

**Summary Notes of April 2019 Parish Meeting \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date of Meeting** Thursday, 18th March 2019

**Time of Meeting** 1915

**Location of Meeting** Church Hall

**Present** **Apologies**

Cllr Neal Yates (Chair) Cllr Neil Ball

Cllr James Neale Andrew Crabbe (Clerk)

Cllr Denise Kempton

Cllr Joyce Boyes

Cllr Eileen Neale  Cllr Kevin Wild

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**1 Present and Apologies (Chair to confirm quorum)**

Cllr Yates / Chair apologised to residents in attendance for confusion as to date of meeting, especially those who had attended the previous evening. Meeting confirmed as quorum

**2 Declarations of Interest (Chair)**

 None

**3 Minutes from last meeting**

Cllrs confirmed they had read the minutes and these were approved by Chair/Cllr Yates – as Clerk was not in attendance the minutes would be signed at the May Meeting

**4. Financial Report for March 2019 (Clerk)**



**5. Planning applications (Clerk)**

Clerk not in attendance so none discussed.

Meeting noted ongoing issues with Brickyard Farm and agreed to monitor the situation

**6. Any matters brought by members of the public attending the meeting and District Cllr report**

6.1 A resident in attendance asked that the website be up dated with the details of the Mums and Tots Group…. This should read the session is 0900 – 1100 held in in the school and only during term time.

**Action** Clerk to contact the Group Manager and agree a notice to be posted on both website and noticeboards.

6.2 Residents reported that following recent road repairs tarmac patching was raised – this was on Mill Lane and Manor Close and that weeds were already growing through

**Action:** Clerk to contact NY Highways and report the problem.

6.3 Residents reported that the speed sign on Carmela Lane at the Brigg Lane entrance was rotten and residents felt this was dangerous as it could fall down.

**Action:** Clerk to contact NY Highways and report the problem

6.4 A resident in attendance reported that her dog had been attacked by around 5 dogs being walked by another resident – this had happened on 27 March between 0900 – 1000. The dogs were on leads but not muzzled. The resident confirmed that she had contacted the police, but that they were not interested.

**Action:** Clerk to contact SDC Dog Warden to report the incident

6.5 Meeting discussed issue of traffic management and use of land on Chester Court Lane. A resident and his son had contacted the Parish with regard to concerns:

* Trees overhanging onto the road and large farming vehicles were catching these
* Rubble and waste being dumped on the land which the resident considered a health and safety issue
* Road has a 90 degree bend which makes it unsuitable for large vehicles meaning fields are been damaged and it was dangerous for oncoming traffic.

Cllrs advised they were uncertain who did own the land, although it was understood from the resident that when he had contacted SDC, they advised the land did belong to the Parish Council.

Cllrs agreed that the Parish Council would look into who did own the land and how this should be used. IN the immediate term the Clerk would be asked to contact Mr Marshall to ask him to quote on cutting back the trees – also Clerk to contact Highways to look at the issue of road safety.

6.6 Meeting discussed if Chester Court Lane had been renamed Chester Court Road and where the Lane and Road commenced and ended. Cllr Yates / Chair would check on his rounds to identify road signage

**Action:** Clerk to contact Highways for clarification

6.7 A resident in attendance raised concern that a neighbour’s chickens were escaping into their garden… the resident was advised to write to the neighbour and advise of the situation. **Action:**  Matter to be reviewed at the May Meeting.

6.8 A resident in attendance reporting a van causing damage to the road due to leaking oil.

**Action:** Cllr Yates / Chair to leave note for the van owner to address.

**7. Matters arising – to consider new and on-going issues and decide further action if necessary:**

**7.1 Update on CCTV – Data Controller Policy – sign off**

Cllr Yates explained reasons for installing the CCTV and confirmed the Clerk had drafted a Data Controller Policy which was a legal requirement when a public body operated a CCTV system. The Policy was signed off by the Chair and Deputy Chair and the Clerk as Data Controller would place the policy on the new website. The policy detailed what residents should do if they had any concerns over the CCTV and its operation; however the only people who should be concerned were the ones who were carrying out anti-social behaviour and vandalism in the park.

**7.2 Update on Low Emission Light Programme – Official response from NYCC**

Clerk not in attendance but had provided the NYCC response to the request for keeping on some of the street lighting now turned off at midnight. Cllr Yates advised this would be picked up again as an outstanding issue at the next meeting.

**Note:** Clerk has subsequently posted a copy of the NY response which he had intended to read at the April meeting. This is attached to these minutes.

**7.3 Parish Precept – Confirmation of percentage increase**

Clerk not in attendance but had provided Cllrs with explanation provided by SDC. It was the case that as per instructed by Cllrs the precept had been increased by 3%, but the bill received by resident showed a 4.9% increase. The explanation provided by SDC was discussed but there was still confusion with this matter.

**8 Any new or outstanding matters raised by Cllrs and update on actions**

**8.1 Moving of Dog Bin on Barn Elms/Brigg Lane**

Meeting discussed when this would happen – also it was agreed to request the moving of the bin outside of the Millennium Garden as residents felt this was dangerous having to step out onto Brigg Lane.

**Note:** Clerk has already requested the moving of the bin on Barn Elms to SDC and this is in process. He has subsequently requested the same of the bin outside of the Millennium Garden

**8.2 Grass Cutting**

Meeting noted the new contractor for grass-cutting in the village; Mr Marshall was doing a good job. Clerk was in discussions with him at the time as to additional work needed in the village. These would be detailed at the May meeting.

**8.3 Street Lighting**

Cllr James reported a street light wasn’t working but wasn’t sure of number.

**Action:** Clerk to contact Cllr James to identify location and if light had already been reported. Residents can report NYCC lights themselves via the NY website, although Parish lights did need reporting to the Clerk.

**8.4 Road Safety Signs**

Cllr Yates /Chair showed the new signage which had been agreed by Cllrs which hopefully would help with traffic management issues previously identified in Barn Elms. Meeting agreed on location of signs and Cllr Yates would fix these.

**8.5 Overgrown hedges / trees on \*\*\*\*\*\*\*\*\*\*\*\*\***

Meeting noted that the dog bin and street light on \*\*\*\*\*\*\*\*\*\*\* were being blocked by overgrown hedges and trees.

**Action:** Clerk to contact owner and ask him to cut back vegetation.

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**Date of Next Meeting was advised for Wednesday, 15th May commencing at 1915. For the purpose of record, the May meeting will be previewed by the Annual Parish Meeting commencing at the above time, to be immediately followed by the Ordinary Meeting.**

**Signed as a true record …………………………………………………………… Date ……………………………**

 **Neal Yates – Parish Chairman**