b>*Total balance in bank as of end of January 2020=</b>				<b>£31,973.65</b>	
* as per Bank Statement 198					
<b>Box 3</b>				<b>Box 4</b>	
New Cheques Issued at February 2020 Meeting				Summary of PC Accounts until end of February 2020	
				No.1 Account: Community Account (666)	
Andrew Crabbe - Salary for January 2020				£272.65	
Andrew Crabbe - Reimbursement for Filing Cabinet for Parish Paperwork				£99.99	
Selby District Council - Annual Lease of Land on Pinewood Drive (Allotments)				£90.00	
Andrew Crabbe - Reimbursement for stamps for Parish Post				£15.72	
Eon Electricity for January 2020 A/C 6160				£96.37	
Eon Electricity for January 2020 a/C 9980				£6.05	
<b>Total cheques to be issued at the February 2020 Meeting =</b>				<b>£580.78</b>	
<b>Box 5</b>				<b>a Bank Balance at end of December (verified by Statement 198) =</b> £32,548.94 <b>b Total Spend in January 20 (cashed) =</b> £575.29 <b>c Uncashed Cheques from January 2020</b> £567.42 <b>d New Cheques issued at February 2020 meeting</b> £580.78 <b>e Forecast Spending until end of February 2020 (which is box b, c and d added) =</b> £1,723.49 <b>f Credit Payments made in January 2020</b> £0.00 <b>g Forecast of Balance for end of February 2020 (which is box e deducted from box a, added to box f) =</b> £30,825.45	
No.2 Account: High Interest Account (682)				Balances	
Last Statement received in May 2019 =				£17,354.28	
No statement received for 682 Account					

Cllr Yates (Chair) and Clerk agreed to defer Petty Cash to the March meeting.

#### **4. Planning applications (Clerk)**

Clerk advised he had received notification of the following decision:

**Proposal:** Proposed erection of two detached bungalows and two detached double garages

**Location:** The Shieling, Beech Tree Lane, Camblesforth

**Decision no:** 2019/1303/FUL

The decision was to grant permission, however there were a considerable number of conditions attached which can be seen on the SDC Planning Portal using the above reference.

#### **5. Any matters brought by members of the public attending the meeting and District Cllr report**

Cllrs noted the attendance of District Cllr Jordan.

Cllr Jordan advised that NYCC had issued their budgets with a considerable amount of focus around health and social care – a big part of the budget looking after elderly.... District Cllr Jordan continued that he would be attending a full Council meeting at SDC the next day, which would be focusing on policy and planning.... The current SDC plan is over five years old and considerably outdated. Cllrs would focus on the needs of individual villages and if housing or commercial development was needed.

District Cllr Jordan continued that the District Council was looking to achieve an ambitious plan of carbon neutrality by 2030 – with this in mind Cllrs were looking for equally ambitious proposals for new housing; ways to improve sustainable heating / solar panels and charging points for electric cars. District Cllr Jordan advised that the District Council was looking for contributions and involvement from Parish Councils and he encouraged residents and Cllrs to do so with regard to Camblesforth.

Cllrs noted the attendance of Simone Severn from the Snaith Walking Group

Ms Severn advised the meeting that she was looking to improve public rights of way / walks which link Drax and Camblesforth with Carlton in an effort to link communities together.

Ms Severn continued that the Group was looking to work with landowners and they were keen to ensure walkers were respectful of the land and were looking for new signage making it clear that they stay on the path. Ms Severn concluded by asking that the Parish Council provide a letter of support for the work carried out by the Group – she would send more information to the Clerk.

#### **6. Matters arising – to consider new and on-going issues and decide further action if necessary:**

##### **Ongoing**

##### **6.1 Procedural Noting of 2020/21 Precept (Clerk)**

As a point of record, the Clerk noted a 3% increase on the overall council tax precept from last year. Therefore, in the financial year of 2020/21 Camblesforth precept requirement would be £22,906 which will be paid in two instalments of £11,453, paid in April and October 2020.

##### **6.2 Update on skatepark and funding (Cllr Kempton)**

Cllr Kempton advised there were two different types of funding bid of value available from the National Lottery.... Cllrs discussed and agreed to apply for a grant of between 10-12k, which alongside other funding sources should meet the requirement.

Cllrs discussed understanding that community funding might be available from the Newland Windfarm – District Cllr Jordan advised that Drax had received funding bids and recommended the Parish get in touch with the Parish Clerk for further information.

Cllrs heard other sources of funding which included District Cllrs own locality fund which would be available from April, and also CEF funding.

**Action:** Cllr Kempton to process National Funding application and Clerk to contact Drax Parish Clerk and Chris Healing of CEF to look at available funding options.

### **6.3 Report from Drax Liaison Meeting (Cllr Ball)**

Cllr Ball had attended the first liaison meeting with Drax in January. At the meeting a new Plant Director addressed the attendees and the following summary points were noted by Cllr Ball:

- 2019 completed longest outage ever known on Unit 2
- Over 70 million invested in 2019, with similar amounts forecast for 2020/21 which will allow the plant to continue well beyond its life expectancy whilst meeting environmental demands.
- Continuing with research for large scale carbon capture – a pilot scheme capture 1 tonne of carbon per day and was regarded as great success.
- Drax would be carrying on with community and charities support.
- The issue of tree cutting along A645 was raised again – although Drax had planted these trees they would not cut these back anymore and the matter needed referring to highways and National Grid.

Cllr Ball also advised that the strong smell/odour that was recently over the villages was also discussed at the meeting. Drax advised that it was now understood the cause was as a result of the Golf Club who had laid a top soil of vegetable waste on the grounds. Apparently, there was uncertainty where this had come from, but despite this, the Environment Agency had been involved and had raised no issues.

Cllrs expressed concern about this, which suggested that there was limited control over what was being dumped on the land.

**Action:** Cllrs asked the Clerk to write to both the Golf Course and Environment Agency and ask for more details / explanation of what the top soil was / confirmation it was safe and if this would be repeated.

### **6.4 Discussion on VE Celebrations in village (All)**

Cllrs discussed a request from Fiona Fenton from the Church committee if the Parish Council would be willing to support proposed celebrations in May for the Victory in Europe commemorations. Cllrs agreed they would be very supportive of the event although needed more information on what was required.

**Action:** Clerk to obtain specifics of what was required and when for signing off at the March meeting.

### **6.5 Discussion on allotments – update on tenancies / rents (Clerk/All)**

Cllrs agreed to a small increase (£3.00) in allotment rents – it was noted these were still exceptionally low when compared with allotments in other areas.

Clerk advised that there were two vacancies in the allotments following a further tenant advising he was likely to be leaving the village and therefore would be handing in the tenancy. Clerk continued that the plot was a large one, and still in a very poor condition and had clearly had no work carried out - he recommended splitting the plot into two (smaller) plots – the Clerk continued he felt this would make the plot(s) more manageable – Cllrs agreed unanimously to this proposal.

Clerk continued that the tenant of this large plot had advised he had property on the plot (fruit trees and greenhouse) which he wanted to move, but would not be able to do so for a couple of months due to work commitments. Cllrs agreed this time period would impact on any new tenancies and therefore Cllrs agreed to a recommendation of 3 weeks deadline for the tenant to remove his property.

## 6.6 Discussion on any changes to grass cutting schedule / maintenance in village (All)

Cllr Yates (Chair) advised that he was looking to include Brigg Lane - from Water Lane to English village Salads - and also sections of grass outside houses on Mill Lane, none of which were currently being managed.

**Action:** Cllr Yates to provide details of the above to the Clerk who would in turn obtain costs of these new areas from the village contractor.

Cllrs noted that there appeared to be a couple of outstanding maintenance issues in the village – power washing of the slabs in the playground appeared to be unfinished and also the bench in the Memorial Garden was not repaired  
Clerk to speak to Mr Marshall

## 6 Correspondence and AOB / urgent matters raised by Cllrs since the Agenda was issued

### Street Lighting

Cllrs noted that the lights outside the school had at long last been replaced. Clerk advised that he was not aware of any street lights out of order in the village at the moment. Cllr Yates (Chair) advised that he was aware one light on Mill Lane was on all day.

**Action:** Clerk to identify pole number and advise NYCC

Clerk reminded meeting that the full itinerary of street lighting was available on the website as well as details on how to report out of order lights – members of the public could report NYCC owned lights, but Parish owned lights needed to be reported to the Parish Clerk.

Cllr Yates (Chair) advised Cllrs that he had seen new LED lights on wooden poles recently in North Duffield – as Cllrs were aware, NYCC had advised the telegraph poles in Camblesforth needed to be replaced with new (steel) poles.

**Action:** Clerk to contact N Duffield and make enquiries how they had managed this.

### Christmas lights

Clerk advised the meeting that following discussions with Drax, they had offered scaffolding poles which could be used for the proposed light display in the Memorial Garden. Clerk would hopefully update Cllrs over the forthcoming weeks.

### ID Badges

Clerk advised Cllrs that he was aware a number of Parish Councils were now issuing Cllrs with ID badges to be worn when carrying out their duties..... Cllrs agreed this would be a good idea for Camblesforth and Clerk was asked to progress.

### Playground equipment

Cllr Yates (Chair) updated Cllrs that he had received options with regard to play panels to be placed in the new playground, three of which could be chosen. Cllrs agreed that Cllr Kempton should ask local schoolchildren which they preferred

**File Note:** Cllr Kempton has subsequently advised the pupils at the school have chosen Option 1 (choice of 3 panels) and would like; Lost in space, Treasure map and Number maze

### Draft Budget

Clerk advised that he would be sending Cllrs a draft budget for the forthcoming financial year and asked they considered this and if they wanted any additions / projects they wished to be included. This would be discussed at the March meeting with a view to signing off at the April meeting.

### Mower Trailer

Cllr Yates (Chair) still to forward quote/costs to Clerk for general circulation and (email) approval

No other business being discussed the meeting concluded at 2055

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**Date of Next Meeting was advised for Wednesday, 18<sup>th</sup> March 2020 at 7.15pm**

**Signed as a true record ..... Date .....**  
**Neal Yates – Parish Chairman**

**Draft Budget**