[](http://www.google.co.uk/url?sa=i&rct=j&q=&esrc=s&frm=1&source=images&cd=&cad=rja&uact=8&ved=0ahUKEwiBn4eI4brJAhVDVBQKHfKUB14QjRwIBw&url=http://www.camblesforth-parishcouncil.org.uk/&psig=AFQjCNEKm2CMuqiR_tx6ily0OwKu73Ymcg&ust=1449062393746380)

**Summary Notes of March 2019 Parish Meeting \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date of Meeting** Wednesday, 20th March 2019

**Time of Meeting** 1900

**Location of Meeting** Church Hall

**Present** **Apologies**

Cllr Neal Yates (Chair)

Cllr James Neale

Cllr Denise Kempton

Cllr Joyce Boyes

Cllr Eileen Neale  Cllr Neil Ball

Cllr Kevin Wild

Andrew Crabbe (Clerk)

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1. **Present and Apologies (Chair to confirm quorum)**

No apologies - Meeting confirmed as quorum.

**2 Declarations of Interest (Chair)**

None

**3 Minutes from last meeting**

Cllrs confirmed they had read the minutes and these were approved by Chair/Cllr Yates

Chair Cllr Yates advised that before normal proceedings commenced, the Parish had visitors from local Police force and from the Police Commissioners Office, Sam Hutchinson, Community Mapping Project Officer, and PC Tracey Wright from Selby police who had been invited by the Clerk to speak about crime in the area and open to questions from residents. Summary points were:

* There was very little reported crime in Camblesforth, so police didn’t feel this was a high risk area and therefore resources were no allocated
* Residents did need to report matters and the police could then get involved and respond
* There was an interactive community online service called ‘North Yorkshire Community Messaging’ which villagers were encouraged to sign up to and could report issues and also receive updates and messages from the police
* Residents reported continued issues with the snicket between Pinewood and Mill Lane…… at the Mill Lane end, a settee had been placed on the woodland and youths had been gathering there causing problems and drinking alcohol. PC Wright advised police would look into this
* The Police and Crime Commissioner was organising district wide surgeries and there was one scheduled in Sherburn (dates to be advised)

**4. Financial Report for February 2019 (Clerk)**



**5. Planning applications (Clerk)**

**5.1 ABC Storage / Brickyard Farm**

Clerk confirmed the Parish had issued an objection which was posted on the SDC Planning Portal, although he noted that the EA have reported no concerns with the plans, which the Clerk suggested would undermine the Parish’s objection / argument.

Clerk and individual residents in attendance also noted that the plans also seemed to have received a lot of individual support

Residents in attendance noted that they found difficulties with the SDC Planning Portal, namely access and opening documents. Both Clerk and District Cllr Jordan asked these issues need reporting to them and they would be taken up with SDC as the portal was the main vehicle for the Authority communicating on planning matters

**5.2 New applications**

PROPOSAL: Proposed erection of new extension and garage following removal of existing extension

LOCATION: Elm House, 24 Brigg Lane, Camblesforth

PROPOSAL: Proposed crown thinning by 15% and crown lift to four metres to 1 No

Lime tree covered by TPO 33/2003

LOCATION: 9 Barn Elms, Camblesforth, Selby

Cllrs raised no objection to either of these applications

**6. Any matters brought by members of the public attending the meeting and District Cllr report**

District Cllr Jordan was in attendance and advised the meeting of following:

6.1 he had taken up residents concerns with regard to the bollards on A1041 being knocked down by lorries travelling through the village, however he had been advised not push the matter as NYCC were talking about drastic action, including closing the road down for repairs

6.2 the new noticeboard for the village was ready and Cllrs were asked what colour they would prefer – it was agreed this should be in dark green. District Cllr Jordan was thanked by the Cllrs for his help in this matter.

6.3 a district wide consultation was about to be launched by SDC with regard to bin services and recycling. Residents were encouraged to provide feedback on this important matter.

6.4 a new special needs school would be built shortly in the Selby district as part of a national programme after a successful bid by NYCC for funding.

**7. Matters arising – to consider new and on-going issues and decide further action if necessary:**

**7.1 Discussion and decision as to new grass-cutting Contractor**

Clerk advised that despite initial interest there had only been one tender submitted which was from David Marshall. Clerk advised the meeting that he needed to see Mr Marshall’s insurance documentation as he had previously advised he did not have this for highway grass-cutting, however the Clerk felt that subject to receipt of this, he would recommend the appointment of Mr Marshall.

Cllrs agreed the Mr Marshall had done a good job recently in standing in when the previous contractor left and therefore by unanimous vote agreed to his appointment.

**7.2 Update on CCTV – Chair to report on discussions with Beauty Parlour**

Clerk confirmed that the CCTV would be installed within the next few weeks –

**Note:** subsequent to the March Meeting the cameras were installed and system was up and functioning.

Chair Cllr Yates advised meeting that he had met with Diane Westwood, owner of the Beauty Parlour and discussed the contract and payments. Diane had asked the Parish to note that the payments would be subject to VAT and would the parish meet these payments to ensure the project was cost neutral to her business. Cllrs unanimously agreed to this and the Clerk was instructed to amend the contract to this effect.

Clerk confirmed that a Data Policy needed to be drafted with regard to the CCTV and he was currently working on this.

**6.3 2019 Elections – Report from Clerk on Parish Cllr Responsibilities**

Clerk reminded Cllrs of need to complete nomination forms and provided all with these. It was agreed that the Clerk would collect the forms in a week’s time and take them to SDC in time for the cut-off date of 4th May.

**6.4 Discussion of new website**

Clerk confirmed he had commenced dialogue with a Company called Netwise who specialised in websites for Parish Councils. Cllrs had already been sent a specification from the Company and Clerk was proposing to proceed with Premium Package at a set up cost of £599. This was within the budget allocated by Cllrs and gave several options for the Council going forwards including ability to create a newsletter.

Cllrs agreed unanimously that the Clerk should proceed.

**7 Correspondence**

None

**8 Any new or outstanding matters raised by Cllrs and update on actions**

8.1 Parish Safe

Cllr Wild advised the meeting that he understood that a safe belonging to the Parish Council was still sited in a resident’s garage on Beech Tree, although he understood the owner of the property at the time the safe was placed there had long since left the property and new owners lived there.

It was agreed that the Clerk would write to the new owners to see if the safe was still there, and if so request permission for a Cllr to attend and look at this. Cllr Wild was uncertain what the contents of the safe were, but they may be deeds and older parish records.

Clerk was also asked to look through the historical paperwork he had to see if there was any reference to this.

8.2 Street Lighting

Clerk advised that he had spoken to NYCC about the repairs to street lighting and in particular the lighting on wooden poles in Mill Lane which needed replacing and to date he had noted had not been. NYCC had advised their schedule was a three month period and therefore it could be May before these are replaced.

Clerk continued that following on from concerns from residents with regard to the NYCC part time street lighting programme to be reviewed and amended, he was presented with a petition at the last meeting. Clerk confirmed he had contact NYCC Selby Highways on this matter, and they had promised to escalate this matter, however provided the specific criteria which would be needed, as follows:

"If the light does not meet any of the policy criteria for exclusion from the part night scheme, for example, night time road accidents, reported crime and anti-social behaviour, sheltered housing, road hazards or town centre we cannot exclude it from the scheme without a change in our policy."

8.3 Start time of Parish Meeting

Clerk noted that when he arrived to set up the monthly meetings, there was a church service finishing and he was uncomfortable in disturbing this – Clerk suggested that the monthly meetings be moved back 15 minutes on the night to ensure the church services were not disrupted.

Cllrs agreed to this suggestion

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**Date of Next Meeting was advised for Wednesday, 17th April commencing at 1915**

**Signed as a true record …………………………………………………………… Date ……………………………**

**Neal Yates – Parish Chairman**