

**Summary Notes of Ordinary Parish Meeting for August 2019 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date of Meeting** Wednesday, 21st August 2019

**Time of Meeting** 1915

**Location of Meeting** Church Hall

**Present** **Apologies**

Cllr Neal Yates (Chair) Cllr Denise Kempton

Cllr James Neale

Cllr Neil Ball

Cllr Joyce Boyes

Cllr Kevin Wild

Cllr Eileen Neale

Andrew Crabbe (Clerk)

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1. **Present and Apologies (Chair to confirm quorum)**

Chairman confirmed quorum for meeting to take place

1. **Declarations of Interest (Chair)**

None

1. **Signing off previous month’s minutes (all)**

Cllrs confirmed agreement to the summary notes of July 2019

1. **Financial Report for June 2019 (Clerk)**



4.1 Clerk noted that the annual audit had been completed for 2018-19 by PKF Littlejohn LLP and that the Council had been granted exempt status as its income and expenditure did not exceed £23,000.

4.2 This had saved the parish council £560.

4.3 It was anticipated that next year an annual return would have to be completed due to the playground equipment project.

4.4 Clerk also asked Cllrs to note that the Parish was still without an internal auditor – although this wasn’t mandatory it was recommended we had this provision. He would renew the notice requesting applications for the role and in 2019-20, it may be advisable to place an advertisement in the local press.

4.5 Clerk also noted for the financial record that Cllrs had agreed to the purchase of a sit on mower outside of the last meeting – this would be used to deal with areas in the village outside of the grass cutting programme. Cllr Yates presented photos of Camela Lane which he had recently used the mower to cut the verges and all agreed this had much improved the road for residents

4.6 Cllr Yates also advised he had spoken to the Clerk with regard to a petty cash fund for maintaining and fuelling the mower and was now proposing this to the Council. It was agreed by majority consensus that Cllr Yates would hold a petty case fund of £100 for this purpose.

Action: Clerk to draw up a Petty Cash process and issue a cheque to Cllr Yates for the above amount

**5: Planning applications (Clerk)**

PROPOSAL: Retrospective erection of a band stand and gazebo

LOCATION: Black Dog Inn, Selby Road, Camblesforth

Cllrs agreed that in principle they had no objections to the proposals; however there was concern over if neighbours of the pub had been notified and if their feedback had been fed-back to SDC. Levels of noise from the bandstand might be an issue, although they would be subject to licencing laws with an expectation that it would not go on after a certain time.

Action: Clerk asked to speak to SDC Planning and make the above observations – also to write to local residents and ask if they had any concerns and to contact the Parish Council if that was the case, who would speak on their behalf.

PROPOSAL: Outline application with all matters reserved for proposed residential development

LOCATION: 1 Mill Lane, Camblesforth, Selby

Cllrs raised no observations with regard to this application

A discussion took place with regard to the Notice of Development of land at the end of Croft Road - Cllrs noted that this was a long standing planning application, and there was a view that planning permission has been previously refused on grounds of access, however others believed this had been resolved and that the only reason for delay was due to the lack of affordable housing.

A resident raised concerns if permission was given to semidetached housing which would be intrusive to existing bungalows.

**6. Any matters brought by members of the public attending the meeting and District Cllr report**

Clerk confirmed that he had received apologies from District Cllr Jordan and Wellburn and there were no District Cllrs in attendance at tonight’s meeting.

A resident advised that they had noted that grass overgrowing onto the pathway alongside at Springfield Cottage.

**Action:** Clerk was asked to speak to Dave Marshall to address this.

**7. Matters arising – to consider new and on-going issues and decide further action if necessary:**

**7.1 Update on plans for new playground equipment**

Following on from last meeting, meeting discussed two possible suppliers for the playground equipment. Clerk advised Cllrs that under procurement regulations due to the potential expenditure, it was necessary to compare at least two quotes / proposals.

Cllrs also considered a proposal from Cllr Kempton with regard to skateboarding ramps, however Cllrs agreed that at this time this proposal was not financially viable.

The two proposals considered were from Ludus and Playforce Ltd.

Cllr Yates addressed the meeting advising he had spoken with representatives from Ludus who attended a recent site visit with himself and Cllr Kempton and he was very impressed with their proposal. They had also applied a considerable discount of £2,258 in order to bring their proposal in line with the budget agreed for the project. The total cost would be £10,000. Cllr Yates presented drawing of the equipment which was proposed.

When considering the proposal from Playforce Cllrs noted that their equipment was largely wooden based and therefore was more prone to deterioration.

**Resolved:** Cllrs agreed unanimously to appoint Ludus for the new playground equipment

Cllr Yates would contact the Company to advise the decision and commence implementation of the project.

**7.2 Update on trees on the A645**

Continuing issue of issue of tress along the A645 nearly touching the power lines towards the Carlton roundabout.

Cllrs discussed that some work had been carried out on trees near to the main Drax entrance which helped walkers using the path – Cllrs Wild and Ball commented that they had raised this at the recent liaison meeting.

Cllr Wild noted that he did not believe Drax would take responsibility for the specific issue of trees touching the power lines, and that it was the power company who would need to deal with this.

Clerk advised that he had contacted NYCC Highways for an update following their advice that they would be taking this up with Drax. To date of these notes the Clerk has received no response and will be recommending that the Parish Council escalate this for fear of power cuts if the branches contact the power lines

**7.3 Discussion on recent burglaries in village (Police have been invited)**

Clerk advised that the police had been unable to attend tonight’s meeting but would attempt to attend the next meeting. Cllrs discussed need for residents to be vigilant and report any suspicious activities.

It was noted that residents been contacted by someone falsely claiming to be British Gas and trying to gain access to properties. Residents should always check with the relevant Companies before allowing anyone into their homes.

**8 Correspondence and Matters Raised by Cllrs.**

8.1 Concerns for Mill Lane junction and Parking on Brigg Lane / A1041 Junction

Clerk read out an email from a resident who wrote regard the junction of Mill Lane onto the A645 which they believed was highly dangerous especially for traffic coming from the right around the bend in the road. The resident was asking could the Parish Council look at some improved signage to indicate a blind bend or to request vehicles slow down.

In addition the resident was complaining about vehicles still being parked on the junction at Brigg Lane onto the A1041, - resident advised they had watched a bus having to go around the van and nearly hit an oncoming car. The resident advised they had attended the meeting with Highways earlier in the year when the matter was first raised.

Cllrs expressed disappointment in this situation and they had themselves noted that they had seen an increase in frequency of both cars and vans belonging to two properties on either side of the junction.

Action : With regard to the Mill Lane junction, Cllrs asked Clerk to look into cost etc for a converse mirror as well as appropriate signage. Clerk advised he would speak to highways on this.

With regard to Brigg Lane junction, Cllrs asked Clerk to contact Highways / SDC Enforcement for an escalation in this matter.

8.2 Street Lighting in Mill Lane

Clerk read out letter from resident concerned with standard of lighting in Mill Lane, noting two lights were out of service, but also even when working the lighting was very poor. The resident had noted that there has been a recent spate of burglaries which he attributed to the lighting issue and felt the poor spread of light from the new lamps alongside the switching off of some street lights was not only a contributory factor to increased burglaries, but also an increased danger / risk to elderly residents in the area.

Clerk confirmed that that the two lights had been reported to NYCC and were scheduled for repair. However, there was little which could be done about the lighting when the lamps were working. NYCC were now introducing LED fittings into all street lamps and unfortunately the Parish Council was unable to change this. The matter of NYCC low omission programme had been discussed at length in previous meetings and unless areas met specific criteria then there was nothing which could be done.

Clerk confirmed he would raise the residents’ concerns with his contact at NYCC and report back to the next meeting.

8.3 Vehicles Parking on Pavements

Meeting discussed concerns for the number of vehicles parking on pavements around the village and if there were any highway rules for this.

Action: Clerk to contact Highways for clarification in this matter.

8.4 State of Roundabout at Carlton turn

Cllr Ball raised concerned with the state of the roundabout at Carlton turn – he felt it was in a very poor state of repair when compared with other villages.

Action: Clerk to contact Highways

Extra-ordinary Item - Chestercourt Lane

A closed session was held with regard to a resident’s continued concerns with regard to the Parish land on Chestercourt Lane and members of the public were duly asked to leave the meeting. As a point of procedure Clerk confirmed to Cllrs that he had advised this should be a closed session and obtained agreement from the Chair for this.

Cllrs noted this item had been raised and discussed over several preceding meetings however the resident continued to express concerns about overhanging trees and the use of the land.

Cllrs discussed and agreed that they considered that the decisions taken previously still stood – the land was being used appropriately by Dave Marshall – however it was noted that some non-compostable materials were still on the site and the Clerk was instructed to contact Mr Marshall to ask for this to be removed immediately.

With regard to the trees, Cllrs agreed that at this point they did not consider these to be a risk to normal vehicles (cars) but the Clerk should ask Mr Marshall for his view. Cllr Wild also raised the point he was not certain that the trees actually belonged to the Parish

**Meeting Ended 9.00pm**

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**Date of Next Meeting was advised for Wednesday, 18th September – at 7.15pm**

**Signed as a true record …………………………………………………………… Date ……………………………**

 **Neal Yates – Parish Chairman**